



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, February 13, 2024

8:30 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### **8:30 A.M. CALL TO ORDER**

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

**Excuse:** 0

#### **PUBLIC COMMENT**

None.

#### **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1 case, EEOC Claim No. 554-2024-00210, case name unspecified as disclosure would jeopardize settlement negotiations.
- 2) Public Employee Employment: Discussion to consider the appointment of public employee: Sheriff-Coroner.

#### **CLOSED SESSION**

Closed session was held from 8:31 a.m. - 9:32 a.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Budget Analyst Samantha McMullen was present from 8:35 a.m. - 8:36 a.m.

RECESS: 9:32 a.m. - 9:36 a.m.

#### **9:36 A.M. OPENING CEREMONIES**

**Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Albaugh.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1 case, EEOC Claim No. 554-2024-00210, case name unspecified as disclosure would jeopardize settlement negotiations.

No reportable action.

2) Public Employee Employment: Discussion to consider the appointment of public employee: Sheriff-Coroner.

No reportable action.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Supervisor Ingram requested to pull Item# G6 - Supervisor Ingram - Discretionary Funds.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Agenda be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**PUBLIC COMMENTS**

None.

**UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Gallagher: Apologized for absence at the February 7, 2024, Board of Supervisor Special Meeting. Wife had an unexpected emergency.

Supervisor Bridges: 1) Attended a meeting with Caltrans; 2) attended a NorCal EMS meeting; 3) attended the Cattle Women's Taste of Beef Sip of Wine event; 4) will be absent at the for the board meeting scheduled for February 27, 2024.

Supervisor Ingram: 1) Attended the Taste of Beef Sip of Wine event; 2) announced the Career Opportunities Workshop was scheduled for April 8, 2024, at the Lassen High School; 3) announced there would be Bingo in Milford; 4) announced Sheriff Dowdy did a press release pertaining to budget and arrest records. Requested all department heads to do a quarterly report.

Supervisor Neely: 1) Attended a Highway 139 and Caltrans meeting; 2) attended a Behavioral Health meeting; 3) attended a Lassen County Local Agency Formation Commission (LAFCo) meeting; 4) will be attending a Veterans Building Task Force meeting; 5) the Air Pollution meeting was cancelled; 6) requested to donate \$500 from discretionary funds to the Lassen Grizzly Clay

Breakers.

Supervisor Albaugh: Attended a Coyote Drive. They changed their name to the Sportsman Summit. \

**DEPARTMENT REPORTS**

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

SUBJECT: Appointment of Lassen County Sheriff-Coroner to serve the remainder of the expired term, which ends 2028.

FISCAL IMPACT: Position appropriated in 2023/2024 Fiscal Year Budget.

ACTION REQUESTED: 1) Discuss starting salary and benefits; and 2) make appointment; or 3) provide direction to staff.

Supervisor Albaugh requested to make a change in the agenda format and address Item# H4 - Board of Supervisors for discussion.

Supervisor Gallagher stated he missed the last meeting and had received the materials for the three Sheriff's candidates. Supervisor Gallagher said all three applicants were superior candidates for the position and each candidate had done a great job at the Sheriff's Office. Brief discussion was held pertaining to the candidates. Sheriff's Captain John McGarva thanked the board for their decision and stated he was very humbled and honored by the appointment.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to appoint John McGarva as the Lassen County Sheriff/Coroner. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**BOARDS AND COMMISSIONS**

BIG VALLEY GROUNDWATER BASIN ADVISORY COMMITTEE

SUBJECT: Reappointment of Lassen County public members of the Big Valley Groundwater Basin Advisory Committee.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making reappointments. (Kevin Mitchell; Duane Conner).

Attachments: [BVAC](#)

Supervisor Albaugh recommended to reappoint the two board members.

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

LASSEN COUNTY CHILDREN & FAMILIES COMMISSION

SUBJECT: Vacancies on the Lassen County Children & Families Commission..

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Consider making appointment to Commissioner Section 3 (Pamela McGuire), term expiring December 31, 2025.

Attachments: [1st5](#)

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PSA2 AREA AGENCY ON AGING ADVISORY COUNCIL

SUBJECT: Vacancies on the PSA Area Agency on Aging Advisory Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Angela Reed).

Attachments: [PSA2](#)

**A motion was made by Supervisor Bridges, seconded by Supervisor Neely, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

SIERRA NEVADA CONSERVANCY

SUBJECT: Annual Committee Appointments for 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointment to the following boards, committees, commissions:

- 1. Sierra Nevada Conservancy - North Sierra Subregion
  - i. Public Resources code section 33321
  - ii. A member of the Board of Supervisors (previously Supervisor Albaugh)

Supervisor Albaugh stated he would like to continue with this board.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**PUBLIC HEARINGS**

PLANNING AND BUILDING SERVICES - PURE HEMP FARMS LLC

SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 717-990 Juniper Ridge Rd. (A.P.N 045-131-017); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is

owned by Pure Hemp Farms LLC. The associated code enforcement file number CDEF2022-053. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if unpaid after 90 days, amend said lien for the full cost of abatement.

Attachments: [C-1 BOS 2-13-24 Packet, Pure Hemp Farms CDEF#2022-053](#)

Code Enforcement Officer Mike Prettyman read the action. Supervisor Ingram asked if this was a hemp farm that ended up to be cannabis. Officer Prettyman stated there was never an application for that property and the owner was a repeat offender.

The Public Hearing was held from 10:03 a.m. - 10:06 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: Attorney Peter Talia on behalf of the client.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Resolution No. 24-002 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PLANNING AND BUILDING SERVICES - JAVIER FRANCISCO CHAVEZ JR  
SUBJECT:Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 535-285 Pintail Rd. (A.P.N 031-180-014); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is owned by Javier Francisco Chavez Jr. The associated code enforcement file number CDEF2022-051. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if

unpaid after 90 days, amend said lien for the full cost of abatement.

**Attachments:** [C-2 BOS 2-13-24, Chavez CDEF#2022-051](#)

Code Enforcement Officer Mike Prettyman read the action of the item.

The Public Hearing was held from 10:09 a.m. - 10:12 a.m.

SPEAKERS IN FAVOR: Edward Cranz.

SPEAKERS IN OPPOSITION: None.

Director of Health and Social Services Maury Anderson asked if this transaction was completed with a Proof of Service and in record. Officer Prettyman stated Proof of Service was signed by Mr. Chavez and he was not a repeat offender.

**A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Resolution No. 24-003 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PLANNING AND BUILDING SERVICES - ESTRADA CAROLYN

SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 448-450 Mirage Ln Herlong, CA 96113. (A.P.N 137-100-045 & 137-100-046); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is owned by Estrada Carolyn. The associated code enforcement file number CDEF2022-025. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer. FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if unpaid after 90 days, amend said lien for the full cost of abatement.

**Attachments:** [C-3 BOS 2-13-24, Estrada CDEF#2022-025](#)

Code Enforcement Officer Mike Prettyman read the action of the item. County Counsel Uhrhammer stated the resolution and staff letter needed to be amended. Officer Prettyman gave a revised amount of \$29,327.12, and informed the board this item had been active since 2022.

The Public Hearing was held from 10:16 a.m. - 10:16 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges that this Resolution No. 24-004 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**BOARDS AND COMMISSIONS - CONTINUED**

LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
SUBJECT: Appointment to the Lassen County Behavioral Health Advisory Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment. (Daisy Smith-Murdock).

Attachments: [BHAB](#)

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

BIG VALLEY PEST ABATEMENT DISTRICT  
SUBJECT: Reappointment of Big Valley Pest Abatement Governing Board. Last formal appointment was made in 2014. Big Valley Pest Abatement was removed from annual standing committee appointment list in 2014.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint the following members to a two year term expiring 12/31/2025: Charles Kramer, David Adams, Kevin Mitchell, Patrick Oilar, and Tim Babcock.

Attachments: [Ag Attach](#)

Agricultural Biologist Gary Fensler gave a brief overview of the Pest Abatement District and informed the board he was reorganizing the district. There were some new board members that were not appointed by the Board of Supervisors but were serving on the district. Mr. Fensler discussed current expiration dates. CAO Egan stated the governing documents needed to be reviewed.

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G2 - Public Health Agreement Between Lassen County and Metopio, Inc., and Item# G5 - Johnstonville Road Bridge Rail Project.

**Approval of the Consent Agenda**

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda as Amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND CALIFORNIA HEARING OFFICERS, LLP

SUBJECT: Agreement between Lassen County and California Hearing Officers, LLP in the maximum amount of \$50,000 for the term of January 1, 2024 through December 31, 2024 to provide hearing officers for mental health certification review hearings to preside over and conduct hearings as identified in California Welfare and Institutions Code §5250 et seq.

FISCAL IMPACT: This Agreement will be paid out of Mental Health Fund/Budget 110-0751.

ACTION REQUESTED: 1) Approve Agreement with California Hearing Officers, LLP; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G1- BOS- BH CA Hearing Officer 2.13.24](#)

**This Action Item was approved on the Consent Agenda.**

AMENDMENT TO AGREEMENT BETWEEN LASSEN COUNTY HEALTH AND SOCIAL SERVICES OVERSIGHT AND ACCOUNTABILITY COMMISSION

SUBJECT: Amendment to Grant Agreement #21MHSOAC052 between Lassen County Health and Social Services and Mental Health Services Oversight & Accountability Commission (MHSOAC) in the amount of \$2,274,040 for the term of March 23, 2022 through June 30, 2026 to provide mental health services through the Lassen County Office of Education.

FISCAL IMPACT: This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Amendment A.1 to Grant Agreement #21MHSOAC052; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [G3-BOS BH MHSOAC #21MHSOAC Amend 2.13.24](#)

**This Action Item was approved on the Consent Agenda.**

PUBLIC WORKS DEPARTMENT



TRANSIT DEVELOPMENT ACT (TDA) 2020 AND 2021 AUDIT  
 SUBJECT: Accept audited financial statements and compliance report of the Transportation Development Act (TDA) fund allocated for non-transit purposes of the County of Lassen as of and for the years ending June 30, 2020 and 2021.

FISCAL IMPACT: Accepting the Audit Reports will allow the LTSA to invoice the Lassen County Transportation (LCTC) for TDA funds in the amount of \$9,769.06 in pedestrian and bicycle funding and \$516,633 for transportation related funding, which was set aside and approved by the LCTC.

ACTION REQUESTED: That the board accept the audited TDA financial statements and compliance report for the years ending June 30, 2020 and 2021.

Attachments: [G4](#)

**This Action Item was approved on the Consent Agenda.**

BOARD OF SUPERVISORS

DISCRETIONARY FUNDS - SUPERVISOR INGRAM

SUBJECT: Request to designate: 1) \$1,402.47 to the C&S Waste for the Herlong and Doyle cleanups.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

COUNTY CLERK-RECORDER

ELECTIONS RESOLUTION

SUBJECT: Resolution of the Board of Supervisors of the County of Lassen, authorizing the county elections official to conduct all federal, state and local elections, approving consolidation of elections and sharing of election cost.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: Adopt resolution.

Attachments: [G6](#)

**This Resolution No. 24-005 was adopted on the Consent Agenda.**

BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 19, 2023

SUBJECT: Meeting Minutes of December 19, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Mins 2023-12-19](#)

**These Minutes were approved on the Consent Agenda.**

BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 9, 2024  
 SUBJECT: Meeting Minutes of January 9, 2024  
 FISCAL IMPACT: None.  
 ACTION REQUESTED: Approve.

Attachments: [Draft Mins](#)

**These Minutes were approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence.  
 a) Notice of Cancellation of the Lassen County Planning Commission Meeting scheduled for February 6, 2024. The next regularly scheduled meeting is scheduled for March 5, 2024.  
 b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Notice of Letter of Intent project funding in the amount of \$321,324.  
 c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Notice of Letter of Intent project funding in the amount of \$2,3561,597.

Attachments: [G10](#)

**These Reports were received and filed on the Consent Agenda.**

**DEPARTMENT REPORTS - CONTINUED**

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND METOPIO, INC  
 SUBJECT: Agreement between Lassen County and Metopio, Inc. in the amount of \$93,250 for the term of February 1, 2024 through October 30, 2024 to complete a Community Health Assessment as required by California Department of Public Health funding.  
 FISCAL IMPACT: This Agreement will be paid out of Public Health Fund/Budget 110-0731.  
 ACTION REQUESTED: 1) Approve agreement with Metopio, Inc.; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: [G2- BOS PH Metopio 2.13.24](#)

Supervisor Albaugh asked why a health assessment was needed and what did it entail. Director of Health and Social Services Barbara Longo stated it was a comprehensive assessment of our community and it's purpose was to do health assessments with a community improvement plan. This was required to receive funding. The requirement had been in place for years and it was important to strategize to have funds appropriated to apply for grants and improvements. Director Longo discussed public forums and services needed. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Neely and Ingram

**Nay:** 1 - Albaugh

PUBLIC WORKS DEPARTMENT

JOHNSTONVILLE ROAD BRIDGE RAIL PROJECT

SUBJECT: First Amendment to Agreement with NCE for Environmental Services for Johnstonville Road Bridge Rail Project.

FISCAL IMPACT: Total agreement amount will be \$83,530.28. Funding is available in Road Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: 1) Approve first amendment to agreement with NCE to perform environmental services related to Public Works/Transportation Johnstonville Road Bridge Rail Project in the amount of \$83,530.28; and 2) authorize the Director of Public Works to execute the amendment.

Attachments: [PW NCE](#)

Supervisor Albaugh asked about the cost of the report for this project. Director of Public Works stated it was to define limits around the bridge areas for the erectives and first review. Director Heimbigner informed the board comments were made by Caltrans and he needed to follow up with the comments. Director Heimbigner also stated Public Works was dealing with multiple agencies and the document encompassed each agency. Caltrans was the final signatory. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

RECESS: 10:34 a.m. - 10:42 a.m.

**DEPARTMENT REPORTS - CONTINUED**

CHILD SUPPORT SERVICES

AMENDMENT TO 2023/2024 CHILD SUPPORT SERVICES BUDGET

SUBJECT: Request for Board of Supervisors to approve the amendment of the 2023-2024 Fiscal Year (FY) Child Support Services budget to include additional state funds of \$113,407 for increases to salary and benefits.

FISCAL IMPACT: No impact to General Fund. Increased expenditures offset with increase of revenues.

ACTION REQUESTED: Approve increase in budget appropriation for a total

of \$113,407 for a total of \$1,201,177 in Fund/Budget Unit No. 528-0432. (4/5 vote required).

**Attachments:** [DCSS](#)

Department of Child Support Services (DCSS) Staff Services Analyst Regina Richards stated this item was to amend the budget with additional funds received from the state for salary and benefits for staff. The additional funding that was received was not budgeted for the 2023/2024 Fiscal Year budget. There would not be an increase to staff salary. Staff salary would remain the same. County Counsel Uhrhammer asked if this was going to be an annual source of funding. DCSS Analyst Richardson said it would be one time. DCSS Director Kelley Cote gave a detailed overview of the state's allocations. Supervisor Neely asked about the range increases. Budget Analyst Samantha McMullen reminded the board Child Support Services salary was funded by the state. Staff was re-classed for parody. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### PLANNING AND BUILDING SERVICES

##### MULTI-JURISDICTIONAL, MULTI-HAZARD MITIGATION PLAN

SUBJECT: Approval of a contract with APetrow Consulting for update of the Multi-Jurisdictional (Lassen County, City of Susanville, and Susanville Indian Rancheria) Multi-Hazard Mitigation Plan.

FISCAL IMPACT: To be paid from Trust Fund/Budget Unit No. 368-0681 and Fund/Budget Unit No. 730-3102 (Lassen County, the City of Susanville, and the Susanville Indian Rancheria each placed \$12,320 into the account for the total contract cost of \$36,960).

ACTION REQUESTED: 1) Receive report; and 2) authorize the Chairman to execute the contract.

**Attachments:** [HMP Contract Board Packet BOS 2-13-24](#)

Director of Planning and Building Services Maury Anderson gave a brief overview of the item and informed the board historically the plan had always lined out what actions were needed to be taken prior to and after a natural disaster. These actions needed to be in place to qualify for funding. Director Anderson said typically the expense for the plan was shared with Lassen Municipal Utility District (LMUD) and the City of Susanville. The board thanked the department for their participation in the plan. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## **MATTERS SET FOR TIME CERTAIN**

### LASSEN COUNTY BROADBAND PLANNING AND FEASIBILITY STUDY

**SUBJECT:** Presentation and discussion of the Lassen County Broadband Planning and Feasibility Study by Golden State Finance Authority (GSFA), a Joint Powers Authority of which Lassen County is a member.

**FISCAL IMPACT:** The fiscal impact of this study is \$25,000 as appropriated and paid to GSFA in the 2022/2023 Fiscal Year Budget. This amount is pursuant a Memorandum of Understanding (MOU) by and between GSFA and the County. The MOU obligated the County to provide \$25,000 towards the \$125,000 cost of the study. Lassen County's contribution is considered as mandatory matching funds in support of grant funding provided by the U.S. Department of Commerce, Economic Development Administration, to GSFA to fully fund the study.

**ACTION REQUESTED:** 1) Receive Information and hold discussion.

**Attachments:** [240213 Broadband Planning and Feasibility Study](#)

Deputy CAO Tony Shaw introduced the Chief Economic Development Officer from Rural County Representatives of California (RCRC) Barbara Hayes.

Deputy CAO Shaw gave a brief overview of the staff report. Ms. Hayes gave an overview of RCRC and stated she would be giving a Power Point presentation. Ms. Hayes discussed who would receive services, maps of service, funding, the Federal Fund Program, opportunities for system expansion and applicants for project funding. Additional discussion was held regarding funding and time limits.

RECESS: 11:34 a.m. - 11:39 a.m.

## **DEPARTMENT REPORTS - CONTINUED**

### HEALTH & SOCIAL SERVICES

#### HOUSING AND GRANTS DIVISION UPDATE ON HOMEKEY FUNDING AND PROJECT

**SUBJECT:** Homekey update and staff report.

**FISCAL IMPACT:** Unknown.

**ACTION REQUESTED:** Receive report.

**Attachments:** [H2- BOS GLD Homekey 02.13.24](#)

Health and Social Services Housing Program Manager Grace Poor gave a Power Point presentation of an outline of the procedures taken, occupants, safety, and upcoming events. Housing Program Manager Poor discussed the background of the project, timeline, the Home Key Project, resident eligibility, resident selection, background checks, safety measures, development details, community benefit, supportive services, and the next steps. Housing Program Manager Poor also discussed youth and adult applicants. CAO Egan briefly

discussed CoWest, standard agreements, and reminded the board as the project stands, the Board of Supervisors granted the application and gave direction to CAO Egan to execute the application when provided by the state. There was no further action the board could take, unless there was a change in direction. Additional discussion was held.

SPEAKERS: Barbara Freeman, Chuck Spence, Michael Rivas, Mike Adinsky, Tony Jonas.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: Would be attending a Public Agency Risk Management Association meeting next week.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 12:48 p.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board