



# Lassen County

# G1

## Meeting Minutes Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM*

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Tuesday, September 16, 2025

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:01 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Albaugh arrived at 9:13 a.m.

**Present:** 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

**Excuse:** 0

### PUBLIC COMMENT

Ron Wood: Discussed the Veterans Memorial Hall building and parking.

Angie Bossen: Announced a community meeting for New California.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session items:

- 1) Conference with Labor Negotiator Andrew Plett: May include the following bargaining units - a) Lassen County Peace Officers Association (LCPOA).
- 2) Employee performance evaluation: County Counsel.

### CLOSED SESSION

Closed session was held from 9:15 a.m. - 9:46 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Sheriff/Coroner John McGarva was present from 9:01 a.m. - 9:28 a.m.

Personnel/Risk Analyst Regina Schaap was present from 9:01 a.m. - 9:28 a.m.

RECESS: 9:46 a.m. - 9:50 a.m.

**9:50 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Scanlan.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Uhrhammer announced the following closed session items:

- 1) Conference with Labor Negotiator Andrew Plett: May include the following bargaining units - a) Lassen County Peace Officers Association (LCPOA).

No reportable action.

- 2) Employee performance evaluation: County Counsel.

No reportable action.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**PUBLIC COMMENTS**

None.

**UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Scanlan: 1) Attended a Fair Advisory Board meeting; 2) toured the Lake Forest community; 3) attended Steve Hilton Gubernatorial Campaign meeting; 4) hosted a town hall meeting in Lake Forest; 5) met with the new Lassen Forest Supervisor and Ranger; 6) will be attending a pool meeting.

Supervisor Bridges: 1) Attended a California State Association of Counties (CSAC) meeting; 2) attended a CSAC Board of Directors meeting; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) will be attending a Rural County Representatives of California (RCRC) meeting.

Supervisor Ingram: 1) Attended another 9/11 ceremony at the Susanville Fire Department; 2) attended the fire fighters chair climbing event; 3) attended the Shopping With A Hero event; 4) met with the Washoe County Tribal Chairman regarding property acquirement; 5) toured illegal grows in the Ravendale.

Supervisor Albaugh: 1) Stated he was tardy due to road construction and recommended everyone to give additional time to travel; 2) stated the assassination of Charlie Kirk was sad and very unfortunate. Urged everyone to be open minded and just to agree to disagree; 3) will be attending the RCRC conference in Lake Tahoe.

Supervisor Neely: 1) Will be attending a pool meeting; 2) attended a meeting with the Plumas County Forest Service; 3) will be attending a meeting on the lunch program.

## **MATTERS SET FOR TIME CERTAIN**

### **RECOGNITION AWARD FOR SEPTEMBER 2025**

SUBJECT: Recognition Award for September 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Recognition Award to: 10 Years: Brandon Trau (Probation).

Supervisor Neely recognized the following employee: 10 Years: Brandon Trau (Probation).

SPEAKERS: Chief Probation Officer Jennifer Branning, Supervisor Albaugh, Supervisor Bridges.

### **RETIREMENT PROCLAMATION**

SUBJECT: Retirement Plaque presentation.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors adopt a Retirement Proclamation for Michelle Godman (Public Works); and Craig Hemphill (Agricultural Commissioner).

Supervisor Neely presented Retirement Proclamations to Michelle Godman (Public Works) and Craig Hemphill (Agricultural Commissioner) for their years of service with Lassen County.

SPEAKERS: Director of Public Works Pete Heimbigner, Supervisor Albaugh, Supervisor Bridges, Shonda Smith, Supervisor Neely, Cheryl Lauritsen, Shae Thurber, Chief Probation Officer Jennifer Branning, Sheriff/Coroner John McGarva.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that these Proclamations be adopted. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

### **PRESENTATION BY NATIONWIDE ON OPTIONS TO UPGRADE INVESTMENT CHOICES**

SUBJECT: Presentation on the options available to add to the County's retirement plan, provided through Nationwide, to provide more investment flexibility.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.

Nationwide Representative Leanne Luttges introduced herself and gave a

detailed presentation on the Deferred Compensation Plan for Lassen County staff. Ms. Luttgies discussed options, additions, pricing, employee/employer contributions, retirement, pretaxes and Roth options. Additional discussion was held pertaining to investments.

Deputy Clerk of the Board Yderraga was absent from 10:33 a.m. - 10:35 a.m.

#### PLUMAS NATIONAL FOREST SERVICE

SUBJECT: Presentation from Michael Rahe, Beckwourth District Ranger for the Plumas National Forest, to provide an update on post-fire restoration and general information regarding the Plumas National Forest.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Plumas National Forest Beckwourth District Ranger Michael Rahe introduced the new Plumas National Forest Supervisor Laura Schweitzer. Forest Supervisor Schweitzer introduced herself and gave a brief overview of her background in forestry. Forest Supervisor Schweitzer also discussed the partnership with Lassen County, reforestation, herbicides, apex predators, and livestock. District Ranger Rahe gave an update on completed and upcoming projects, fire suppression, current weather, and forest animals.

Supervisor Ingram was absent 10:44 a.m. - 10:45 a.m.

#### INFORMATION/CONSENT CALENDAR

Supervisor Scanlan requested to pull Item# G1 - Lassen County Board of Supervisors Meeting Minutes of September 9, 2025; Supervisor Neely requested to pull Item# G3 - Fish and Game Bylaws.

#### Approval of the Consent Agenda

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### DISTRICT ATTORNEY

##### VICTIM/WITNESS GRANT APPLICATION REQUEST AND APPROVAL

SUBJECT: Resolution approving the continuation/ undertaking of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded utilizing reimbursable grant sources available through the State and Federal funds, administered by the California Office of Emergency Services (CalOES) for fiscal year 2025/2026.

FISCAL IMPACT: \$266,619 for Victim/Witness Grant; Fund/Budget Unit No. 108-0433; none to the General Fund

ACTION REQUESTED: Adopt resolution.

Attachments: [DA Attach](#)

**This Resolution No. 24-020 was adopted on the Consent Agenda.**

## DEPARTMENT REPORTS

### COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
SEPTEMBER 9, 2025

SUBJECT: Meeting Minutes of September 9, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

Supervisor Scanlan stated he pulled the minutes due to a clerical error. In the Fair Advisory Board Appointment item the minutes listed Supervisor Scanlan speaking to the applicant's qualifications. The correct speaker was Supervisor Neely.

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that these Minutes be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

### COUNTY ADMINISTRATIVE OFFICE

FISH AND GAME COMMISSION BYLAWS

SUBJECT: Approval of the proposed Fish and Game Commission Bylaws approved by the Fish and Game Commission on August 21, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve the Fish and Game Bylaws; and/or 2) provide direction to staff.

Attachments: [2025 Fish and Game Commission Bylaws](#)

Supervisor Neely questioned the verbiage of the bylaws pertaining to the Fish and Game Commission reporting to the Board of Supervisors on a quarterly basis. Deputy CAO Samantha McMullen stated the commission didn't always have a report out and to have the commission report to the board at the Board of Supervisors discretion. Discussion was held pertaining to the number of commission board members, district appointments, and communication. Deputy CAO McMullen gave a brief update of current topics being discussed at the Fish and Game Commission meetings and said she would arrange a time certain for the commission to report to the Board of Supervisors. CAO Anderson recommended a future Eagle Lake Interagency meeting for all of the jurisdictions to meet for discussion.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**SUBJECT:** INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson reported: 1) Will be attending the RCRC meeting in Lake Tahoe;  
2) Deputy CAO McMullen would be overseeing the county in his absence.

## **ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:28 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board