



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, September 12, 2023

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 23-047

\*Next Ordinance in line for adoption: No. 2023-07

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

### B. 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

#### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

- 1 LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
SUBJECT: Six (6) vacancies on the Behavioral Health Advisory Board Category 3.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointments. (Andrea Hernandez and Mike Hernandez).

Attachments: [F1 Attach](#)

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 LETTER OF SUPPORT  
SUBJECT: Approval of a letter of support for Golden State Connect Authority's application to the Federal Fund Account/Last Mile program administered by the California Public Utilities Commission for funding to expand broadband infrastructure in Lassen County.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve and authorize the Chair to execute.

Attachments: [Admin Letter of Support GSCA FFA LAST MILE Attach](#)

- 2 LETTER TO LASSEN NATIONAL FOREST  
SUBJECT: Approval of a comment letter to the Lassen National Forest concerning the Pikes Point Low Water Board Ramp Project by the Lassen National Forest, Eagle Lake Ranger District.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve and authorize Chairman to execute.

Attachments: [230822 Pikes Point Low Water Boat Ramp Project](#)

#### COUNTY CLERK-RECORDER

- 3 This item was removed from the agenda.
- 4 BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 15, 2023  
SUBJECT: Meeting Minutes of August 15, 2023.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

#### HEALTH AND SOCIAL SERVICES

- 5 MENTAL HEALTH SERVICES ACT PLAN UPDATE FOR FISCAL YEAR 2020/2021 & 2021/2022  
SUBJECT: Mental Health Services Act (MHSA) Plan Update for Fiscal Year (FY) 2020/2021 & 2021/2022.  
FISCAL IMPACT: There is no fiscal impact.  
ACTION REQUESTED: Adopt the FY 2020/2021 & 2021/2022 MHSA Three-Year Plan Update and approve its submission to the Mental Health Services Oversight and Accountability Commission (MHSOAC).

Attachments: [G5-BOS MHSA Plan 2020.2021 2021.2022 09.12.23](#)

- 6** COMMUNITY SOCIAL SERVICES AGREEMENT WITH COMMUNITIES UNITED FOR CHILDREN & FAMILIES (FORT SAGE)  
SUBJECT: Agreement between Lassen County Health and Social Services and Communities United for Children & Families (The Fort Sage Family Resource Center) to assist clients in our rural community with public assistance services and poverty reduction programs for the term of July 1, 2023, through June 30, 2024 and a Maximum Contract Amount of \$50,000. FISCAL IMPACT: This will be paid from Community Social Services Fund/Budget Unit No. 120-0852.  
ACTION REQUESTED: 1) Approve Agreement with Communities United for Children and Families (The Fort Sage Family Resource Center).; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G6-BOS CUCF Fort Sage 09.12.23](#)

- 7** COMMUNITY SOCIAL SERVICES AGREEMENT WITH COMMUNITIES UNITED FOR CHILDREN & FAMILIES (WESTWOOD)  
SUBJECT: Agreement between Lassen County Health and Social Services and Communities United for Children & Families (The Westwood Family Resource Center) to assist clients in our rural community with public assistance services and poverty reduction programs for the term of July 1, 2023, through June 30, 2024 and a Maximum Contract Amount of \$50,000. FISCAL IMPACT: This will be paid from Community Social Services Fund/Budget Unit No. 120-0852.  
ACTION REQUESTED: 1) Approve Agreement with Communities United for Children and Families (The Westwood Family Resource Center).; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G7-BOS CUCF Westwood 09.12.23](#)

- 8** APPROVAL FOR NEW UNITED PUBLIC EMPLOYEES OF CALIFORNIA JOB CLASSIFICATION  
SUBJECT: New United Public Employees of California (UPEC) Job Classification - Services Support Specialist I/II/III within the Lassen WORKs division of the Health and Social Services Agency.  
FISCAL IMPACT: Funding for this classification is included in Fund/Budget Unit No. 120-0852.  
ACTION REQUESTED: 1) Approve new job classification for the budget funded position of Services Support Specialist I/II/III.

Attachments: [G8-BOS CSS SSS Job Classification 09.12.23](#)

- 9** BEHAVIORAL HEALTH AGREEMENT WITH GRANDCARE, LLC  
SUBJECT: Agreement between Lassen County and GrandCare, LLC for providing a fully featured technology point of care to support aging and healing in place for Behavioral Health clients from July 1, 2023, to June 30, 2024, in the amount of \$38,440.  
FISCAL IMPACT: This will be paid from Behavioral Health Fund/Budget Unit No. 110-751 and Mental Health Services Act Fund/Budget Unit No. 164-0752.  
ACTION REQUESTED: 1) Approve the Agreement with GrandCare, LLC.; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G9-BOS GrandCare, LLC 09.12.23](#)

#### PLANNING AND BUILDING SERVICES

- 10** COUNTY SURVEYOR  
SUBJECT: Resolution to approve Parcel Map No. 2022-003, a parcel map for Segregation of Homesite for Laurence and Denice Crabtree, husband and wife as joint tenants, located in a portion of Section 17, Township 38 North, Range 8 East, Mount Diablo Base and Meridian, in Lassen County, California.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt resolution.

Attachments: [G10](#)

#### PUBLIC WORKS DEPARTMENT

- 11** PUBLIC WORKS/ROAD  
SUBJECT: Bid Award: Heating Oil-Diesel #2 for County Facilities.  
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.  
ACTION REQUESTED: Award bid for Heating Oil-Diesel #2 for various County facilities to Harbert Oil Company Inc., the lowest bidder, in the amount of \$0.327/gallon for Susanville area and \$0.377/gallon for Westwood area (firm margin above OPIS).

Attachments: [PW Heating Oil Attach](#)

12

## PUBLIC WORKS/ROAD DEPARTMENT

SUBJECT: Bid Award: Liquid Propane for County Facilities.

FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.

ACTION REQUESTED: Award bid for Liquid Propane for various County facilities to Amerigas, the lowest bidder, in the amount of \$0.37/gallon (firm margin above BPN) for all areas including Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville and Westwood.

Attachments:[PW Liquid Propane Attach](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

13

ACTION REQUESTED: Receive and file the following correspondence:

a) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual Executive Board Meeting agenda for August 25, 2023.

b) Lassen County Architectural Review Committee Meeting Agenda for August 17, 2023.

c) Community Survey: Housing Affordability in Lassen County hosted by Lassen County Health and Social Services.

d) Lassen County Behavioral Health Advisory Board meeting agenda for September 11, 2023.

Attachments:[MISC CORR](#)**H. DEPARTMENT REPORTS**

## PROBATION DEPARTMENT

1

## MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: MOU between Lassen County and Shasta County for detained juveniles in Juvenile Hall.

FISCAL IMPACT: Regular Expenditure to Probation 145-0561. Contract not to exceed \$250,000 per fiscal year.

ACTION REQUESTED: Authorize the County Administrative Officer and Chairman of the Board to approve and execute the agreement.

Attachments:[Prob Attach 1](#)[Prob Attach 2](#)

## HEALTH &amp; SOCIAL SERVICES

- 2** PUBLIC HEALTH GRANT AGREEMENT# 23-10320 FOR CAL-FRESH HEALTHY LIVING PROGRAM  
SUBJECT: Grant Agreement #23-10320 between The California Department of Public Health and Lassen County Public Health implementing the CalFresh Healthy Living Program total Grant amount of \$584,604.00 for the term of October 1, 2023 through September 30, 2026.  
FISCAL IMPACT: There is no impact to County General Funds. This is a revenue agreement.  
ACTION REQUESTED: 1) Approve Grant Agreement #23-10320; and 2) authorize the County Administrative Officer to execute the agreement.

**Attachments:** [H2-BOS PH Agreement #23-10320 09.12.23](#)

- 3** BEHAVIORAL HEALTH AGREEMENT WITH SPARE-A-DIME, INC  
SUBJECT: Agreement between Lassen County and Spare-a-Dime, Inc. to provide an After-Hour Drop-In-Center for individuals who don't meet the criteria for psychiatric holds but still have crisis issues as well as other supportive services including educational groups and peer support for the term of July 1, 2023, to June 30, 2024, for a Maximum Contract Amount of \$513,360.  
FISCAL IMPACT: This will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752.  
ACTION REQUESTED: 1) Approve the Agreement with Spare-a-Dime, and 2) authorize the County Administrative Officer to execute the agreement.

**Attachments:** [H3-BOS Spare-A-Dime 09.12.23](#)

#### INFORMATION SERVICES

- 4** CONTRACT FOR ALARM SECURITY SERVICES  
SUBJECT: Contract for Alarm Security Services with Current Electric and Alarm.  
FISCAL IMPACT: Not to exceed \$34,964 through June 30, 2024.  
ACTION REQUESTED: 1) Adopt resolution allowing sole source vendor, Current Electric and Alarm, to provide security alarm services to the county; and 2) approve contract and authorize the County Administrative Officer to execute.

**Attachments:** [H-4 Alarm Contract Memo to Board\\_091223](#)  
[H-4 Contract Current Electric 2023-2024](#)

- 5** UPDATE ON NEW PHONE SYSTEM  
SUBJECT: Update to Installation of new Phone System.  
FISCAL IMPACT: No additional appropriation is being requested.  
ACTION REQUESTED: Receive report.

**Attachments:** [H-5 Phone System Update\\_091223](#)

- 6                    JOB DESCRIPTION CHANGES  
SUBJECT: Revised Job Description within IT for General United Public Employees of California (UPEC).  
FISCAL IMPACT: For incumbents who qualify it represents approximately 10% wage increase.  
ACTION REQUESTED: Request that the Board of Supervisors approve the job description for Technical Support Specialist (TSS) I/II (Range 17/19) to include a TSS III in the series at Range 21.

Attachments:     [H-6 TSS Job Description Memo to Board\\_091223](#)  
                         [H-6 TSS Job Description\\_091223](#)

#### PLANNING AND BUILDING SERVICES

- 7                    CODE ENFORCEMENT  
SUBJECT: Proposed Ordinance revising Chapter 1.18 (Public Nuisances) by adding Section 1.18.105 (Issuance and Recordation of Notices of Violation) to the Lassen County Code. The ordinance would allow recordation of a Notice of Violation for public nuisances confirmed by the County hearing officer that the property owner/responsible party fail to abate as ordered.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report; and 2) waive the second reading and adopt the ordinance.

Attachments:     [H7](#)

#### PUBLIC WORKS DEPARTMENT

- 8                    PUBLIC WORKS/ROAD  
SUBJECT: Susanville Veterans Memorial Building Reduced Use Fee Request by Lassen County Chamber of Commerce.  
FISCAL IMPACT: Potential reduced revenue.  
ACTION REQUESTED: That the Board consider selecting one of the following fee options: 1) Charge standard fee in amount of \$380; or 2) a reduced fee in the amount of \$150; or 3) waive all fees.

Attachments:     [PW Chamber of Commerce Attach](#)

- 9                    PUBLIC WORKS/ROAD  
SUBJECT: Susanville Veterans Memorial Building Reduced Use Fee Request by Lassen Family Services.  
FISCAL IMPACT: Potential reduced revenue.  
ACTION REQUESTED: That the Board consider selecting one of the following fee options: 1) Charge standard fee in amount of \$380; or 2) a reduced fee in the amount of \$150; or 3) waive all fees.

Attachments:     [PW Lassen Family Svcs Attach](#)



## SHERIFF'S DEPARTMENT

10

## CONTRACT HOUSING OF INMATES

SUBJECT: The Plumas County Sheriff's Office has submitted a request to house female inmates at the Lassen County Jail.

FISCAL IMPACT: Revenue to Fund/Budget Unit No.130-0525 based on the amount of inmates housed at the facility. Estimated revenue based on housing four inmates is \$182,500.

ACTION REQUESTED: Authorize the Chairman of the Board of Supervisors and the Lassen County Sheriff to execute the agreement.

Attachments:[SO Attach](#)

## COUNTY ADMINISTRATIVE OFFICE

11

## SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM****2023 PROPOSED MEETINGS:**

**September 19, 2023 – 9:00 a.m. – Board Meeting**

**September 26, 2023 – 9:00 a.m. – Board Meeting**

**October 3, 2023 – No Board Meeting**

**October 10, 2023 – 9:00 a.m. – Board Meeting**

**October 17, 2023 – 9:00 a.m. – Board Meeting**

**October 24, 2023 – 9:00 a.m. – Board Meeting**

**November 7, 2023 – No Board Meeting**

**November 14, 2023 – 9:00 a.m. – Board Meeting**

**November 21, 2023 – 9:00 a.m. – Board Meeting**

**November 28, 2023 – 9:00 a.m. – Board Meeting**

**December 5, 2023 – No Board Meeting**

**December 12, 2023 – 9:00 a.m. – Board Meeting**

**December 19, 2023 – 9:00 a.m. – Board Meeting**

**December 26, 2023 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**