



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, October 21, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-025

*Next Ordinance in line for adoption: No. 2025-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Public employee appointment pursuant to government code section 54957 - County Counsel.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION COMMITTEE
SUBJECT: Recognition Award for September.
FISCAL IMPACT: None.
ACTION REQUESTED: Present Recognition Award to: 10 Years: Mark Dickson (Health and Social Services).
- 2 10:05 a.m.: ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.
SUBJECT: Annual Update: Business and Job Seeker service for program year 2024-2025
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.
- 3 10:10 a.m.: PACIFIC GAS & ELECTRIC (PG&E)
SUBJECT: Report from PG&E Government Affairs Representative Brenda Narayan.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.
- 4 10:15 a.m.: LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCo)
SUBJECT: Report from Lassen County LAFCo Executive Officer Jennifer Stephenson to discuss the LAFCo Funding Resolution pertaining to special districts.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1 THIS ITEM WAS REMOVED FROM THE AGENDA.

MISCELLANEOUS CORRESPONDENCE ITEMS

- 2 ACTION REQUESTED: Receive and file the following correspondence:
a) Plumas County Community Development Commission Board of Commissioners Regular Agenda for October 21, 2025.
b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Advisory Council Meeting Agenda, October 20, 2025.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

- 1 BID AWARD FOR OLD TOWN ROAD REHABILITATION PROJECT
SUBJECT: Bid Award for Old Town Road Rehabilitation Project in Westwood.
FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal Year Road Fund Budget Unit No. 122-1222.
ACTION REQUESTED: 1) Award the contract for "Old Town Road Rehabilitation Project" in Westwood to Dig it Construction, Inc. the low qualified bidder meeting the specifications in the amount of \$545,492.50; and 2) authorize the Director of Public Works to execute the agreement upon approval as to form by County Counsel; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$55,000 (approximately 10%) or a total contract not-to-exceed cost of \$600,492.50.

Attachments: [Letter - BOS - Old Town Road- Contract Award](#)

BOARD OF SUPERVISORS

- 2** APPOINTMENT TO COUNTY COUNSEL
SUBJECT: Appointment of Mr. Andrew Plett of Prentice Long PC as Lassen County Counsel.
FISCAL IMPACT: No additional fiscal impact.
ACTION REQUESTED: 1) Appoint Mr. Plett as Lassen County Counsel.
- 3** BOARD OF SUPERVISORS RULES OF PROCEDURE
SUBJECT: Consider amending the Board of Supervisors Rules of Procedure to reflect a change from three regular meetings amonth to two..
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

Attachments: [10172025151431](#)

HEALTH & SOCIAL SERVICES

- 4** AGREEMENT BETWEEN LASSEN COUNTY AND THE ECHO GROUP
SUBJECT: Agreement between Lassen County and The Echo Group for continued hosting services and maintenance fees for Behavioral Health's electronic clinical record and accounting application program services for the term of July 1, 2025, through June 30, 2026, and a maximum amount of \$55,000.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771 and 164-7520.
ACTION REQUESTED: 1) Approve the Agreement with The Echo Group; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [H4- BOS BH The Echo Group 10.21.25](#)

- 5** AGREEMENT BETWEEN LASSEN COUNTY AND COMMUNITY MEDICAL SPECIALISTS INC
SUBJECT: Agreement between Lassen County and Community Medical Specialists for after-hour emergency response and evaluations for the term of July 1, 2025, through June 30, 2026, and a maximum amount of \$500,000.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771, 110-0751, and 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [H5- BOS BH Community Medical Specialists Inc. Psych 10.21.25](#)

- 6** AGREEMENT BETWEEN LASSEN COUNTY AND COMMUNITY MEDICAL SPECIALISTS INC
SUBJECT: Agreement between Lassen County and Community Medical Specialists Inc. for professional psychiatric, diagnostic, and therapeutic services for the term of July 1, 2025, through June 30, 2026, and a maximum amount of \$300,000.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771, 110-0751, and 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [H6- BOS BH Community Medical Specialists Inc. 5150 10.21.25](#)

- 7** GRANT AGREEMENT WITH CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
SUBJECT: Grant Agreement with California Department of Public Health for the Children and Youth with Special Health Care Needs (CYSHCN) Innovation Grants for Fiscal Years 2025 through 2028 in the total amount of \$127,660.
FISCAL IMPACT: This is a Revenue Agreement for Public Health Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: 1) Approve the Grant Agreement with California Department of Public Health and 2) authorize the County Administrative Officer to execute the Grant Documents.

Attachments: [H7- BOS PH Grant Agreement CYSHCN 10.21.25](#)

COUNTY ADMINISTRATIVE OFFICE

- 8** THIS ITEM WAS REMOVED FROM THE AGENDA
- 9** TYLER FINANCIAL SYSTEM AND HUMAN CAPITAL MANAGEMENT IMPLEMENTATION REPORT
SUBJECT: Receive report on the implementation of the Tyler Technology financial System, Human Capital management System (HCM), and Cloud integration.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 10** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

October 28, 2025 – 9:00 a.m. – Board Meeting

November 4, 2025 – No Board Meeting

November 11, 2025 – No Board Meeting (Holiday)

November 18, 2025 – 9:00 a.m. – Board Meeting

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT