959

LASSEN COUNTY FAIR
Telephone (530) 251-8900
lcfair@co.lassen.ca.us

Meeting Agenda

Lassen County Fair Advisory Board

Regular Meeting

195 Russell Avenue, Susanville, CA 96130
January 13, 2026
5:30 p.m.

Any person desiring to address the Board shall first secure the permission of the presiding officer. Matters under the jurisdiction of the Board, and not on the agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to five minutes per person and not more than fifteen minutes for a particular subject.

A. CALL TO ORDER

B. OPENING CEREMONIES
Pledge of Allegiance

C. AGENDA
Additions/Deletions
ACTION REQUESTED: *Approve*

D. PUBLIC COMMENT:

E. INFORMATION/CONSENT CALENDAR
(These matters are routine in nature and approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item.)
SUBJECT: *December 9, 2025, Fair Advisory Board Meeting Minutes*
ACTION REQUESTED: *Approve*

F. CORRESPONDENCE: None

G. SUBJECT: Susanville Rotary Club Horse Shoe Project
ACTION REQUESTED: 1) Discuss

H. SUBJECT: Horse Show Proposal
ACTION REQUESTED: 1) Discuss; 2) Direct Staff

I. SUBJECT: Formation of Foundation/ Non-profit
ACTION REQUESTED: Discuss

J. SUBJECT: Judging Contest/ Master Showman Schedule
ACTION REQUESTED: 1) Discuss: 2) Direct Staff

K. COMMITTEE REPORTS

1. **LIVESTOCK COMMITTEE**
SUBJECT: 1.) Emergency Livestock Action Plan (ELAP) Report
ACTION REQUESTED: 1) Receive Report 2) Approve ELAP 3) Set Meeting Date

2. **EXHIBITS COMMITTEE**
SUBJECT: 1.) Provide report from December15, 2025 meeting.
ACTION REQUESTED: 1) Receive Report 2) Approve Minutes 3) Set Meeting Date

3. **ENTERTAINMENT COMMITTEE**
SUBJECT: 1.)
ACTION REQUESTED: 1) Set Meeting Date

4. **LONG RANGE COMMITTEE**
SUBJECT: 1.)
ACTION REQUESTED: 1) Set Meeting Date

L. FAIR MANAGER:
SUBJECT: Fair Manager Update and Financial Report

M. MATTERS BY THE BOARD

N. ADJOURNMENT

Next Meeting:

95b

Lassen Transit Service Agency

PETE HEIMBIGNER, *Executive Director*
Vacant, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

PHONE: 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

Date Posted: January 9, 2026

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, Vice Chair (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Jason Ingram (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday January 12, 2026, at 1:00 p.m.** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

Join Zoom Meeting
https://us06web.zoom.us/j/84630736849

Meeting ID: 846 3073 6849
Passcode: 650246

One tap mobile
+17207072699,,84630736849#,,,,*650246# US (Denver)
+12532050468,,84630736849#,,,,*650246# US

The agenda is as follows:

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and Deletions **Motion Required**

1. **1.3 Election of Officers:** Elect chairman and Vice Chairman for 2026. History of elections attached. **Motion Required**

2. **1.4 Minutes Approval:** November 10, 2025, Commissioners present: Brown, Ingram, Miller, Neely, and Schuster. **Motion Required**

Page (2) **CORRESPONDENCE / PUBLIC COMMENT**

4. 2.1 **Correspondence:**
E-mail request for transit service to High Desert State Prison (HDSP)

2.2 **Public Comment:**

(3) **NEW BUSINESS**

5. 3.1 **Update on Agreement Amendment with Paratransit Services:** Receive update report of communications with Paratransit Services and prior LTSA board action.
Information Only

16. 3.2 **Fiscal Year 2025/26 Mid-Year Budget Review:** Receive information.
Information and Possible Direction

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

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18. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting: March 9, 2026

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

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cc: Board of Supervisors (Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram, Mike Scanlon); City Council members (Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish; Dawn Miller); Caltrans District 2 (Skip Clark, Kathy Grah, Michael Oguro, Kelly Zolotoff, Kimi Taguchi); Caltrans Susanville Office (Michael Battles); CHP (Lacey Carney); Lassen County (Pete Heimbigner, Cynthia Raschein, Christine del Llano, Julie Bustamante, Samantha McMullen, Regina Schaap, Barbara Longo, Michele Ydenaga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Michael Bollinger); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carrie Camacho, Carrie Nyman, Roxanna Haynes; Daniel Williams); Lassen County Chamber of Commerce