



# Lassen County

## Meeting Minutes Board of Supervisors

# DRAFT

### LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, October 8, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:30 A.M. OPENING CEREMONIES

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent from pre-arrangement.

**Present:** 4 - Jeff Hemphill, David Teeter, Aaron Albaugh and Tom Hammond

**Absent:** 1 - Chris Gallagher

**Excuse:** 0

### Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

### PUBLIC COMMENTS

Kam Vento: Discussed Lassen Aurora Network.

Patricia Ferne: Discussed Lassen Aurora Network.

Lonnie Barger: Discussed Lassen Aurora Network.

Phil Good: Discussed Lassen Aurora Network.

### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended the Regional Council Representatives of California (RCRC) meeting in Lake Tahoe. Discussed the details of the meeting that included the internet, small businesses, rice straw and medium-density fibreboard (MDF) boards, sales tax, transitional housing, solar and energy

storage; 2) there will be a California Public Employees' Retirement System (CalPERS) meeting in October and requested CAO Egan to send a representative from Lassen County; 3) reminded everyone that deer season is open and to have fun and be careful; 4) briefly discussed safety when lost in the woods.

Supervisor Teeter: 1) Discussed internet services and broadband; 2) attended a Lassen-Plumas-Sierra Action Agency meeting; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) attended a California Department of Transportation meeting (Caltrans); 5) attended a Susanville City Council meeting.

Supervisor Hammond: 1) Attended a Sacramento Cooperative Community Fund (SCCF) meeting with Dr. Marlon Hall from Lassen Community College; 2) will be attending a Lassen Community College meeting on October 9, 2019; 3) will be having a Neighborhood Watch Barbeque in Leavitt Lake on October 12, 2019, at 1:00 p.m.; 4) the applications were approved for the California Association of Defense Communities.

Supervisor Hemphill: 1) Requested to have Lassen Aurora Network agendized for the next Board meeting for discussion; 2) will be having a Thompson Peak Initiative meeting Thursday, October 10, 2019, at 6:30 p.m. in Milford; 3) received a complaint about the City of Susanville's anti-camping ordinance.

## MATTERS SET FOR TIME CERTAIN

### FOSTER APPEAL

SUBJECT: Appeal of the Director of the Department of Planning and Building Services August 19, 2019, interpretive action regarding required setbacks for a residence proposed at 475-795 Hobo Camp Road, filed by Anthony Foster (Assessor Parcel Number 107-111-18).

FISCAL IMPACT: No known impact to the General Fund.

ACTION REQUESTED: 1) Conduct a public meeting pursuant to Lassen County Code Section 18.122.050; and 2) Grant the appeal; or 3) Disapprove the appeal.

Attachments: [PB Foster Appeal BOS Packet](#)

County Counsel Burns announced that this item was a public meeting and not a public hearing.

Director of Planning and Building Services Maurice Anderson informed the Board that this item was an appeal of a determination made by Planning and Building Services regarding a plan line on Hobo Camp Road which is also a public easement. Director Anderson stated that the property owner was

proposing to develop the property and wished to have a lesser setback. Director Anderson displayed a power point of the map of the location, showed where the plan lines lay and what the owner is requesting. Brief discussion was held. The property owner, Mary Foster corrected Director Anderson by stating they did not want to go to the center of the road and that their plans were fifteen (15) from the easement, not from the road. Mrs. Foster gave a description of the property and the plans for development. Director Anderson and the Board discussed the difference between a variance and an appeal. Discussion was held.

SPEAKERS: Associate Planner Stefano Richichi, Anthony Foster and Patricia Ferne.

CAO Egan was absent from 10:24 a.m. - 10:36 a.m.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to deny the Appeal. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

RECESS: 10:32 a.m. - 10:39 a.m.

## BOARDS AND COMMISSIONS

The Board agreed to combine Item# F1 - Fall River Resource Conservation District and Item# F2 - Sierra Valley Resource Conservation District to be passed in one motion.

County Counsel Burns informed the Board that these two requests came from neighbor counties where those are mixed boards with other counties that includes Lassen County. County Counsel Burns the items are asking if the Lassen County Board of Supervisors supports, opposes or remains neutral of the applicants these two boards are wanting to appoint.

### FALL RIVER RESOURCE CONSERVATION DISTRICT

SUBJECT: Request from Shasta County Board of Supervisors for consultation with Lassen County Board of Supervisors in appointing to fill vacancy on Fall River Resource Conservation District (RCD) (applicant Dan Klatt).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Support, oppose or remain neutral on appointment of applicant Dan Klatt to Fall River RCD; and/or 2) provide direction to staff.

**Attachments:** [Fall River RCD Email Request](#)

[Fall River RCD Board app for Dan Klatt \(002\) Redacted](#)

[Fall River RCD Minutes Sept 2019](#)

[Fall River RCD Board election Sept 2019](#)

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to support the choice of applicant to be appointed to the Fall River Resource Conservation District. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

SIERRA VALLEY RESOURCE CONSERVATION DISTRICT.

SUBJECT: Request from Sierra County Board of Supervisors for consultation with Lassen County Board of Supervisors in appointing to fill vacancy on Sierra Valley Resource Conservation District (RCD) (applicant Lewis Van Vleck).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Support, oppose or remain neutral on appointment of applicant Lewis Van Vleck to Sierra County RCD; and/or 2) provide direction to staff.

Attachments: [Sierra Valley RCD Email Request](#)  
[Sierra Valley RCD Application](#)

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to support the choice of applicant to be appointed to the Sierra Valley Resource Conservation District. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING (PSA 2 AAA) ADVISORY COUNCIL

SUBJECT: Re-appointment to the PSA 2 AAA Advisory Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making re-appointment. (Penny Artz).

Attachments: [20191003112609608](#)

**A motion was made by Supervisor Teeter, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

## INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Health and Social Services Contract; Supervisor Hemphill pulled Item# G7 - Office of Emergency Services.

### Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### BOARD OF SUPERVISORS

LASSEN COUNTY ARTS COUNCIL

SUBJECT: Resolution naming the Lassen County Arts Council as Lassen County's designated local partner with the California Arts Council for the Fiscal Year 2019/2020 State-Local Partnership Program and related authorizations.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [191008 Arts Council Request](#)  
[191008 Lassen County Arts Council Resolution](#)

**This Resolution No. 19-045 was adopted on the Consent Agenda.**

#### COUNTY ADMINISTRATIVE OFFICE

INFORMATION SERVICES

SUBJECT: Storage Area Network Solution.

FISCAL IMPACT: To be paid from the Internal Services Fund/Budget Unit No. 104-0322. The appropriation is included in the 2019/2020 Fiscal Year budget. Departments have already contributed their share of costs for the system through the annual ISD support charges.

ACTION REQUESTED: Approve the purchase of a replacement Storage Area Network (SAN) from the Internal Services Fund for an amount not to exceed \$155,000.

**Attachments:** [191008 - G2\\_001](#)

**This Action Item was approved on the Consent Agenda.**

#### COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of September 24, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Grant Agreement Number 19-10423 between California Department of Public Health (CDPH) and County of Lassen for California Human Immunodeficiency Virus (HIV) Surveillance Activities in Fiscal Year 2019/2024.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Agreement; and 2) Authorize CAO to execute the Agreement.

Attachments: [HSS PH HIV Surveillance 10.08.19](#)

**This Action Item was approved on the Consent Agenda.**

JOB DESCRIPTION

SUBJECT: Job Description Approval for Assistant Director/Personnel Coordinator and Change in Unit.

FISCAL IMPACT: There is no impact to County General Funds. Funds are budgeted within Health and Social Services Fund/Budget Unit No. 110-721 to support this position.

ACTION REQUESTED: Approve Assistant Director/Personnel Coordinator Job Description and Change in Unit.

Attachments: [HSS Asst Director Job Description 10.08.19](#)

**This Action Item was approved on the Consent Agenda.**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

PROBATION DEPARTMENT

GRANT

SUBJECT: Grant between the Board of State Community Corrections (BSCC) and Lassen County Probation in the amount of \$5,670 for Mental Health related training for Fiscal Year (FY) 2019/2020.

FISCAL IMPACT: Revenue Grant for Probation Fund/Budget Unit No. 145-0561 of \$5,670. Included in Adopted Budget.

ACTION REQUESTED: Approve the Grant for FY 2019/2020 between the above agencies.

Attachments: [Prob BSCC MH Grant Attach](#)

**This Action Item was approved on the Consent Agenda.**

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July and August 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Attach](#)

**These reports were received and filed on the Consent Agenda.**

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: First Amendment to Agreement between Lassen County and Oilar's Agricultural Services.  
FISCAL IMPACT: Funding in the amount of \$20,000 is available in the Road Operating Fund/Budget Unit No.122-1221.  
ACTION REQUESTED: 1) Approve the amendment; and 2) authorize the Public Works Director to sign.

Attachments: [PW Oilars Attach](#)

**This Action Item was approved on the Consent Agenda.**

SHERIFF'S DEPARTMENT

GRANT

SUBJECT: Approve the grant between the Board of State Community Corrections (BSCC) and Lassen County Sheriff's Office in the amount of \$8640 for mental health related training for Fiscal Year (FY) 2019/2020.  
FISCAL IMPACT: Revenue grant for the Lassen County Sheriff's Office Fund/Budget Unit No. 130-0525 of \$8640. Included in adopted budget.  
ACTION REQUESTED: Approve the grant for FY 2019/2020 between the above agencies.

Attachments: [SO Grant Mental Health Traininig](#)

**This Action Item was approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting agenda for September 26, 2019.  
b) Lassen County Technical Advisory Committee Meeting Agenda for October 3, 2019.  
c) Lassen County Planning Commission Regular Agenda for October 1, 2019.  
d) Susanville City Council Regular Meeting agenda for October 2, 2019.  
e) Central Valley Regional Water Quality Control Board Meeting Notice and Agenda for Thursday, October 10, 2019 and Friday, October 11, 2019.

Attachments: [Misc Corr](#)

**These reports were received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

### OFFICE OF EMERGENCY SERVICES

CALIFORNIA OFFICE OF EMERGENCY SERVICES RESOLUTION  
SUBJECT: Resolution designating staff to execute for and on behalf of Lassen County any actions necessary for the purpose of obtaining federal and state financial assistance provided by the Federal Emergency Management Agency (FEMA), the federal Department of Homeland Security, the California Office of Emergency Services (Cal-OES) or associated funds sub-granted through the State of California.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the Resolution.

Attachments: [OES Resolution EMPG-HSGP attach](#)

Supervisor Hemphill asked Office of Emergency Services (OES) Chief Mark Rotlisberger why the road to Antelope Lake was still closed. OES Chief Rotlisberger stated that he would find out next week but believed they had a forest closure. CAO Egan said it was the Forest Service who closed the road. CAO Egan stated the official reason the road was closed was due to a lot of traffic and the forest service is rehabbing the forest from the Walker Fire. CAO Egan added that Forest Service didn't want interference from hunters. Supervisor Hammond asked for a report after the recent fire. CAO Egan stated that it was scheduled for the Board of Supervisors meeting to be held on October 22, 2019. Supervisor Hemphill also asked for a report on the cabins that burned.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 19-046 be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

### HEALTH AND SOCIAL SERVICES

CONTRACT

SUBJECT: Contract Revisions for Health and Social Services for Fiscal Year 2019/2020.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve rate changes to contracts for San Jose Behavioral Health, Crestwood Behavioral Healthcare, Inc. and The Sail House, Inc.; and 2) Authorize the CAO to execute the agreements.

Attachments: [HSS Contract Revisions 10.08.2019](#)

Supervisor Albaugh asked Director of Health and Social Services Barbara Longo if this item was related to the Lassen Aurora Network. Director Longo stated that it wasn't, but was a contract with facilities where they send their clients that are mentally ill. Director Longo said the state had made slight changes to this contract, but there was no connection to the Lassen Aurora Network.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### BOARD OF SUPERVISORS

##### PROCLAMATION

SUBJECT: Proclamation designating the month of October 2019 as Domestic Violence Awareness Month.

FISCAL IMPACT: None.

ACTION REQUESTED: That the Board: Adopt proclamation.

**Attachments:** [Domestic Violence Proclamation October 2019 Attach](#)

Carla Dollar from Lassen Family Services introduced herself and informed the Board that October is Domestic Violence Month. Brief discussion was held.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Teeter, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### COUNTY ADMINISTRATIVE OFFICE

##### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced that Lassen County is going through a transition of financial system and some challenges are occurring in the Auditor's office. CAO Egan stated that he wanted to commend the line level staff in the Auditor's office, they are really stepping up to meet the challenge and work through the issues in the absence of some key leadership. Be sure to thank them if you see them.

#### ADJOURNMENT

There being no further business, the meeting is adjourned at 10:53 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board