

County of Lassen
Office of Assessor

Nick Ceaglio, *Assessor*
Lassen County Courthouse
107 South Roop Street
Susanville, CA 96130
PHONE: (530) 251-8241
FAX (530) 251-8245



Memorandum

Date: May 19, 2026

From: Edward Fitzhenry, Chief Appraiser- Lassen County Assessor's Office

To: Gary Bridges, Chairman- Lassen County Board of Supervisors

Subject: Request to un-fund 1 FTE Appraiser Technician position and fund 1 FTE Assistant Appraiser position within 100-0081

Background:

While engaged in the process of recruiting an Assistant Appraiser, and in light of the personnel shift that will take place in January 2027, resulting from the upcoming election for the office of Assessor, the Assessor has concluded that hiring an additional Assistant Appraiser would provide operational continuity in preparing the annual assessment roll.

In order to accomplish this within the current budget, the Assessor requests to un-fund the vacant Appraiser Technician position which is budgeted at UPEC Range 15, and fund an additional Assistant Appraiser position, which is budgeted at UPEC Range 17. The Appraiser Technician position is an entry level position and has largely remained vacant for the fiscal year, resulting in vacancy savings.

Fiscal Impact:

No additional fiscal impact within the current budget year.

Action Requested:

1. Un-fund 1 FTE Appraiser Technician, and
2. Fund 1 FTE Assistant Appraiser