



# Lassen County

## Meeting Minutes

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM**

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Tuesday, February 10, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:00 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Andrew Plett, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Plett stated subsequent to the agenda being published it was brought to the county's attention the need to add an emergency item to closed session per Government Code Section 54957. County Counsel Plett explained the order of procedure to add an emergency item. The emergency closed session item was: Threat to Public Services or Facilities. Consultation with John McGarva, Lassen County Sheriff's Office, and Silas Rojas, Lassen County Office of Emergency Services.

**Supervisor Albaugh made a motion to add the emergency item to closed session. A second was made by Supervisor Scanlan. The motion carried by the following roll call vote:**

**Aye: 5 - Scanlan, Bridges, Neely, Albaugh, and Ingram**

County Counsel Plett announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

This item was pulled from the agenda as it was not needed.

2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

- 3) Employee performance evaluation: County Administrative Officer.
- 4) Liability Claim; - Claimant: Justin Leuty, Agency claimed against: County of Lassen.
- 5) Closed session pursuant to Government Code 54957 - Threat to Public Services or Facilities. Consultation with: John McGarva, Lassen County Sheriff's Office, and Silas Rojas, Lassen County Office of Emergency Services.

#### CLOSED SESSION

Closed session was held from 9:04 a.m. - 9:51 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Plett, and Deputy Clerk of the Board Yderraga.

Sheriff/Coroner John McGarva was present from 9:04 a.m. - 9:47 a.m. Office of Emergency Services (OES) Chief Silas Rojas was present from 9:04 a.m. - 9:47 a.m.

RECESS: 9:51 a.m. - 9:58 a.m.

#### **9:58 A.M. OPENING CEREMONIES**

##### **Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Bridges.

##### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Plett announced the following closed session items.

- 1) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

This item would be continued to the end of the meeting.

- 2) Employee performance evaluation: County Administrative Officer.

This item would be continued to the end of the meeting.

- 3) Liability Claim; - Claimant: Justin Leuty, Agency claimed against: County of Lassen.

This item would be continued to the end of the meeting.

- 4) Closed session pursuant to Government Code 54957 - Threat to Public Services or Facilities. Consultation with: John McGarva, Lassen County Sheriff's Office, and Silas Rojas, Lassen County Office of Emergency Services.

Direction to staff was given.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Scanlan requested to remove Item# H3 - Agreement Between Kings View Professional Services and Lassen County from the agenda; Supervisor Albaugh requested to remove Item# H6 - Ratification of Memorandum of Understanding Between County of Lassen and United Public Employees of California (UPEC) from the agenda.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Agenda be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PUBLIC COMMENTS

Director of Behavioral Health Tiffany Armstrong: Announced the Veterans Stand Down event will be held on April 18, 2026, at the Veterans Hall and gave a brief overview of the event.

Brenda Narayan: PG&E Public Affairs Representative gave an update to the board and discussed the Skedaddle Substation.

Theresa Phillips: Lassen Municipal Utilities District (LMUD) Public Relations Manager, gave an update on the Skedaddle Substation and transformers.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended a Sierra Alliance meeting; 2) thanked the Cole family for co-sponsoring the Chad Bianco event; 3) will be attending an Air Pollution meeting later today; 4) adjourned in memory of Phyllis Fromm.

Supervisor Albaugh: 1) Adjourn in memory of Jeff Bidwell; 2) requested to donate \$500 from Discretionary Funds to the Lassen County Search and Rescue; 3) will be attending an Rural Advocacy Institute (RAI) meeting; 4) participated in an interview with the Rural County Representatives of California (RCRC) to interview governor candidate Steve Hilton; 5) attended a meeting with two (2) Siskiyou County Board of Supervisors and met with Paul Souza to discuss wolf depredations and tour ranches.

Supervisor Neely: 1) Attended an Emergency Food Access Plan meeting. Stated there would be another meeting on February 18, 2026; 2) attended Lassen County Local Agency Formation Commission (LAFCo) meeting; 3) will be attending an air pollution meeting later today.

Supervisor Scanlan: 1) Attended a Lassen Rural Solid Waste Management Authority (LRSWMA) meeting; 2) met with constituents in Spalding to discuss current issues; 3) attended a Westwood Community Services District (WCSD) meeting; 4) attended a Planning Commission meeting; 5) attended a Clear Creek Community Services District meeting; 6) attended a LAFCo meeting; 7) attended the Chad Bianco event; 8) met with constituents in Westwood; 9) will

be attending an air pollution meeting later today.

Supervisor Bridges: 1) Attended an emergency food workshop; 2) attended a wolf workshop in Yreka; 3) attended an agenda meeting; 4) attended a Behavioral Health Advisory Board (Bhab) meeting; 5) will be attending a California State Association of Counties (Csac) meeting; 6) will be attending a Nortec Executive meeting; 7) reminded everyone Valentine's Day was this week; 8) requested to donate \$1,000 to the Blue Star Moms from Discretionary Funds; 9) requested to adjourn in memory of Richard Parker, Rhonda Templeton, and Juanita Bennett.

## BOARDS AND COMMISSIONS

### LASSEN COUNTY FISH AND GAME COMMISSION

SUBJECT: Vacancies on the Lassen County Fish and Game Commission.

FISCAL IMPACT: None.

ACTION REQUESTED: Make the following appointments:

- a) Resolution No. 80/81
- b) Term to expire on March 31, 2029. Applications will be accepted up until the appointment is filled.

#### 1) SUPERVISOR DISTRICT 1

- i. Alternate (Current: Vacant. Applicant: Robert McGarva)

Attachments: [F1](#)

Supervisor Scanlan stated Mr. Bob McGarva was a great candidate and would be an asset to the Fish and Game Commission.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G3 - Lassen County Meeting Minutes of January 27, 2026, and Item# G7 - Purchase of Service Truck for the Road Division. Supervisor Neely requested to pull Item# G4 - Community Social Services Purchase of Seven (7) Replacement Vehicles, and Item# G6 - Road Equipment Operator Commercial Drivers License.

## Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## BOARD OF SUPERVISORS

## SUPERVISOR ALBAUGH

SUBJECT: Request to designate from Discretionary Funds: \$500 to the Susanville Indian Rancheria POW WOW.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

## SUPERVISOR BRIDGES

SUBJECT: Request to designate from Discretionary Funds: \$500 to the Susanville Indian Rancheria POW WOW.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

## PUBLIC WORKS DEPARTMENT

## NOTICE OF COMPLETION FOR JANESVILLE GRADE GUARD RAILING REPLACEMENT PROJECT

SUBJECT: Notice of Completion for Janesville Grade Guard Railing Replacement Project, Lassen County, Contract No. 122-22-208 Janesville Grade, HSIPL-5907(073).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve the Notice of Completion; and 2) authorize the Director of Public Works to execute the contract.

Attachments: [PW Janesville Guardrail Project Attach](#)

**This Action Item was approved on the Consent Agenda.**

## MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board Meeting Agenda for February 9, 2026.

b) Lassen County Planning Commission Meeting Agenda for February 3, 2026.

c) Notice of Fair Advisory Board Meeting, Tuesday, February 10, 2026, 5:30 p.m. at the Lassen County Fair Office.

d) Lassen Local Agency Formation Commission (LAFCo) regular meeting agenda for February 9, 2026.

Attachments: [G8](#)

**These Reports were received and filed on the Consent Agenda.**

**DEPARTMENT REPORTS****COUNTY CLERK-RECORDER**

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
JANUARY 27, 2026  
SUBJECT: Meeting Minutes of January 27, 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [G3](#)

Supervisor Albaugh stated on page 6, Item# D3 - Hanson Family Trust of 2021 Protest of Notice of Non-Renewal, the action of the vote was unclear. Verbiage needed to be updated to include "the non-renewal was appropriate".

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that these Minutes be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**HEALTH AND SOCIAL SERVICES**

COMMUNITY SOCIAL SERVICES PURCHASE OF SEVEN (7)  
REPLACEMENT VEHICLES FOR THE TRANSPORTATION  
DEPARTMENT

SUBJECT: Lassen County Transportation Department requests approval to purchase seven (7) vehicles via the county's vehicle replacement program funds in the amount of \$292,640.39.

FISCAL IMPACT: There is no impact to the County General Fund. This purchase will utilize Fund/Budget Unit No. 135-0352.

ACTION REQUESTED: 1) Approve Purchase; and 2) authorize the County Administrative Officer or Designee to execute the purchase.

Attachments: [G4](#)

Supervisor Neely asked for clarification on the number of vehicles being purchased. Director of Community Social Services Jayson Vial stated they were purchasing seven vehicles, and the eighth vehicle would be an American with Disabilities Act (ADA) compliant vehicle to be purchased at a later date. Brief discussion was held pertaining to vehicle leasing.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

**PUBLIC WORKS DEPARTMENT**

ROAD EQUIPMENT OPERATOR COMMERCIAL DRIVERS LICENSE  
SUBJECT: Authorize a Road Equipment Operator to attend Jiffy's Truck School.

FISCAL IMPACT: Not to exceed an amount of \$4,500, from Road Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Approve.

Attachments: [PW Jiffy's Attach](#)

Supervisor Neely asked for clarification on the training and Workforce Alliance. Director of Public Works Pete Heimbigner stated it was one employee who was a Senior Road Equipment Operator and had been employed with the county between 4-5 years. The training was a three (3) day in classroom training and one (1) day to test. Director Heimbigner stated Workforce Alliance was not contacted as he needed to get this item approved so the employee could attend. Workforce Alliance would be contacted after the training was completed for possible reimbursement. Brief discussion was held.

**A motion was made by Supervisor Neely, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PURCHASE OF SERVICE TRUCK FOR THE ROAD DIVISION  
SUBJECT: Purchase of service truck for a Not to Exceed amount of \$204,000.

FISCAL IMPACT: Cost of purchase is \$194,429.50. Shipping is extra and will be determined when item is ready to ship. Funding for the purchase is available in the Road Fund/Budget Unit No. 122-1221. In the event the service truck is not delivered during this fiscal year the currently budgeted funding will be carried forward in the next fiscal year budget.

ACTION REQUESTED: 1) Award purchase of a service truck to Downtown Sacramento Ford in a Not to Exceed amount of \$204,000; and 2) authorize the Director of Public Works to execute acquisition documents.

Attachments: [G7](#)

Supervisor Albaugh questioned the cost of the vehicle. Director of Public Works Pete Heimbigner stated this was the service truck that housed all the tools and had a crane. The vehicle has a bigger chassis and a full sized utility box. The crane was an expensive add on. Director Heimbigner said his department currently had two (2) service trucks but they both had high mileage. The trucks would be kept with Public Works and would continue to use them as a back up.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## PROBATION DEPARTMENT

MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY AND SHASTA COUNTY FOR DETAINED JUVENILES IN JUVENILE HALL  
SUBJECT: Agreement between Lassen County and Shasta County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$325 per day per youth, a daily rate of \$456 per day per youth for the Rivers Edge Academy and a daily rate of \$780 per day per youth for the Secure Track Facility Program.

FISCAL IMPACT: Regular expenditure to Probation Fund/Budget Unit No. 145-0561. Agreement not to exceed \$250,000 per fiscal year.

ACTION REQUESTED: 1) Approve the agreement; and 2) authorize the Chairman and County Administrative Officer to execute the agreement.

**Attachments:** [Prob Attach](#)

Chief Probation Officer Jennifer Branning informed the board this item was a Shasta County contract for detention of juveniles. Supervisor Scanlan asked if Lassen County was contracted with the surrounding counties and the cost. Chief Branning stated Lassen County was in contract with surrounding because if one facility was full, they could move juveniles to another county's facility. Chief Branning said the cost for facility use was \$250,000 total. Not per county. Additional discussion was held pertaining to legislature and juveniles.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

FAIR

## FAIR FACILITIES SUPERVISOR

SUBJECT: Fair Facilities Supervisor - New County Job Description.

FISCAL IMPACT: Budgeted Expenditure to Fair Fund/Budget Unit No. 175-1751 that was included in the Fiscal Year 2025/2026 Fair Budget approved by the Board of Supervisors on 9/23/2025.

ACTION REQUESTED: Approve the job description for Fair Facilities Supervisor.

**Attachments:** [H2](#)

Fair Manager Bill Payer stated this item was to present a job description for a new position of Fair Facility Supervisor. Fair Manager Payer said there wasn't any middle management onsite who could oversee staff and activities if the Fair Manager was absent. Fair Manager Payer briefly discussed the job description and stated the position was allocated in the 2025/2026 fiscal year budget. Additional discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## HEALTH & SOCIAL SERVICES

THIS ITEM WAS PULLED FROM THE AGENDA

**Attachments:** [H3- BOS BH Kings View EHR 02.10.26](#)

AMENDMENT TO THE AGREEMENT BETWEEN KINGS VIEW PROFESSIONAL SERVICES AND LASSEN COUNTY

SUBJECT: Amendment to the Agreement between Lassen County and Kings View Professional Services to provide Substance Use Disorder (SUD) Cost Reporting Services and Mental Health Services Act (MHSA) Annual Revenue and Expenditure Report (ARER) for the term of July 1, 2025, through June 30, 2026, for a maximum amount of \$45,352.

FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751, Alcohol and Drug Fund/Budget Unit No. 110-0771, and Mental Health Services Act Fund/Budget Unit No. 164-0752.

ACTION REQUESTED: 1) Approve the Amendment to the Agreement with Kings View Professional Services; and 2) authorize the County Administrative Officer to execute the amendment.

**Attachments:** [H4- BOS BH Kings View SUD Cost Report 1st Amend 2.10.26](#)

Director of Behavioral Health Tiffany Armstrong stated this item was an amendment to the current contract with Kings View Professional Services. The contract was missing the 2023-2024 Annual Revenue and Expenditure Reports (ARER). The amendment would make the correction. Brief discussion was held pertaining to the contract term dates.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AMENDMENT TO THE ENHANCED CARE MANAGEMENT PROVIDER SERVICES AGREEMENT BETWEEN PARTNERSHIP HEALTHPLAN OF CALIFORNIA AND LASSEN COUNTY

SUBJECT: Amendment to the Enhanced Care Management (ECM) Provider Services Agreement between Partnership HealthPlan of California and Lassen County.

FISCAL IMPACT: This is a revenue agreement for Behavioral Health Fund/Budget Unit No. 110-0751.

ACTION REQUESTED: 1) Approve the Amendment with Partnership HealthPlan of California; and 2) authorize the County Administrative Officer to

execute the amendment.

Attachments: [H5- BOS BH Partnership ECM Amendment 2.10.26](#)

Director of Behavioral Health Tiffany Armstrong stated this item was an amendment to a Memorandum of Understanding (MOU) with Partnership Healthplan of California for the Enhanced Care Management. Director Armstrong briefly discussed Mental Health Services Act (MHSA) funding and Medi-Cal services.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

THIS ITEM WAS PULLED FROM THE AGENDA

Attachments: [H6](#)

RATIFICATION OF MEMORANDUM OF UNDERSTANDING BETWEEN COUNTY OF LASSEN AND LASSEN COUNTY PEACE OFFICERS ASSOCIATION (LCPOA)

SUBJECT: Ratification of Memorandum of Understanding (MOU) (Effective July 1, 2025 - June 30, 2027) between County of Lassen and Lassen County Peace Officers Association. (LCPOA).

FISCAL IMPACT: Varied over multiple budget units.

ACTION REQUESTED: 1) Ratify MOU with Lassen County Peace Officers Association; and/or 2) provide direction to staff.

Attachments: [LCPOA MOU](#)

County Counsel Plett informed the board this item was to ratify the Memorandum of Understanding (MOU) between Lassen County and the Lassen County Peace Officers Association (LCPOA). County Counsel Plett updated the board on the changes to the MOU. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson reported: Would be absent for the February 17, 2026, Board of Supervisors meeting and Deputy CAO Samantha McMullen would be in attendance.

County Counsel Plett stated Gretchen Stuart would be leading as legal counsel

at the February 17, 2026, Board of Supervisors Meeting.

**ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

County Counsel Plett announced the following closed session items:

- 2) Employee performance evaluation: County Administrative Officer.
- 3) Liability Claim; - Claimant: Justin Leuty, Agency claimed against: County of Lassen.

RECESS: 11:04 a.m. - 11:08 a.m.

**CLOSED SESSION**

Closed session was held from 11:08 a.m. - 12:16 p.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Plett, and Deputy Clerk of the Board Yderraga.

Fair Manager Bill Payer was present from 11:08 a.m. - 11:31 a.m.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Plett announced the following closed session items:

- 2) Employee performance evaluation: County Administrative Officer.

Employee evaluation was held.

- 3) Liability Claim; - Claimant: Justin Leuty, Agency claimed against: County of Lassen.

Direction to staff was given.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 12:16 p.m. in memory of Phyllis Fromm, Jeff Bidwell, Richard Parker, Rhonda Templeton, and Juanita Bennett.

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Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

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Michele Yderraga, Deputy Clerk of the Board

