



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM*

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Tuesday, October 28, 2025

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 25-025

\*Next Ordinance in line for adoption: No. 2025-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Andrew Plett: May include the following bargaining units - a) Lassen County Peace Officers Association (LCPOA); b) United Public Employees of California (UPEC).

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.  
                      SUBJECT: Annual Update: Business and Job Seeker service for program  
                      year 2024-2025  
                      FISCAL IMPACT: None.  
                      ACTION REQUESTED: Receive report.

Attachments:      [10242025 Lomov Counify](#)  
                             [10242025 LASSEN COUNTY BOARD OF SUPERVISORS](#)

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1                    PERSONNEL REPORT  
                      SUBJECT: Personnel Movement Report for September, 2025.  
                      FISCAL IMPACT: None.  
                      ACTION: Receive and file.

Attachments:      [Personnel Report](#)

## COUNTY CLERK-RECORDER

- 2 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 14, 2025  
SUBJECT: Meeting Minutes of October 14, 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-10-14](#)

- 3 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 21, 2025  
SUBJECT: Meeting Minutes of October 21, 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-10-21](#)

## PUBLIC WORKS DEPARTMENT

- 4 HEATING OIL-DIESEL #2  
SUBJECT: Bid award Heating Oil-Diesel #2 for county facilities  
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.  
ACTION REQUESTED: Award bid for Heating Oil-Diesel #2 for various County facilities to Ed Staub & Sons, the lowest bidder, in the amount of \$0.27/gallon for Susanville and Westwood area (firm margin above Oil Price Information Service (OPIS)).

Attachments: [BOS - Fuel Oil Bid Award 102825](#)

- 5 LIQUID PROPANE  
SUBJECT: Bid Award: Liquid Propane for County Facilities.  
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.  
ACTION REQUESTED: Award bid for liquid propane for various county facilities to Ed Staub & Sons, the lowest bidder, in the amount of \$0.89/gallon (firm margin above Butane Propane News (BPN)) for all areas including Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville and Westwood.

Attachments: [BOS - Liquid Propane Bid Award 102825](#)

## SHERIFF'S DEPARTMENT

6

**TRAINING**

SUBJECT: Training request for one (1) Correctional Deputy to attend the Basic Law Enforcement Academy at College of the Siskiyous from December 15, 2025 through May 29, 2026.

FISCAL IMPACT: Approximately \$9,000 from the Patrol Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: Approve the training expenditures for the Law Enforcement Academy.

Attachments:      [SO Training Attach](#)

**MISCELLANEOUS CORRESPONDENCE ITEMS**

7

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen Municipal Utility District (LMUD) Letter of Request to the US Department of Energy pertaining to a one-time water from recently implemented 50 percent tariff on imports from Brazil.
- b) Lassen Transit Service Agency Meeting Agenda for October 20, 2025.
- c) California Department of Water Resources Sustainable Groundwater Management Office CalGW Update 2025 and Public Review.

Attachments:      [10242025 LASSEN](#)

**BOARD OF SUPERVISORS**

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**SUPERVISOR SCANLAN**

SUBJECT: Request to designate the \$1,000 to the Junior Fair Advisory Board.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**H. DEPARTMENT REPORTS****PUBLIC WORKS DEPARTMENT**

1

**PURCHASE OF BACKHOE**

SUBJECT: Department of Public Works Purchase of one backhoe.

FISCAL IMPACT: Funding for the purchase is budgeted in the current Fiscal Year Road Operating Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Approve the purchase of a backhoe from Empire-Cat through the OMNIA cooperative purchasing agreement in the amount of \$163,663.

Attachments:      [BOS Letter - Backhoe Purchase 102825](#)

- 2 PURCHASE OF MOTOR GRADER  
SUBJECT: Department of Public Works Purchase of one motor grader.  
FISCAL IMPACT: Funding for the purchase is budgeted in the current Fiscal Year Road Operating Fund/Budget Unit No. 122-1221.  
ACTION REQUESTED: Approve the purchase of a Motor Grader from Empire-Cat through the OMNIA cooperative purchasing agreement in the amount of \$467,529.

Attachments: [BOS Letter - Motor Grader Purchase 102825](#)

#### SHERIFF'S DEPARTMENT

- 3 ADMINISTRATION  
FINANCIAL AID PROGRAM AGREEMENT  
SUBJECT: Board resolution for 2026-2027 application for the Financial Aid and Financial Aid Program Agreement, State of California Department of Parks and Recreation, Division of Boating and Waterways.  
FISCAL IMPACT: Potentially provide \$45,640 in revenue to the Lassen County Sheriff's Office for boating Patrol Services for the 2026-2027 Fiscal Year (FY) .  
ACTION REQUESTED: 1) Adopt resolution; and 2) approve the application for program participation in the 2026-2027 FY; and 3) authorize the Sheriff to execute the application.

Attachments: [10242025 LASSEN COUNTY SHERIFF'S OFFICE 1415 Sheriff Cady Lane S](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 4 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

#### I. CORRESPONDENCE

#### J. AGENDA ADDENDUM

#### LASSEN COUNTY BOARD OF SUPERVISORS

November 4, 2025 – No Board Meeting

November 11, 2025 – No Board Meeting (Holiday)

November 18, 2025 – 9:00 a.m. – Board Meeting

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

#### ADJOURNMENT