



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, August 20, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Uhrhammer was absent by prearrangement.

Present: 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Excuse: 0

PUBLIC COMMENT

Mick Hill: Discussed sanitation in Spalding.

Owner of ColWest Investments Melanie Westbrook: Discussed funding and the Behavioral Health Bridge Housing (BHBH) Project.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

Attachments: [doc05763820240814090957](https://www.lassen-county.com/DocumentCenter/View/14090957/doc05763820240814090957)

2) Conference with Labor Negotiator Scott McLeran: Management and Professional Association.

CLOSED SESSION

Closed session was held from 9:10 a.m. - 9:53 a.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, Deputy Clerk of the Board Yderraga.

County Counsel Uhrhammer was present via teleconference from 9:10 a.m. - 9:31 a.m.

Deputy CAO Tony Show was present from 9:10 a.m. - 9:53 a.m.

Personnel/Risk Analyst Regina Schaap was present from 9:10 a.m. - 9:53 a.m.
 Director of Health and Social Services Barbara Longo was present from 9:10 a.m. - 9:32 a.m.
 Housing Program Manager Grace Poor was present from 9:10 a.m. - 9:32 a.m.
 Labor Negotiator Scott McLeran was present via teleconference from 9:32 a.m. - 9:53 a.m.
 Supervisor Neely recused himself and was absent from 9:32 a.m. - 9:53 a.m.

RECESS: 9:53 a.m. - 10:00 a.m.

10:00 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

No reportable action.

- 2) Conference with Labor Negotiator Scott McLeran: Management and Professional Association.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Thanked the board for allowing him to go on vacation the prior week; 2) spoke with Mick Hill regarding the sewer situation in Spalding. Announced he was going to speak with the General Manager at the Susanville Sanitation District.

Supervisor Bridges: 1) Attended a Norcal EMS Directors meeting; 2) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting. Acknowledged James Hall for his efforts on feeding the senior citizens; 3) will be attending a Nortec meeting in Anderson.

Supervisor Neely: 1) Attended a Lassen Transit Service Agency (LTSA) meeting; 2) attended a Lassen County Transportation Commission (LCTC) meeting; 3) announced he would be absent from the August 27, 2024, Board of Supervisors meeting.

Supervisor Ingram: 1) Announced he would be meeting with Lassen County Behavioral Health Program Manager Nicole Bond to assist with the Friday Night Live project; 2) announced he would be meeting with Lassen County Public Health Program Coordinator Ronda Hall regarding the Walk out of Darkness event; 3) would be meeting with solar investors with Planning and Building Services; 4) will be attending the music festival this weekend; 5) announced the Courage Triathlon would be held in Lake Almanor on Saturday, August 25, 2024; 6) requested an item to be agendaized for a future Board of Supervisors meeting pertaining to the fair manager.

Supervisor Albaugh: 1) Congratulated parents on school being back in session. Wished the best for the children, families and staff; 2) will be attending the Modoc County Fair. Announced his children would be having some exhibits and livestock showings; 3) toured the Historic Courthouse and stated he noticed a lot of unfinished projects. Directed staff to hold the contractors accountable.

MATTERS SET FOR TIME CERTAIN

RECOGNITION COMMITTEE

SUBJECT: Recognition Awards for August 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: The board of Supervisors present Recognition Award to: 10 Years: Crystle McFarland (County Counsel).

Supervisor Albaugh recognized the following employee: 10 Years: Crystle McFarland.

SPEAKERS: CAO Egan, Director of Planning and Building Services Maury Anderson, Personnel/Risk Analyst Regina Schaap, Supervisor Gallagher, Supervisor Bridges, and Supervisor Neely.

CONTRACT WITH KIMLEY HORN AND ASSOCIATES, INC.

SUBJECT: Contract between Lassen County and Kimley Horn Associates, Inc. to provide services to prepare a Regional Area Plan for the Susanville Vicinity, Johnstonville, Richmond/Gold Run and other communities not currently part of an Area Plan, such as Lake forest, with a not to exceed amount of \$873, 245.

FISCAL IMPACT: Fund/Budget Unit No. 100681 302300. Contract will be executed over three fiscal years.

ACTION REQUESTED: 1) Receive report; and 2) authorize the County Administrative Officer to execute the contract.

Attachments: [doc05791620240819111843](https://www.lassen-county.com/DocumentCenter/View/11843)

Director of Planning and Building Services Maury Anderson informed the board the item being presented was a contract with Kimley Horn and Associates, LLC to provide services in creating a regional area plan for communities within

Lassen County that were not part of an area plan. Director Anderson stated this item had been previously brought before the board for discussion and explained the Request for Proposal (RFP) process for acquiring Kimley Horn and Associates, LLC. Director Anderson introduced Alex Jewell and Steve Peterson. Mr. Jewell introduced himself and stated Kimley Horn and Associates, LLC had put together a team to create a regional area plan specific to Lassen County's community needs. Mr. Jewell informed the board he would be facilitating reports, fact finding, public outreaching, reporting back to the board with findings, and briefly discussed the California Environmental Quality Act (CEQA) process. Steve Peterson of Kimley Horn and Associates, LLC introduced himself and discussed the project, county research, and reporting. Supervisor Gallagher asked about public workshops to get community input for the plan. Mr. Peterson stated he would be working with Deputy Director of Planning and Building Services Gaylon Norwood on public participation. Mr. Peterson informed the board there were different methods of public outreach that included radio ads, flyers, direct mailing and email. Supervisor Gallagher recommended having smaller meetings in each area rather than larger meetings at one particular location. Additional discussion was held pertaining to public involvement, advertisement, wildlife and wildlife conservation.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

INFORMATION/CONSENT CALENDAR

Supervisor Ingram requested to pull Item# G1 - Lassen County Board of Supervisor Meeting Minutes of August 13, 2024.

Approval of the Consent Agenda

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Fish and Game Commission Meeting Minutes for August 15, 2024.
- b) Lassen Transit Service Agency Regular Meeting Agenda for August 15, 2024.
- c) Notice of Cancellation of the Lassen County Planning Commission Regular Meeting for September 3, 2024.
- d) Lassen County Fair Advisory Board Meeting Minutes of July 9, 2024.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 13, 2024

SUBJECT: Meeting Minutes of August 13, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

Supervisor Albaugh stated there was a small clerical error and spoke to Deputy Clerk of the Board Yderraga. The first motion for Item# D1 - 10:10 a.m.: Planning and Building Services was incorrect. The motion was made by Supervisor Ingram, not Supervisor Bridges. Deputy Clerk of the Board Yderraga amended the motion to reflect Supervisor Ingram.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that these Minutes be approved as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: stated he would need additional time to prepare the agenda request from Supervisor Ingram. CAO Egan informed the board there may be a better forum for this discussion and would need to consult with County Counsel prior to bringing to the board. Supervisors Albaugh and Bridges agreed and stated this item would need to be agendized for a later time.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:40 a.m. in memory of Gloria Day.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

