



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, February 24, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 26-007

\*Next Ordinance in line for adoption: No. 2026-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: County Administrative Officer.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:10 a.m.: PLANNING AND BUILDING SERVICES  
SUBJECT: Public hearing in accordance with Government Code Section 65856 to consider a proposed ordinance amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS).  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments:        [C1](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: LASSEN NATIONAL FOREST  
SUBJECT: Presentation from Rick Hopson, Forest Supervisor for the Lassen National Forest to provide an update.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation.

- 2                    10:20 a.m.: LETTER OF SUPPORT FOR FREDONYER BUTTE TRAIL SYSTEM  
SUBJECT: Letter of Support for Fredonyer Butte Trail System.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve a letter of support for a Sierra Nevada Conservancy grant application to construct the Fredonyer Butte Trail System.

Attachments:        [D2](#)

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

- 1                    STANDISH-LITCHFIELD FIRE PROTECTION DISTRICT APPOINTMENT APPOINTMENT  
SUBJECT: Vacancy on the Standish-Litchfield Fire Protection District Board created by the expiration of appointed terms.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider appointing Matt Hurley; term expiration 12/6/2026.

Attachments:        [F1](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### BOARD OF SUPERVISORS

- 1                    SUPERVISOR INGRAM  
SUBJECT: Request to designate from Discretionary Funds: \$500 to the Susanville Indian Rancheria POW WOW.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.
- 2                    SUPERVISOR BRIDGES  
SUBJECT: Request to designate from Discretionary Funds: \$500 to the Lassen Grizzly Claybreakers.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.

### COUNTY ADMINISTRATIVE OFFICE

- 3** CALPERS EMPLOYER CONTRIBUTIONS FOR MEDICAL CARE FOR EMPLOYEES AND ANNUITANTS  
SUBJECT: Resolution required by law articulating the employer contributions for medical care for employees and annuitants as negotiated by collective bargaining agreements for UPEC (Miscellaneous), Road Workers Association (LCRWA); Peace Officers Association (LCPOA); Management and Professionals Association (MPA); Appointed/Elected/Confidential; Peace Officers Association Supervisors (POASU); Deputy Sheriffs Association (LCDSA); and Peace Officer Association Management (POAMA).  
FISCAL IMPACT: Varied over multiple budget units.  
ACTION REQUESTED: 1) Adopt resolution; and 2) authorize Chairman to execute; and/or 3) provide direction to staff.

Attachments: [G3](#)

- 4** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July through January 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost](#)

#### COUNTY CLERK-RECORDER

- 5** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 17, 2026  
SUBJECT: Meeting Minutes of February 17, 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [G5](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 6** ACTION REQUESTED: Receive and file the following correspondence:  
a) Notice of cancellation for the Lassen County Fish and Game Commission meeting scheduled for February 19, 2026.  
b) Email correspondence to the Board of Supervisors pertaining to the Lassen County Animal Shelter  
c) Plumas County Community Development Commission Board of Commissioners Regular Meeting Agenda for February 17, 2026.

Attachments: [G6](#)

## H. DEPARTMENT REPORTS

## SHERIFF'S DEPARTMENT

- 1** PURCHASE REQUEST FOR AN ARMORED RESCUE VEHICLE  
SUBJECT: Purchase request of a Lenco BearCat armored rescue vehicle, including operational considerations and financial impacts.  
FISCAL IMPACT: The total cost of the BearCat is \$558,851.75. This price includes tax, interest (5.38%), and delivery fees. Payments of \$111,770.35 annually for 5 years will begin in April 2027 (FY 26/27). Payments will be made from the Sheriff's Patrol Fund/Budget Unit No. 130-0522. A sole source letter is attached.  
ACTION REQUESTED: Approve the purchase of the BearCat.

Attachments: [H1](#)

## BOARD OF SUPERVISORS

- 2** SUPERVISOR INGRAM  
SUBJECT: Community assistance programs for the animal shelter.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Discussion regarding the incorporation of a foster program and additional volunteers; and/or 2) provide direction to staff.

## COUNTY ADMINISTRATIVE OFFICE

- 3** LASSEN COUNTY BOARD OF SUPERVISORS RULES OF PROCEDURE  
RESOLUTION NO. 26-004  
SUBJECT: The Board of Supervisors Rules of Procedure.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Move to temporarily suspend Rosenberg's Rules of Procedure (Requires 4/5's vote); and 2) move to reconsider the Board of Supervisors Rules of Procedures; and 3) review, discuss, and adopt the Board of Supervisors Rules of Procedure; and/or 4) provide direction to staff.

Attachments: [H3](#)

- 4                    ADMINISTRATION FULL-TIME EQUIVALENT POSITIONS AND RECLASSIFICATION REQUEST  
SUBJECT: Request to unfund one full-time equivalent position for Assistant to the CAO/Budget Analyst, fund one full-time equivalent position for Personnel Assistant I/II/III, and consider range changes for the Executive Assistant to the County Administrative Officer (CAO) and the Deputy CAO.  
FISCAL IMPACT: Approximately \$80,000. No further impact to the general fund, cost is budgeted for in the current fiscal year (FY) 2025/2026.  
ACTION REQUESTED: 1) Unfund one full time employee (FTE) Assistant to the CAO/Budget Analyst; 2) approve range change for Executive Assistant to the CAO I/II job classification from range 22 to 26; 3) approve the range change for Deputy CAO job classification from range 34 to range 36; 4) fund one FTE Personnel Assistant I/II/III; and/or 5) provide direction to staff.

Attachments:     [H4](#)

- 5                    SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**LASSEN COUNTY BOARD OF SUPERVISORS****PROPOSED MEETING DATES FOR 2026:****March 3 2026 – No Board Meeting****March 10, 2026 – 9:00 a.m. – Board Meeting****March 17, 2026 – 9:00 a.m. – Board Meeting****March 24, 2026 – 9:00 a.m. – Board Meeting****March 31, 2026 – No Board Meeting****April 7, 2026 – No Board Meeting****April 14, 2026 – 9:00 a.m. – Board Meeting****April 21, 2026 – 9:00 a.m. – Board Meeting****April 28, 2026 – 9:00 a.m. – Board Meeting****May 5, 2026 – No Board Meeting****May 12, 2026 – 9:00 a.m. – Board Meeting****May 19, 2026 – 9:00 a.m. – Board Meeting****May 26, 2026 – 9:00 a.m. – Board Meeting****June 2, 2026 – No Board Meeting****June 9, 2026 – 9:00 a.m. – Board Meeting****June 16, 2026 – 9:00 a.m. – Board Meeting****June 23, 2026 – 9:00 a.m. – Board Meeting****June 30, 2026 – No Board Meeting****July 7, 2026 – No Board Meeting****July 14, 2026 – 9:00 a.m. – Board Meeting****July 21, 2026 – 9:00 a.m. – Board Meeting****July 28, 2026 – 9:00 a.m. – Board Meeting****August 4, 2026 – No Board Meeting****August 11, 2026 – 9:00 a.m. – Board Meeting****August 18, 2026 – 9:00 a.m. – Board Meeting****August 25, 2026 – 9:00 a.m. – Board Meeting****September 1, 2026 – No Board Meeting****September 8, 2026 – 9:00 a.m. – Board Meeting****September 15, 2026 – 9:00 a.m. – Board Meeting****September 22, 2026 – 9:00 a.m. – Board Meeting****September 29, 2026 – No Board Meeting****October 6, 2026 – No Board Meeting****October 13, 2026 – 9:00 a.m. – Board Meeting****October 20, 2026 – 9:00 a.m. – Board Meeting****October 27, 2026 – 9:00 a.m. – Board Meeting****November 3, 2026 – No Board Meeting****November 10, 2026 – No Board Meeting****November 17, 2026 – 9:00 a.m. – Board Meeting****November 24, 2026 – 9:00 a.m. – Board Meeting****December 1, 2026 – No Board Meeting****December 8, 2026 – 9:00 a.m. – Board Meeting**

**December 15, 2026 – 9:00 a.m. – Board Meeting**

**December 22, 2026 – 9:00 a.m. – Board Meeting**

**December 29, 2026 – No Board Meeting**

**ADJOURNMENT**