



Lassen County

DRAFT

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL
- VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

Tuesday, June 26, 2018

5:30 PM

Fort Sage Family Resource Center
170 David S Hall Ave
Herlong, CA 96113

ADDRESSING THE BOARD

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

County Administrative Officer (CAO) Richard Egan arrived at 6:24 p.m.

Present: 5 - Jeff Hemphill, Tom Hammond, Aaron Albaugh, Chris Gallagher and David Teeter

Excuse: 0

5:30 P.M. CALL TO ORDER

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Burns announced the following:

- 1) Employee performance evaluation: County Counsel.

CLOSED SESSION

Closed session was held from 5:34 p.m. - 6:17 p.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Counsel Burns.

6:17 P.M. OPENING CEREMONIES

Supervisor Hemphill was absent from 6:17 p.m. - 6:18 p.m.

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Gallagher announced the following.

- 1) Employee performance evaluation: County Counsel.

County Counsel Burns received an excellent evaluation by unanimous vote.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

County Counsel Burns stated per staff request the following items are to be withdrawn: 1) Item# G5-Administrative Services / Letter of Support; 2) Item# H1-Planning and Building Services / Ordinance.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

PUBLIC COMMENTS

Larry Johnson: Thanked the Board for coming to Herlong.

John Everett: 1) Thanked the Board for coming to Herlong; 2) requested to have the outside of Herlong's One Stop repaired; 3) thanked Supervisor Hammond and Captain John Bohl for the time and effort they put into the neighborhood watch in Herlong and the signs that were provided.

Captain Kevin Jones: 1) Requested to have Item# G11 Endovo Tablet Extension pulled from Information/Consent and to be postponed to the next Board of Supervisors meeting scheduled for July 10, 2018; 2) Captain Bohl is overseeing the Off Highway Vehicle (OHV) program; 3) the Sheriff's Office will be attending the 4th of July Barbeque in Spalding and the Big Trail Run.

SHERIFF'S DEPARTMENT

ENDOVO TABLET EXTENSION

SUBJECT: Amendment and extension of Endovo Wireless Tablet contract, including the purchase of twenty (20) tablets.

FISCAL IMPACT: \$32,850 from Communities Corrections Partnership (CCP) Fund/Budget Unit No. 138-0551.

ACTION REQUESTED: 1) Approve amendment; and 2) authorize the CAO to sign.

Attachments: [20180622144148953](#)

Per staff request, this Action Item was tabled to the Board of Supervisors meeting scheduled for July 10, 2018.

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

BOARD OF SUPERVISORS

SUPERVISOR TEETER

SUBJECT: Request to designate: 1) \$500 to the Sensory Avenue of Susanville; 2) \$800 to the Westwood Chamber of Commerce for the Farmers Market to form a 501C3; 3) \$400 to the City of Susanville to purchase neighborhood watch signs for Rooptown 9 Neighborhood Watch. FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR HEMPHILL

SUBJECT: Request to designate remainder of Discretionary Funds to Lassen Senior Services.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$500 Big Valley Recreation District; 2) \$500 Lassen Library; and 3) \$250 Providence Farm Center.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR ALBAUGH

SUBJECT: Comment letter regarding the Modoc National Forest draft Environmental Analysis (EA) Devil's Garden Wild Horse Holding Facility Project.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to sign.

Attachments: [G4 Attach](#)

This Action Item was approved on the Consent Agenda.

ADMINISTRATIVE SERVICES

LETTER OF SUPPORT

SUBJECT: Letter of Support for Lassen Land and Trails Trust to submit an application to the National Park Service's Rivers, Trails and Conservation Assistance Program by June 30, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to sign.

Attachments: [180626 Ag pkt Ltr of support for LLTT](#)

Per staff request, this item was pulled from the Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of June 19, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

This Action Item was approved on the Consent Agenda.

REGISTRAR OF VOTERS

SUBJECT: Certified Statement of Results for the June 5, 2018, Statewide Direct Primary Election.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive and file the Certified Statement of Results for the June 5, 2018 Statewide Direct Primary Election as per Section 15372 of the California Elections code; and 2) declare the results as per Election Code section 15400.0.

Attachments: [SOVC REPORT JUN 5 2018 Primary](#)
[20180622115851802](#)

This Action Item was approved on the Consent Agenda.

SHERIFF'S DEPARTMENT

NEW EMPLOYEE CLASSIFICATION

SUBJECT: Creation of Boating Safety Officer position assigned the Sheriff's Office Department of Boating and Waterways subvention grant program.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve Job Description.

Attachments: [SO New Employee Classification](#)

This Action Item was approved on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR HAMMOND

SUBJECT: Request to designate \$486.41 for Leavitt Lake Clean-Up 2018 to pay C&S Waste invoice.
FISCAL IMPACT: Appropriation is included in General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

Attachments: [G9 Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Susanville City Council Regular Meeting agenda for June 20, 2018.
b) Lahontan Basin Storm Water Resource Plan Meeting Agenda for June 28, 2018.

Attachments: [Misc Corr](#)

This Report was received and filed on the Consent Agenda.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hammond: 1) Discussed discretionary requests and balances; 2) went to Washington D.C. and attended the Association of Defense Communities meeting; 3) next month, the Sierra Army Depot will be giving a presentation to the Washoe County Commissioners Office; and 4) will be having a couple of bins for a clean up in the Herlong desert.

Supervisor Hemphill: 1) Attended a Lassen County Transportation Commission (LCTC); 2) wished everyone a happy 4th of July.

Supervisor Albaugh: 1) Thanked constituents for attending the Board of Supervisors meeting in Herlong; 2) attended a Regional Council Representatives of California (RCRC); 3) requested to agendize a discussion of future propositions in California and how they will effect Lassen County.

Supervisor Teeter: Attended a LCTC meeting.

Supervisor Gallagher: 1) Held a clean up day in Westwood on June 23, 2018; 2) discussed AB 931 Police Use of Force.

SPEAKERS: Captain Kevin Jones, Denise Roberts, John Everett.

DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

ORDINANCE

SUBJECT: The proposed Ordinance repeals replaces section 12.24.070

(Work commenced without permit) of the Lassen County Code. The Ordinance would increase the penalty for doing work with a permit (building, electrical, plumbing, mechanical, gas, etc.)

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Ordinance; or 2) provide direction to staff.

Attachments: [PB Ordinance for adoption Title 12 - as introduced](#)

[PB summary ord after CHP 12.24](#)

This item was pulled from the Agenda.

SHERIFF'S DEPARTMENT

JAIL MEDICAL CONTRACT AMENDMENT

SUBJECT: Amendment and extension of Jail Medical contract with California Forensic Medical Group.

FISCAL IMPACT: \$1,297,737 to Sheriff-Physician Fund/Budget Unit No. 10-0526, Probation-Physician Fund/Budget Unit No. 145-0570 and Communities Corrections Partnership (CCP) Fund/Budget Unit No. 138-0551. To be included in Fiscal Year 2018/19 budget.

ACTION REQUESTED: 1) Approve amendment; and 2) authorize CAO to sign.

Attachments: [CFMG Contract and Amentment 2 2018 2019](#)

Captain Kevin Jones gave a detailed overview of the Jail Medical Contract amendment and explained to the Board that the amendment is a one year extension and they will receive new proposals at the end of the year. Discussion was held.

SPEAKERS: Captain John Bohl.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) The Plumas Board requested CAO Egan to participate in their selection process for a County Administrator which he attended on June 26, 2018 in Quincy, CA.; 2) will continue to have budget discussions over the next few weeks; 3) wished everyone a happy 4th of July.

ADJOURNMENT

There being no further business, the meeting is adjourned at 6:58 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board