



# Lassen County

## Meeting Minutes Board of Supervisors

# DRAFT

### LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, July 23, 2024

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:30 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Albaugh, and Ingram. Also present: Deputy County Administrative Officer (CAO) Tony Shaw, County Counsel Scott McLeran, and Deputy Clerk of the Board Michele Yderraga.

CAO Richard Egan and Supervisor Neely were absent by prearrangement.

**Present:** 4 - Chris Gallagher, Aaron Albaugh, Gary Bridges and Jason Ingram

**Absent:** 1 - Tom Neely

**Excuse:** 0

### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh announced closed session was not held.

### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

### PUBLIC COMMENTS

Debbie Valenta: Discussed marijuana grows.

Melanie Westbrook: Invited the board to attend a realtor workshop at Jensen Hall on Thursday, July 25, 2024, from 10:00 a.m. - 11:00 a.m.

Fair Manager Kaitlyn Midgely: Gave an update of the recent county fair.

David Teeter: Briefly discussed the fair and commended Fair Manager Kaitlyn Midgely for the effort put into the event.

## UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Adjourned in memory of Kippy Mayne; 2) attended the county fair, the 4H Barbecue, and the Friday and Saturday night concerts; 3) attended the Volcanic Legacy Community Partnership meeting; 4) announced Fair Manager Kaitlyn Midgely brought quality performers to the fair.

Supervisor Bridges: 1) Attended the county fair, 4H Barbecue, the Miss Lassen County event, the rodeo and concerts.

Supervisor Ingram: 1) Attended the fair and thanked the volunteers; 2) announced this year was the first time his children shown animals and commended Fair Manager Kaitlyn Midgely; 3) will be attending a Sierra Alliance meeting; 4) praying for all of the fire fighters in Plumas County and announced Michael Rahe was scheduled to attend the board meeting but was unable to be present due to the fires.

Supervisor Albaugh: 1) Attended the county fair. Thanked all the volunteers, the Fair Advisory Board, exhibitors, and sponsors for their help and support with the fair; 2) will be attending the Rural County Representatives of California (RCRC) meeting in Sacramento.

## INFORMATION/CONSENT CALENDAR

## Approval of the Consent Agenda

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

## COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
JULY 16, 2024

SUBJECT: Meeting Minutes of July 16, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

**These Minutes were approved on the Consent Agenda.**

## HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH GRANT AGREEMENT WITH CALIFORNIA  
DEPARTMENT OF PUBLIC HEALTH

SUBJECT: California Department of Public Health Grant Agreement  
#24-10285 to administer the HIV Surveillance Program (HSP) and to ensure

the implementation of Human Immunodeficiency Virus (HIV) surveillance activities in the amount of \$25,065.00 for the term of July 1, 2024 through June 30, 2029.

FISCAL IMPACT: This is a revenue agreement based on usage.

ACTION REQUESTED: 1) Approve California Department of Public Health Agreement #24-10285; and 2) Authorize the Chairman to execute the agreement.

**Attachments:** [G2 - BOS PH HIV Surveillance #24-10285 07.23.24](#)

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Application for Alcoholic Beverage License - Eagle Lake Marina.
- b) Lassen County Fish and Game Commission regular meeting scheduled for July 18, 2024, cancel notice.

**Attachments:** [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

#### BOARDS AND COMMISSIONS

##### BIG VALLEY RECREATION DISTRICT

SUBJECT: Vacancy on the Big Valley Recreation District for Resident Modoc - Elector, term to expire December 1, 2027.

FISCAL IMPACT:None.

ACTION REQUESTED: Consider making appointments (Salley Askew).

**Attachments:** [BVRD App](#)

Supervisor Gallagher asked if the applicant was a Modoc County resident. Deputy Clerk of the Board Yderraga informed the board the Big Valley Recreation District was a multi-county board between Lassen and Modoc Counties. Supervisor Albaugh stated applicants were appointed through the Lassen County Board of Supervisors. Brief discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

#### MATTERS SET FOR TIME CERTAIN

##### RETIREMENT PROCLAMATION

SUBJECT: Retirement Proclamation.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors present Retirement Proclamations to: David Woginrich (Sheriff's Department); and Darcy Hansen (Lassen County Cooperative Extension).

Supervisor Albaugh presented Retirement Proclamations to the following: David Woginrich (Sheriff's Office), and Darcy Hansen (Lassen County Cooperative Extension).

SPEAKERS: Supervisor Albaugh, Cooperative Extension Director David Lile, Supervisor Ingram, Supervisor Gallagher, 4H Member, member of the audience.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

RECOGNITION AWARDS FOR JULY 2024

SUBJECT: Recognition awards for July 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: That the Board of Supervisors present Recognition Awards to: 10 Years: Alexander Meier (Sheriff's Office); 20 Years: Emily Wilder (Public Works); 30 Years: Jennifer Cote (Health and Social Services).

Supervisor Albaugh recognized the following employees: 10 Years: Alexander Meier (Sheriff's Office); 20 Years: Emily Wilder (Public Works - not present); 30 Years: Jennifer Cote (Health and Social Services).

SPEAKERS: Sheriff/Coroner John McGarva, Director of Public Works Pete Heimbigner, Director of Health and Social Services Barbara Longo.

PROBATION PROCLAMATION

SUBJECT: Proclamation for Probation Services Week 2024. The US Government and the State of California designated the week of July 21-27, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the Proclamation for Probation Services Week 2024.

**Attachments:** [Prob Attach](#)

Chief Probation Officer Jennifer Branning stated this item was the annual proclamation for Probation Services Week to recognize the hard working staff in the Probation Department. Chief Branning stated Lassen County had one of the finest Probation Departments and briefly discussed the departments job functions. The following staff introduced themselves and gave an overview of their job duties: Sierra Sommer, Sarah Miranda, Brandon Trow, Robert Roadifer, Cheryl Rutherford, Shayla Galloway, Janae Beal, Jessica Jimenez,

Joanna O'Shea, and Gracie Phillips. Chief Branning informed the board Sara Gould and Calli Oxford were not present. Deputy CAO Tony Shaw recognized Chief Branning and stated she was always looking out for staff and the county's best interest. Supervisor Gallagher said Chief Branning had been a quality leader and could tell by her team she leads them well. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

## DEPARTMENT REPORTS

### HEALTH AND SOCIAL SERVICES

PARTNERSHIP HEALTHPLAN OF CALIFORNIA COMMISSION  
SUBJECT: Proposed Ordinance amending Chapter 7.32 of Title 7 Health and Sanitation of the Lassen County Code.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Waive second reading; and 2) adopt ordinance; .

**Attachments:** [H1-BOS HSS Partnership Ordinance 7.23.24](#)

Director of Health and Social Services Barbara Longo informed the board this item was a proposed ordinance to amend the Lassen County Code pertaining to the Health Plan Commission. This item was introduced at the July 9, 2024, Board of Supervisors meeting. The request being presented was for the 2nd reading and to adopt the ordinance. Supervisor Albaugh stated in Director Longo's absence at the July 9th meeting, her staff did a good job answering questions. Director Longo gave a brief overview of the Health Care Collaborative and stated the Susanville Indian Rancheria was part of the collaborative. Additional discussion was held regarding an alternate seat being appointed.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Ordinance No. 2024-08 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

### SHERIFF'S DEPARTMENT

WELLPATH

SUBJECT: Approve the County Administrative Officer to execute a three-year contract with Wellpath for the provision of health care delivery and related administrative services on behalf of inmates and detainees in the

annual amount of \$1,996,468.

FISCAL IMPACT: The cost will come from Fund/Budget Unit No. 130-0525 in the amount of \$1,996,468.

ACTION REQUESTED: Authorize the County Administrative Officer to execute the contract.

**Attachments:** [SO Attach](#)

Sheriff's Lieutenant Amy Foster informed the board this item was a request for the board to approve the contract with Wellpath for jail medical services. Negotiations were entered in February 2024 to get an agreement. The biggest change to the contract was there would be 24-hour care coverage rather than the current 16-hour care coverage. Lt. Foster discussed increased inmate over doses and state training. Lt. Foster also stated it took liability off of the staff with having 24-hour nurses available on site. Deputy CAO Tony Shaw informed the board it was important to realize when inmates come into the county's care they become the county's responsibility. Wellpath had been a good partner for the past ten years and provided a better level of care. Brief discussion was held pertaining to the different programs offered and services provided to the inmates. Director of Health and Social Services Barbara Longo stated her department had worked with Wellpath and they had been a great partner.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Albaugh, Bridges and Ingram

**Absent:** 1 - Neely

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Deputy CAO Tony Shaw reported: 1) CAO Egan may be back in the office later this afternoon, but most likely the following day; 2) informed the board Plumas National Forest Ranger Michael Rahe was planning on attending a Board of Supervisors meeting to give an update, however if the board had questions or specific items to discuss this would need to be agendaized.

Supervisor Albaugh requested a tour of the Historic Courthouse for the board in it's entirety. Deputy CAO Shaw stated that would be problematic as a group tour as it was still considered a construction site. The county could not assume the building until construction was complete. Deputy CAO Shaw also stated individual tours would be acceptable and a grand opening was being organized for public viewing. The original contract ending date for construction was approximately August 5, with furniture delivery around two weeks after.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at in memory of Kippy Mayne at 10:53 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board