



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 10, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 19-044

*Next Ordinance in line for adoption: No. 2019-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: Agricultural Commissioner.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

1 10:00 a.m.: PUBLIC HEARING - BUDGET
SUBJECT: Fiscal Year 2019 - 2020 Budget Hearing and Budget Adoption.
FISCAL IMPACT: Provide appropriations for 2019-2020 Fiscal Year.
ACTION REQUESTED: 1) Open public hearing on the 2019-2020 Lassen County Budget; and 2) either continue the public hearing or take actions as follows: a) Adopt resolution Establishing Appropriations Limit in the amount not to exceed \$34,974,052, for Fiscal Year 2019 - 2020 Pursuant to California Constitution Article XIII-B and Government Code §7910; and b) approving the 2019 - 2020 Lassen County Budget; and c) setting the 2019 - 2020 Tax Rate.

Attachments:

- [1. 19-20 Budget Memo and Resolution](#)
- [2. 19-20 Budget Committee Information](#)
- [3. 19-20 Recommended Fund Summary](#)
- [4. 19-20 Fund Balance Classifications](#)
- [5. 19-20 Recommended Revenues](#)
- [6. 19-20 Recommended Expenditures](#)
- [7. 19-20 Allocated Positions](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

1 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for July, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

2 REGISTRAR OF VOTERS
SUBJECT: Certified Statement of Results for the August 27, 2019 Special Assembly District 1 Primary Election.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive and file the Certified Statement of Results August 27, 2019 Special Assembly District 1 Primary Election, as per Section 15372 of the California Elections code; and 2) declare the results as per Election Code Section 15400.

Attachments: [Registrar of Voters](#)

3 MINUTES
SUBJECT: Meeting Minutes of August 27, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

PROBATION DEPARTMENT

4 TRAVEL AUTHORIZATION
SUBJECT: Travel authorization for Samantha McMullen to attend the mandatory Supervisor Core Course training, October 27th through November 18, 2019 in Sacramento. The total estimated cost of the training is approximately \$2,188.
FISCAL IMPACT: From Fund/Budget Unit No.145-0561 with partial reimbursement from the Standards & Training for Corrections (STC) Program.
ACTION REQUESTED: Approve.

Attachments: [Prob Travel Auth](#)

PUBLIC WORKS DEPARTMENT

5

AGREEMENT

SUBJECT: Agreement between Lassen County and Advanced Comfort Control.

FISCAL IMPACT: Maximum agreement not-to-exceed amount of \$65,000 from Public Works Fund/Budget Unit No. 100-0221 and other various County Budget units.

ACTION REQUESTED: 1) Approve Agreement; and 2) Authorize the County Administrative Officer to sign.

Attachments:[PW Advanced Comfort Control Attach 1](#)[PW Staff Report ACC](#)**6**

ECORP CONSULTING INC AGREEMENT

SUBJECT: ECORP Consulting, Inc. Agreement- Environmental Engineering Services.

FISCAL IMPACT: The total not-to-exceed contract amount of \$83,150 is available within the annual Road Operating Fund/Budget Unit No.122-1221 for completing this work. Federal reimbursement is available for portions of this work.

ACTION REQUESTED: That the Board of Supervisors 1) Approve Agreement with ECORP Consulting, Inc.; and 2) authorize the County Administrative Office to sign.

Attachments:[PW Ecorp attach 1](#)[PW Ecorp Attach 2](#)

SHERIFF'S DEPARTMENT

7

TRAVEL AUTHORIZATION

SUBJECT: Travel authorization for Detective Unit Supervisor Training.

FISCAL IMPACT: Sheriff's Fund/Budget Unit No. 130-0522 conference and training line.

ACTION REQUESTED: Approve.

Attachments:[SO Travel Auth Attach](#)**8**

TRAVEL AUTHORIZATION

SUBJECT: Travel authorization for one captain and two lieutenants to attend the mandatory POST Management Course in Folsom, CA, September 16-20, 2019, October 7-10, 2019, and October 28-31, 2019.

FISCAL IMPACT: The estimated cost of the training is approximately \$11,732.10; full per diem and tuition are to be provided prior to the start of training session. From Public Safety Sheriff Jail Fund/Budget Unit No. 130-0525 and Sheriff Patrol Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: Approve.

Attachments:[SO Travel Auth POST Mgmt Course Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

9

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Behavioral Health Advisory Board meeting agenda for September 9, 2019.
- b) Lassen County Planning Commission Regular Meeting Agenda for September 3, 2019.
- c) Susanville City Council Regular Meeting Agenda for September 4, 2019.
- d) Lassen County Architectural Review Committee Meeting Agenda for August 27, 2019.
- e) Susanville City Council Regular Special Meeting Agenda for September 4, 2019.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

1

ADMINISTRATION

SUBJECT: Approval of Lease/Purchase of CAD/RMS/JMS from Sun Ridge Systems, Inc.

FISCAL IMPACT: \$110,249 annually for five years. The funds for the first year payment will come from various lines within Sheriff's Office assigned budgets as well as the Community Corrections Partnership budget.

ACTION REQUESTED: 1) Approve the Lease/Purchase from Sun Ridge Systems, Inc. at a cost of \$110,249 annually for five years; and 2) authorize the County Administrative Officer to sign the contract for these services upon contract approval by County Counsel.

Attachments: [SO CAD RMS JMS Attach](#)

2

PATROL VEHICLES

SUBJECT: Purchase of 5 new Special Service Sport Utility Patrol Vehicle to replace existing patrol vehicles that are high mileage and need to be retired. This is a state contract purchase through the Department of General Services. The total purchase price for all 5 vehicles \$223,888.07 which includes all applicable taxes, fees, delivery and registration. This purchase will come from the equipment line of the Motor Pool Fund/Budget Unit No. 135-0352.

FISCAL IMPACT: Funds have been appropriated from Fund/Budget Unit No. 135.

ACTION REQUESTED: Authorize the purchase of 5 equipped Sport Utility Sheriff Patrol Vehicles from Folsom Lake Ford through the Department of General Services (contract# 1-18-23-14B) in the amount of \$223,888.07.

Attachments: [SO Patrol Cars Attach](#)

COUNTY COUNSEL

3

ORDINANCE AMENDING TITLE 11.14
SUBJECT: Amendment to Title 11 - County Emergency Organization.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [Emergency Services Ordinance](#)

COUNTY ADMINISTRATIVE OFFICE

4

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****2019 PROPOSED MEETINGS:**

September 17, 2019 – 9:00 a.m. – Board Meeting
September 24, 2019 – 9:00 a.m. – Board Meeting
October 1, 2019 – No Board Meeting
October 8, 2019 – 9:00 a.m. – Board Meeting
October 15, 2019 – 9:00 a.m. – Board Meeting
October 22, 2019 – 9:00 a.m. – Board Meeting
October 29, 2019 – No Board Meeting
November 5, 2019 – No Board Meeting
November 12, 2019 – 9:00 a.m. – Board Meeting
November 19, 2019 – 9:00 a.m. – Board Meeting
November 26, 2019 – 9:00 a.m. – Board Meeting
December 3, 2019 – No Board Meeting
December 10, 2019 – 9:00 a.m. – Board Meeting
December 17, 2019 – 9:00 a.m. – Board Meeting
December 24, 2019 – Holiday – No Board Meeting

ADJOURNMENT