



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, February 18, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-007

*Next Ordinance in line for adoption: No. 2025-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government Code Section 54956.9(c), (d)(4).

3) Threat to Public Services or Facilities pursuant to Government Code Section 54957. Consultation with Lassen County Behavioral Health.

- 1 LOCAL AGENCY FORMATION COMMISSION (LAFCo)
 SUBJECT: Committee Appointments.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Make appointment to the following Commission.
1. Local Agency Formation Commission (LAFCo)
 a. Government Code section 56000
 b. Two regular members and one alternate member selected from the Board of Supervisors.
 c. Term: Four years or serves at the will of the Board of Supervisors.
 CURRENT MEMBERS: Hemphill (R), Gallagher (R), Bridges (A)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 17, 2024
 SUBJECT: Meeting Minutes of December 17, 2024. Correction to Minutes for the Kramer Ranch LLC, Protest of Notice of Non-Renewal item. The vote was recorded incorrectly.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Approve amended Minutes.

Attachments: [DRAFT AMEND MINS](#)

- 2 This item was removed from the agenda.

UNIVERSITY OF CALIFORNIA COOPERATIVE EXTENSION

- 3 IRRIGATED LANDS REGULATORY PROGRAM EXEMPTION LETTER OF SUPPORT
 SUBJECT: Letter of Support to exempt upper Pit River growers from the irrigated lands regulatory program.
 FISCAL IMPACT: None.
 ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to execute.

Attachments: [Co-Op Attach](#)

HEALTH AND SOCIAL SERVICES

- 4** **AGREEMENT BETWEEN THE UNIVERSITY OF CALIFORNIA DAVIS AND LASSEN COUNTY**
SUBJECT: Agreement between Lassen County and the University of California Davis for the Maximum amount of \$90,907.50 for the term of July 1, 2025, through June 30, 2026, for 23 units of training in the subject areas selected by the agency for Continuing and Professional Education.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Fund/Budget Unit No. 120-0853 and is included in the 2025/2026 Fiscal Year budget.
ACTION REQUESTED: 1) Approve the Agreement with the University of California Davis; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [G4- BOS CSS UC Davis 2.18.25](#)

- 5** **VOCATIONAL TRAINEE / VOCATIONAL ASSISTANT SERIES JOB DESCRIPTION**
SUBJECT: Job Description Approval and Position Allocation for Vocational Trainee / Vocational Assistant Series within Community Social Services Department.
FISCAL IMPACT: There is no impact to the General Fund. Funds are budgeted within
Community Social Services Fund/Budget Unit No. 120-0853 to support these positions.
ACTION REQUESTED: 1) Approve Vocational Trainee / Vocational Assistant Job Description; and 2) Un-Fund 4 FTE Social Worker Series positions; and 3) Fund 4 FTE Vocational Trainee / Vocational Assistant Series positions.

Attachments: [G5-BOS CSS Vocational Series 02.18.2025](#)

PUBLIC WORKS DEPARTMENT

- 6** **FIRST AMENDMENT FOR THE UNIVERSITY OF CALIFORNIA SPAY AND NEUTER GRANT**
SUBJECT: First amendment to the grant agreement with the University of California for funding to spay and neuter dogs and cats.
FISCAL IMPACT: Revenue will continue the Spay and Neuter Program coordination between the Animal Shelter and Lassen Humane Society.
ACTION REQUESTED: 1) Approve the first amendment to the grant agreement with the Regents of the University of California to fund spay and neuter of dogs and cats through the Animal Shelter; and 2) authorize the Director of Public Works to execute the amendment.

Attachments: [PW Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 7 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for January, 2025.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:
a) Proposal to Modify Reno Military Operations Area and Reno Air Traffic Control Assigned Airspace.

Attachments: [MISC.CORR](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 SUPERVISOR SCANLAN
SUBJECT: Proclamation.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Present Proclamation to Randy Robbins; and 2) adopt Proclamation.

Attachments: [Proclamation 2025- Randy Robbins-Scanlan](#)

- 2 SUPERVISOR INGRAM
SUBJECT: Discussion and direction to staff regarding Cottage Food Operator Program Fees.
FISCAL IMPACT: Cost neutral or less than 100% cost recovery. Fee revenue in the amount of approximately \$1,600 annually for Cottage Food Operator A permits (\$110 each) and \$2,600 from Cottage Food Operator B permits (\$200 each). Fee charged for recovering county costs as the Local Enforcement Agency responsible for implementing the state mandate on Cottage Food Operators pursuant to California Health and Safety Code Section 114365 of the California Retail Food Code.
ACTION REQUESTED: Various options, including but not limited to: 1) Receive Information and No Action; or 2) direct staff to initiate the process to repeal and replace section(s) of the Lassen County Code pertaining to Cottage Food Operator Program Fees; and/or 3) provide direction to staff.

Attachments: [250218 EH Cottage Food Program Fees](#)

HEALTH & SOCIAL SERVICES

- 3** AMENDED AND RESTATED SUBCONTRACT AGREEMENT BETWEEN ADVOCATES FOR HUMAN POTENTIAL, INC. AND LASSEN COUNTY
SUBJECT: Amended and Restated Subcontract Agreement #20456-CA BHBH-LASSEN-01 between Advocates for Human Potential, Inc. and Lassen County Behavioral Health implementing the California Department of Health Care Services Agreement #22-20456 Behavioral Health Bridge Housing (BHBH) Program in the amount of \$4,599,917 for the term of June 23, 2023 through June 30, 2027.
FISCAL IMPACT: There is no impact on the County General Fund. This Subcontract Agreement is revenue and expenditure for Fund/Budget Unit No. 110-0941.
ACTION REQUESTED: 1) Approve the Amended and Restated Subcontract Agreement #20456-CA- BHBH-LASSEN-01 with Advocates for Human Potential, Inc; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H3- BOS BHBH Amend #20456.CA.BHBH.LASSEN.01 2.18.25](#)

- 4** FIRST AMENDMENT TO THE AGREEMENT BETWEEN LOCUMTENENS.COM, LLC. AND LASSEN COUNTY
SUBJECT: First Amendment to the Agreement Between Locumtenens.com, LLC. and Lassen County Agreement to raise the maximum amount to \$400,000 for the term of July 1, 2024, through June 30, 2025, for professional, diagnostic, and therapeutic services to clients.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Fund/Budget Unit No. 110-0751 and 164-0752 and is included in the 2024/2025 Fiscal Year budget.
ACTION REQUESTED: 1) Approve the First Amendment to the Agreement with Locumtenens.com, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H4- BOS Locumtenens.com, LLC 1st Amend 2.18.25](#)

- 5** FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE SMITHWATERS GROUP AND LASSEN COUNTY
SUBJECT: First Amendment to the Agreement between The Smithwaters Group and Lassen County Health and Social Services to raise the Maximum Contract Amount to \$78,000 to provide Title IX patient Rights Advocacy Services.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Fund/Budget Unit No. 110-0751 and is included in the 2024/2025 Fiscal Year budget.
ACTION REQUESTED: 1) Approve the First Amendment to the Agreement with The Smithwaters Group.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H5- BOS The SmithWaters Group 2.18.25](#)

- 6** AMENDMENT TO GRANT AGREEMENT #21-10561, A1 BETWEEN THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH AND COUNTY OF LASSEN
SUBJECT: Amendment to Grant Agreement # 21-10561, A1 between the California Department of Public Health and County of Lassen decreasing the amount of the Grant from \$514,150 to \$308,490 and extend the term end date from December 31, 2025 to January 31, 2026 to conduct activities necessary to expand, train and sustain a response-ready disease intervention specialist workforce.
FISCAL IMPACT: There is no impact to the General Fund. This is a Revenue Agreement for Fund/Budget Unit No. 110-0731, Public Health.
ACTION REQUESTED: 1) Approve the Amendment to Grant Agreement #21-10561, A1; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [H6-BOS PH DIS Workforce Amendment 21-10561, A1 02.18.2025](#)

PLANNING AND BUILDING SERVICES

- 7** CODE ENFORCEMENT
SUBJECT: Proposed ordinance adding Chapter 1.20 to the Lassen County Code pertaining to an Administrative Citation Program. (File 323.03).
FISCAL IMPACT: Potential partial recovery of code enforcement costs.
ACTION REQUESTED: 1) Receive Report; and 2) find that introduction of the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15308 (Actions by Regulatory Agencies for Protection of the Environment) and 15321 (Enforcement Actions by Regulatory Agencies); and 3) introduce and waive the first reading; or 4) provide direction to staff.

Attachments: [BOS 2-18 Admin Citation Packet](#)

BOARD OF SUPERVISORS

- 8** NORCAL EMS JOINT POWERS AUTHORITY (JPA)
SUBJECT: Consideration approval of Joint Powers Agreement with NorCal EMS participants.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Discuss and consider approval of the creation of a Joint Powers Agreement among NorCal EMS participatory entities; and 2) authorize the County Administrative Officer to execute the Joint Powers Agreement; or 3) provide direction to staff.

COUNTY ADMINISTRATIVE OFFICE

- 9** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

3. CLOSED SESSION

4. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

February 25, 2025 – Board Meeting
March 4, 2025 – No Board Meeting
March 11, 2025 – 9:00 a.m. – Board Meeting
March 18, 2025 – 9:00 a.m. – Board Meeting
March 25, 2025 – 9:00 a.m. – Board Meeting
April 1, 2025 – No Board Meeting
April 8, 2025 – 9:00 a.m. – Board Meeting
April 15, 2025 – 9:00 a.m. – Board Meeting
April 22, 2025 – 9:00 a.m. – Board Meeting
April 29, 2025 – No Board Meeting
May 6, 2025 – No Board Meeting
May 13, 2025 – 9:00 a.m. – Board Meeting
May 20, 2025 – 9:00 a.m. – Board Meeting
May 27, 2025 – 9:00 a.m. – Board Meeting
June 3, 2025 – No Board Meeting
June 10, 2025 – 9:00 a.m. – Board Meeting
June 17, 2025 – 9:00 a.m. – Board Meeting
June 24, 2025 – 9:00 a.m. – Board Meeting
July 1, 2025 – No Board Meeting
July 8, 2025 – 9:00 a.m. – Board Meeting
July 15, 2025 – 9:00 a.m. – Board Meeting
July 22, 2025 – 9:00 a.m. – Board Meeting
July 29, 2025 – No Board Meeting
August 5, 2025 – No Board Meeting
August 12, 2025 – 9:00 a.m. – Board Meeting
August 19, 2025 – 9:00 a.m. – Board Meeting
August 26, 2025 – 9:00 a.m. – Board Meeting
September 2, 2025 – No Board Meeting
September 9, 2025 – 9:00 a.m. – Board Meeting
September 16, 2025 – 9:00 a.m. – Board Meeting
September 23, 2025 – 9:00 a.m. – Board Meeting
September 30, 2025 – No Board Meeting
October 7, 2025 – No Board Meeting
October 14, 2025 – 9:00 a.m. – Board Meeting
October 21, 2025 – 9:00 a.m. – Board Meeting
October 28, 2025 – 9:00 a.m. – Board Meeting
November 4, 2025 – No Board Meeting
November 11, 2025 – No Board Meeting (Holiday)
November 18, 2025 – 9:00 a.m. – Board Meeting
November 25, 2025 – 9:00 a.m. – Board Meeting
December 2, 2025 – No Board Meeting
December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT