



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, November 28, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Bridges, Neely, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Albaugh arrived at 9:44 a.m.

Supervisors Gallagher was absent by prearrangement.

Present: 4 - Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Absent: 1 - Chris Gallagher

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Bridges.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Bridges announced closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Neely, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 3 - Bridges, Neely and Ingram

Absent: 2 - Gallagher and Albaugh

PUBLIC COMMENTS

Chris Alberico: Discussed a multi-housing unit project on Skyline.

Linda Alberico: Discussed a multi-housing unit project on Skyline.

Supervisor Bridges requested this item to be agendaized for discussion. CAO

Egan stated the item could be agendized however the project is in the jurisdiction of the City of Susanville and stated it would be better to address the city commission and council. The county has no jurisdiction and the City of Susanville would be a more appropriate forum.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Attended the Blue Star Moms 15th annual anniversary. Thanked all the Board of Supervisors for their support over the years; 2) attended a Fire Safe Council meeting; 3) December 9, 2023, Janesville would be having their 2nd annual parade at 6:00 p.m. at the Janesville Fire Hall.

Supervisor Ingram: 1) Invited everyone to attend the Doyle Christmas Tree Lighting celebration on December 2nd after the parade; 2) was contacted by the Susanville Salvation Army regarding the Christmas Ring Off. Would be at the Susanville Supermarket (IGA) and Walmart.

Supervisor Bridges: 1) Presented a resolution to the Veterans after the Veterans Parade; 2) attended the California State Association of Counties (CSAC) conference in Oakland; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) attended a Lassen Plumas Sierra Community Action Agency (LPSCAA) meeting; 5) adjourned in memory of Wayne Perry and Noreen Frieling; 6) requested to donate \$500 to the DBA: Lassen Grizzly Claybreakers and \$1,000 to the Blue Star Moms.

INFORMATION/CONSENT CALENDAR

Supervisor Neely requested to pull Item# G1 - Resolution and Item# G9 - Public Notice - Notice of Election, for further discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 3 - Bridges, Neely and Ingram

Absent: 2 - Gallagher and Albaugh

BOARD OF SUPERVISORS

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DISCRETIONARY FUNDS - SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$203 to Lassen Regional Solid Waste.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.

This Action Item was approved.

DISCRETIONARY FUNDS - SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$250 to the Blue Star Moms; and 2)

\$250 to the Volcanic Legacy Community Partnership.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of September, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Fund Balances](#)

This Report was received and filed on the Consent Agenda.

PORTFOLIO

SUBJECT: Treasurer's Investment Report for September, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Portfolio](#)

This Report was received and filed on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

LETTER OF SUPPORT

SUBJECT: Approval of a letter to CAL FIRE in support of the California Forestry Association's (Calforests) Dixie Post Fire Recovery - Phase I project application for funding from CAL FIRE's Forest Health Grant Program.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize Chairman to execute.

Attachments: [231128 Ltr of Support CAL FIRE Grant SPI](#)

This Action Item was approved on the Consent Agenda.

PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2023 through October 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
OCTOBER 24, 2023

SUBJECT: Meeting Minutes of October 24, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

SHERIFF'S DEPARTMENT

OPERATIONS

SUBJECT: Training request for two (2) Correctional Deputies to attend the Basic Law Enforcement Academy at College of the Siskiyous from January 2, 2024, through June 14, 2024.

FISCAL IMPACT: Approximately \$15,346 from the Lassen County Sheriff's Office Patrol Fund/Budget Unit No. 130-0522. Based on the Training Reimbursement Program through the California Commission on Peace Officer Standards and Training (POST), it is anticipated there will be reimbursement of approximately \$7,275 upon successful completion of the academy by both correctional deputies.

ACTION REQUESTED: Authorize the training expenditures for the law Enforcement Academy.

Attachments: [SO Attach](#)

This Action Item was approved on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

RESOLUTION

SUBJECT: Approval of a resolution in support of the U.S. Sheep Industry.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [230916 Sheep Resolution Attach](#)

Supervisor Neely stated it would be better if all resolutions went on Department Reports rather than the Consent Calendar to inform the public the purpose why the board would be in favor or opposition. Deputy CAO Tony Shaw stated he could do that, however, regardless of the vote it would express to the public the opinion of the board. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Resolution No. 23-059 be adopted. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

COUNTY CLERK-RECORDER

PUBLIC NOTICE - NOTICE OF ELECTION

SUBJECT: Notice of Election - March 5, 2024, Presidential Primary.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Notice of Election Primary 2024](#)

Supervisor Neely stated he wanted to bring attention to this item as it was a very important election everyone would be voting on combining the Auditor and Treasurer's offices. Deputy Clerk of the Board Yderraga stated this item was just a notice of election. This was a standard procedure by law to inform the public and the item had to be presented to the Board of Supervisors. County Counsel Uhrhammer stated the conversation regarding voting and the ballot was inappropriate for discussion as the topic was not agendized and was appropriate for discussion.

A motion was made by Supervisor Neely, seconded by Supervisor Albaugh, that this Public Notice be approved. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

BOARDS AND COMMISSIONS

SUSANVILLE VETERANS MEMORIAL BUILDING TASK FORCE

SUBJECT: Annual Committee Appointments for 2023-2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following board:

Susanville Veterans Memorial Building Task Force

a. Resolution 09-057; Minute Order of October 13, 2009.

b. Multiple.

1) Board of Supervisors

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Vacant, (A) Vacant (nominee by the City of Susanville)

2) Blue Star Mothers of America

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Tricia Deutsch, (A) Joanne Darlington

3) Marine Corps League

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Vacant, (A) Vacant

4) Veterans of Foreign Wars

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Donald Moose, (A) Ronald Wood

5) Veterans Auxiliary Groups

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Lola Ramey, (A) Wendy Jacobs

6) Public-at-Large

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Vacant, (A) Vacant

7) Lassen County Veterans Service Officer

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Chris Mancebo, Veteran Services Officer (VSO), (A) Designee of VSO

8) Lassen County Director of Public Works

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Pete Heimbigner, (A) Designee of Director

9) American Legion

i. Primary.

ii. Alternate.

CURRENT APPLICANTS: (P) Stephen Soto, (A) Larry Rogers

CAO Egan informed the board this task force was a part of the Veteran's Memorial Building and was created in 2009 for the purpose of providing recommendations for the Board of Supervisors. It was created and established with memberships of the board. The members are by category. Director of Public Works Pete Heimbigner stated the group was created to discuss the Veteran's Memorial Building. The Task Force resolution was amended in 2019 to revise the rules and regulations for use of the building. The following

appointments were made:

Susanville Veterans Memorial Building Task Force

a. Resolution 09-057; Minute Order of October 13, 2009.

b. Multiple.

1) Board of Supervisors

Supervisor Neely (P), Vacant (nominee by the City of Susanville) (A)

2) Blue Star Mothers of America

Tricia Deutsch (P), Joanne Darlington (A)

3) Marine Corps League

Vacant (P), Vacant (A)

4) Veterans of Foreign Wars

Donald Moose (P), Ronald Wood (A)

5) Veterans Auxiliary Groups

Lola Ramey (P), Wendy Jacobs (A)

6) Public-at-Large

Vacant (P), Vacant (A)

7) Lassen County Veterans Service Officer

Chris Mancebo, Veteran Services Officer (VSO) (P), Designee of VSO (A)

8) Lassen County Director of Public Works

Pete Heimbigner (P), Designee of Director (A)

9) American Legion

Stephen Soto (P), Larry Rogers (A)

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that these Appointments be approved. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

DEPARTMENT REPORTS - CONTINUED

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Resolution of Intention to Abandon/Vacate a Segment of Laurel Way and Palm Way.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Consider abandoning/vacating a portion of Laurel Way and Palm Way; and 2) adopt resolution.

Attachments: [PW Attach](#)

Director of Public Works Pete Heimbigner informed the board this item was a multi-staff process recommending the abandonment of a segment of road in Spalding Tract, Eagle Lake. A property owner has multiple plots in the area and was trying to merge them together. The parcel roads were contingent to the abandonment and would allow to consolidate property without any impact to other parcels and owners. All notices, publications and a resolution for abandonment had been completed. Brief discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Albaugh, that this Resolution No. 23-060 be adopted. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

MATTERS SET FOR TIME CERTAIN

RETIREMENT PROCLAMATION

SUBJECT: Retirement Proclamation.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Retirement Proclamation to Tamar Dean (Health and Social Services).

Supervisor Bridges presented a Retirement Proclamation to Tamar Dean (Health and Social Services).

SPEAKERS: Director of Health and Social Services Barbara Longo and two members of the public (names not stated).

A motion was made by Supervisor Albaugh, seconded by Supervisor Neely, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 4 - Albaugh, Bridges, Neely and Ingram

Absent: 1 - Gallagher

RECOGNITION AWARDS FOR NOVEMBER 2023

SUBJECT: Recognition Committee Award Presentation for September.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors Present Recognition Awards

to: 10 Years: Alice Robinson (Health and Social Services); Jennifer Miller (Probation). 35 Years: Tamar Dean (Health and Social Services).

The following employees were recognized: 10 Years: Jennifer Miller (Probation), Alice Robinson (Health and Social Services). 35 Years: Tamar Dean (Health and Social Services).

SPEAKERS: Chief Probation Officer Jennifer Branning, and Director of Health and Social Services Barbara Longo.

DEPARTMENT REPORTS - CONTINUED

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan stated the board would meet for only two meetings the month of December.

CORRESPONDENCE

ACTION REQUESTED: Receive and file the following correspondence:

a. California Department of Fish and Wildlife Response to July 2023 Director's Commitments.

Attachments: [CORR](#)

Supervisor Albaugh was thankful the Correspondence was agendaized and said it was a disappointment that it took five months to hear from the Fish and Wildlife.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:19 a.m. in memory of Wayne Perry and Noreen Frieling.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board