



Meeting Minutes
Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, March 23, 2021

9:00 AM

Lassen County Fairground
Jensen Hall
195 Russell Ave
Susanville, CA 96130

9:06 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh and Hammond.
Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, Gary Bridges, Jeff Hemphill, Aaron Albaugh and Tom Hammond

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session item.

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

CLOSED SESSION

Closed session was held from 9:06 a.m. - 9:18 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh and Hammond.
Also Present: CAO Egan, County Counsel Uhrhammer, Scott McLeran from Prentice/Long PC, and Deputy Clerk of the Board Yderraga.

RECESS: 9:18 a.m. - 9:35 a.m.

9:35 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session item:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

PUBLIC COMMENTS

Assistant Director of Planning and Building Services Gaylon Norwood:

Discussed the Board of Forestry and Fire Protection.

Captain John McGarva: Discussed staffing at the Lassen County Jail.

Caleb Schultz: Informed the Board it was the 40th birthday of Lassen Rural Bus and thanked the Board of Supervisors for all they do.

Director of Public Health Cynthia Raschein: Discussed the recent Covid-19 drive through vaccination clinic.

Gary Felt: Informed the Board March 23, 2021, was National Agricultural Day and read a statement from the President.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a Board of Forestry meeting online; 2) announced the month of March was National Women's Recognition month and thanked all the women that work in our organization.

Supervisor Hemphill: Requested an item to be agendized regarding the Fire Safe Council.

Supervisor Hammond: 1) The Sierra Alliance meeting was cancelled and rescheduled for April 28, 2021; 2) will be attending a luncheon on March 31, 2021, with CAO Egan and the County Administrative Officer of Washoe County to discuss the US Highway 395 project.

Supervisor Albaugh: 1) stated he would like additional discussion regarding the Board of Forestry; 2) requested to donate \$400 from Discretionary Funds to Big Valley Bull's Eyes and \$400 to the Lassen Union High School Clay Breakers; 3) attended a Big Valley School Board meeting; 4) The Future Farmers of America (FFA) will be taking a trip to Texas to learn about agriculture.

MATTERS SET FOR TIME CERTAIN

RECOGNITION COMMITTEE

SUBJECT: Service Proclamation for Jennifer Uruburu, 20 years with the Lassen County Sheriff Office.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Proclamation.

Supervisor Albaugh recognized Jennifer Uruburu for her 20 years of service with Lassen County and presented her daughters with a Proclamation. Director of Health and Social Services Barbara Longo presented a Lassen County jacket for Jennifer. Director of Community Social Services Jenna Aguilera presented a thank you card for Jennifer; Lassen County employee read a poem written for Jennifer.

LASSEN MUNICIPAL UTILITY DISTRICT (LMUD)

SUBJECT: Hayden Hill Reclamation Plan-Power Line Removal.

FISCAL IMPACT: Unknown .

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [210323 LMUD Hayden Hill Reclamation Plan](#)

CAO Egan announced the General Manager of Lassen Municipal Utility District (LMUD) was not present and gave a background the Hayden Hill power line. LMUD Public Relations Manager Theresa Phillips stated the power line was purchased by LMUD in 2006-2007, however the staff who were involved with the power line are no longer employed with LMUD but had a prepared statement from the Administrative Services Manager Pat Holley and the General Manager Doug Smith to address the Board. Ms. Phillips read the letter. Brief discussion was held.

CAO Egan stated he was disappointed Mr. Smith and Mr. Holley were unable to attend as he received a message that they would be present. Due to their absence the county would not receive the information needed and didn't feel progress had been made by LMUD. The next action would be to defer to County Counsel Uhrhammer for legal action or compliance. County Counsel Uhrhammer stated she would have to research the legal actions to take.

Supervisors Hammond and Supervisor Gallagher requested this item to be reagendaized with the presence of the General Manager Doug Smith. Additional discussion was held.

BOARDS AND COMMISSIONS

COMMITTEE APPOINTMENTS

SUBJECT: Odd Year Committee Appointments for 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the followings boards, committees, commissions:

LASSEN COUNTY FAIR ADVISORY BOARD

a) Minute Order of October 15, 1996

b) Term to Expire on March 31, 2021

1) SUPERVISOR DISTRICT ONE

i. Primary (reappointment, Dan Douglas)

- ii. Primary (reappointment, Brett Smith)
- 2) SUPERVISOR DISTRICT TWO
- i. Primary (reappointment, Jose Pena)
- ii. Primary (reappointment, Christina Rose)
- 3) SUPERVISOR DISTRICT 4
- i. Primary (reappointment, Becky Albaugh)
- ii. Primary (Kevin Stafford).

LASSEN COUNTY FISH AND GAME COMMISSION

- a) Resolution No. 80/81-104
- b) Term to Expire on March 31, 2021
- 1) SUPERVISOR DISTRICT ONE
- i. Primary (reappointment, Christopher O'Brien)
- ii. Primary (vacant)
- iii. Alternate (vacant)
- 2) SUPERVISOR DISTRICT TWO
- i. Primary (vacant)
- ii. Primary (reappointment, Wade Workman)
- iii. Alternate (vacant)
- 3) SUPERVISOR DISTRICT FOUR
- i. Primary (vacant)
- ii. Primary (vacant)
- iii. Alternate (vacant)
- iiii. Alternate (vacant)

LASSEN COUNTY PLANNING COMMISSION

- a) Title 7, Chapter 3 of California Government Code; Lassen County Code Chapter 2.20
- b) Term to Expire on March 31, 2021
- 1) SUPERVISOR DISTRICT ONE
- i. Primary (reappointment, John Shaw)
- 2) SUPERVISOR DISTRICT TWO
- i. Primary (applicant, Carol Clark)
- 3) SUPERVISOR DISTRICT 4
- i. Primary (reappointment, William Buckman)

Attachments: [Fair Advisory Board Applications](#)

[Fish and Game Apps](#)

[Planning Commission Apps](#)

FAIR ADVISORY BOARD

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges that these Appointments be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

LASSEN COUNTY FISH AND GAME COMMISSION

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill that these appointments be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

LASSEN COUNTY PLANNING COMMISSION

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges that these Appointments be approved. The Motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

BOARD OF SUPERVISORS

SUPERVISOR HAMMOND

SUBJECT: Request to designate: \$1763.92 to C&S Waste for the Doyle town clean-up.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

SUPERVISOR HEMPHILL

SUBJECT: Request to designate: \$500 to the Janesville School Locker Program fundraiser; and 2) \$500 to Lassen High School Clay Breakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

THIS ITEM WAS PULLED FROM THE AGENDA

SHERIFF'S DEPARTMENT

BOATING AND WATERWAYS

SUBJECT: Board Resolution for 2021/2022 Fiscal Year (FY) application for Financial Aid and Financial Aid Program Agreement, State of California Department of Parks and Recreation, Division of Boating and Waterways.

FISCAL IMPACT: Potentially provide \$45,640 to the Lassen County Sheriff's Office for Boating Patrol Services for the 2021/2022 FY.

ACTION REQUESTED: 1) Adopt the resolution; and 2) approve the Boating Safety and Enforcement Financial Aid Program Agreement required by Boating and Waterways for Financial Aid for the 2021/2022 FY; and 3) authorize Sheriff Growdon to execute the application.

Attachments: [Boating and Waterways Attach](#)

This Resolution No. 21-013 was adopted on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Regular Meeting agenda for March 17, 2021.
- b) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting for March 18, 2021.

Attachments: [MISC CORR](#)

These Reports were approved on the Consent Agenda.

DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

LETTER TO GOVERNOR NEWSOM

SUBJECT: Third follow-up letter from the Board to Governor Gavin Newsom requesting a response to the Board's August 11, 2020, November 17, 2020 and February 16, 2021 letters requesting that the January 31, 2022 deadline to prepare a Groundwater Sustainability Plan for the Big Valley Groundwater Basin be extended as a result of difficulties the Groundwater Sustainability Agency is having Conducting public outreach during the COVID-19 pandemic.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize Chairman to sign.

Attachments: [G4 Attach](#)

Supervisor Albaugh requested editing to the letter.

A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Action Item be approved as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

SHERIFF'S DEPARTMENT

ADMINISTRATION

SUBJECT: Award of bid for Sheriff's Marine Patrol boat.

FISCAL IMPACT: The funding for the boat purchase is included in the Sheriff's Contracts Boat Patrol Equipment line Fund/Budget Unit No 111-0520 in the 2020/2021 Fiscal Year (FY) budget. California Boating and Waterways will reimburse Lassen County for up to \$155,000 after Lassen County takes delivery of the new vessel.

ACTION REQUESTED: 1) Award bid in the amount of \$153,153 to Precision Weld Custom Boats; and 2) authorize the Sheriff to work with the vendor to draft a contract not to exceed \$155,000 consistent with California Boating and Waterways specifications for heavy aluminum patrol boats, and 3) authorize the CAO to execute the contract.

Attachments: [SO Attach](#)

Supervisor Gallagher asked about the vessel's warranty. Jim Uptegrove stated the warranty on the engine and out drive is required to maintain full manufacturer's warranty, and the hull is for ten (10) years. Any other equipment is required to have full manufacturer's warranty, the longest term to be one. Supervisor Hammond asked if a Captain's License for boating would be required in the near future. Mr. Uptegrove stated not at this time. Captain Michael Carney recognized Mr. Uptegrove for all of his work. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

OFFICE OF EMERGENCY SERVICES

EMERGENCY OPERATIONS PLAN

SUBJECT: Adopt Resolution re-promulgating Lassen County's and the City of Susanville's existing Emergency Operating Plan.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [OES Attach](#)

Office of Emergency Services (OES) Chief Silas Rojas stated this item was the Disaster Emergency Operations Plan that is required to be reviewed every two

(2) years and have rewritten after five (5) years. This would be the second cycle year, Council reviewed and there were no suggestions to revise. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Resolution No. 21-014 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan: Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:41 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board