



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, January 21, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-001

*Next Ordinance in line for adoption: No. 2025-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

3) Conference with Labor Negotiator Scott McLeran: Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

PLANNING AND BUILDING SERVICES

- 1** ENVIRONMENTAL HEALTH
SUBJECT: The Lassen County Department of Planning and Building Services, has determined a need to replace Environmental Health vehicle Unit # 7401, a 2010 Ford Explorer, that is past its usable life, and will be a surplus vehicle. The replacement vehicle will be a 2025 Dodge Durango, purchase price \$47,596.77.
FISCAL IMPACT: This purchase will come from the Environmental Health Budget 1730732-306200, in the amount of \$47,596.77. This vehicle purchase will come through the Department of General Services State Bid Contract.
ACTION REQUESTED: Approve purchase.

Attachments: [G1](#)

PUBLIC WORKS DEPARTMENT

- 2** LIONAKIS AGREEMENT FOR TENANT IMPROVEMENTS
SUBJECT: Agreement with Lionakis - Architect for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.
FISCAL IMPACT: Fund is available within 2024/2025 Fiscal Year Budgets. Expenditures to be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.
ACTION REQUESTED: Authorize the Director of Public Works to execute the agreement with Lionakis for architectural and engineering services for tenant improvements in the amount of \$73,750.

Attachments: [G2](#)

SHERIFF'S DEPARTMENT

- 3** INMATE WELFARE TRUST FUND REPORT
SUBJECT: California Penal Code Section 4025(c) requires an itemized annual report of the activity of the Inmate Welfare Trust Fund be submitted to the Board of Supervisors for review. Accordingly, the Fiscal Year 2023-2024 Annual Inmate Welfare report is attached for the Board's information and review.
FISCAL IMPACT: No fiscal impact to the County. Report is informational report to the Board.
ACTION REQUESTED: Receive report.

Attachments: [G3](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 4 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen Transit Service Agency Meeting Agenda for January 13, 2025.
b) Lassen County Fish & Game Commission Meeting Agenda for January 16, 2025.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

- 1 OFF HIGHWAY VEHICLE GRANT FUNDING
SUBJECT: Adoption of a resolution to accept the Off highway Vehicle Grant funding.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve grant funding; and 2) adopt resolution.

Attachments: [H1](#)

BOARD OF SUPERVISORS

- 2 FAIR MANAGER APPOINTMENT
SUBJECT: Appointment of Fair Manager (William "Bill" Payer) effective January 27, 2025.
FISCAL IMPACT: Position appropriated in 2024/2025 Fiscal Year budget.
ACTION REQUESTED: Make appointment.
- 3 DIRECTOR OF CHILD SUPPORT SERVICES APPOINTMENT
SUBJECT: Appointment of Director of Child Support Services (Elizabeth Krier) effective January 8, 2025.
FISCAL IMPACT: Position appropriated in 2024/2025 Fiscal Year budget.
ACTION REQUESTED: Make appointment.

COUNTY ADMINISTRATIVE OFFICE

- 4 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

**LASSEN COUNTY BOARD OF SUPERVISORS
PROPOSED MEETING DATES FOR 2025:**

January 21, 2025 – 9:00 a.m. – Board Meeting
January 28, 2025 – 9:00 a.m. – Board Meeting
February 4, 2025 – 9:00 a.m. – No Board Meeting
February 11, 2025 – 9:00 a.m. – Board Meeting
February 18, 2025 – 9:00 a.m. – Board Meeting
February 25, 2025 – Board Meeting
March 4, 2025 – No Board Meeting
March 11, 2025 – 9:00 a.m. – Board Meeting
March 18, 2025 – 9:00 a.m. – Board Meeting
March 25, 2025 – 9:00 a.m. – Board Meeting
April 1, 2025 – No Board Meeting
April 8, 2025 – 9:00 a.m. – Board Meeting
April 15, 2025 – 9:00 a.m. – Board Meeting
April 22, 2025 – 9:00 a.m. – Board Meeting
April 29, 2025 – No Board Meeting
May 6, 2025 – No Board Meeting
May 13, 2025 – 9:00 a.m. – Board Meeting
May 20, 2025 – 9:00 a.m. – Board Meeting
May 27, 2025 – 9:00 a.m. – Board Meeting
June 3, 2025 – No Board Meeting
June 10, 2025 – 9:00 a.m. – Board Meeting
June 17, 2025 – 9:00 a.m. – Board Meeting
June 24, 2025 – 9:00 a.m. – Board Meeting
July 1, 2025 – No Board Meeting
July 8, 2025 – 9:00 a.m. – Board Meeting
July 15, 2025 – 9:00 a.m. – Board Meeting
July 22, 2025 – 9:00 a.m. – Board Meeting
July 29, 2025 – No Board Meeting
August 5, 2025 – No Board Meeting
August 12, 2025 – 9:00 a.m. – Board Meeting
August 19, 2025 – 9:00 a.m. – Board Meeting
August 26, 2025 – 9:00 a.m. – Board Meeting
September 2, 2025 – No Board Meeting
September 9, 2025 – 9:00 a.m. – Board Meeting
September 16, 2025 – 9:00 a.m. – Board Meeting
September 23, 2025 – 9:00 a.m. – Board Meeting
September 30, 2025 – No Board Meeting
October 7, 2025 – No Board Meeting
October 14, 2025 – 9:00 a.m. – Board Meeting
October 21, 2025 – 9:00 a.m. – Board Meeting

October 28, 2025 – 9:00 a.m. – Board Meeting
November 4, 2025 – No Board Meeting
November 11, 2025 – No Board Meeting (Holiday)
November 18, 2025 – 9:00 a.m. – Board Meeting
November 25, 2025 – 9:00 a.m. – Board Meeting
December 2, 2025 – No Board Meeting
December 9, 2025 – 9:00 a.m. – Board Meeting
December 16, 2025 – 9:00 a.m. – Board Meeting
December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT