



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, March 10, 2026

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 26-008

*Next Ordinance in line for adoption: No. 2026-02

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Liability Claim; - Claimant: Brenda Marie Poteete and Arthur Daniel Poteete, Agency claimed against: County of Lassen.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PLUMAS NATIONAL FOREST SERVICE
SUBJECT: Presentation from Michael Rahe, Beckwourth District Ranger for the Plumas National Forest to provide an update on general information regarding the Plumas National Forest.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1 LASSEN COUNTY CHILDREN & FAMILIES COMMISSION (FIRST5)
SUBJECT: Appointment of a Commissioner to the Lassen County Children & Families Commission (FIRST5).
FISCAL IMPACT: None.
ACTION REQUESTED: Pursuant to Health and Safety Code Section 130140 (A). Consider appointing Elizabeth Krier to Commissioner Section 3, term to expire 12/31/2029.

Attachments: [E1](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISOR NEELY
SUBJECT: Request to designate from Discretionary Funds: \$1,000 to the Junior Fishing Derby.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

COUNTY CLERK-RECORDER

- 2 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 24, 2026
SUBJECT: Meeting Minutes of February 24, 2026.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

PROBATION DEPARTMENT

- 3 COMMUNITY CORRECTIONS PARTNERSHIP RADIO PURCHASE REQUEST FOR LASSEN COUNTY PROBATION DEPARTMENT AND THE CITY OF SUSANVILLE
SUBJECT: Request to purchase Radios for the Lassen County Probation Department and the Susanville City Police Department in an amount not to exceed \$213,518.99.
FISCAL IMPACT: The purchase will come from Fund/Budget Unit No. 138-0551 Public Safety Equipment.
ACTION REQUESTED: 1) Approve the purchase; and 2) authorize the Probation Department to purchase the requested radios in an amount not to exceed \$213,518.99.

Attachments: [PROB Attach](#)

SHERIFF'S DEPARTMENT

- 4** **AGREEMENT BETWEEN LASSEN COUNTY SHERIFF'S OFFICE AND RESOLVE FORENSICS, LLC**
SUBJECT: Agreement between the Lassen County Sheriff's Office and Resolve Forensics, LLC to provide advanced DNA testing and Investigative Genetic Genealogy services.
FISCAL IMPACT: This agreement will be paid from the Professional Services account line; DNA Fund/Budget Unit No. 186-537. The agreement is for a term of three (3) years with an ability to extend usage to (5) years from the date of ratification, with a maximum amount of \$80,400, to be paid in the 2025-2026 budget year. There is no fiscal impact to the general fund.
ACTION REQUESTED: 1) Approve the agreement with Resolve Forensics, LLC; and 2) authorize the Lassen County Sheriff or designee to execute the agreement.

Attachments: [G4](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 5** ACTION REQUESTED: Receive and file the following correspondence:
a) United States Department of Agriculture Notice of Public Comment pertaining to the draft Environmental Assessment for the Green Badger Project.
b) Notice of Fair Advisory Board meeting scheduled for March 10, 2026, at 5:30 p.m.
c) Lassen County Behavioral Health agenda meeting for March 9, 2026.

Attachments: [G5](#)

H. DEPARTMENT REPORTS

FAIR

- 1** **FAIR FACILITIES APPLICATION AND FEES**
SUBJECT: Fair Facilities Use Application and Fee Schedules for Short Term Use of County Facilities.
FISCAL IMPACT: Potential Increased Revenue.
ACTION REQUESTED: Approve Fair Facilities Use Application and Fee Schedules.

Attachments: [H1](#)

- 2** CONTRACT AMENDMENT BETWEEN LASSEN COUNTY FAIR AND SIERRA CASCADE FAMILY OPPORTUNITIES
SUBJECT: Approve contract amendment establishing the negotiated monthly rate of \$1,750 starting April 1, 2026 through June 30, 2026. Starting July 1, 2026, the monthly rate will increase by 3% to a monthly rate of \$1,802.50. On July 1, of each subsequent year of the contract term, the monthly rate will increase by an additional 3%. The forgoing annual increase shall replace the biannual rate renegotiations.
FISCAL IMPACT: Increase of \$92,688.24 in revenue over the term of the contract. The total contract revenue will now be \$200,688.24.
ACTION REQUESTED: 1) Approve the contract amendment; and 2) authorize the County Administrative Officer or their designee to execute contract amendment; and/or 3) provide direction to staff.

Attachments: [H2](#)

HEALTH & SOCIAL SERVICES

- 3** BEHAVIORAL HEALTH AGREEMENT BETWEEN KINGS VIEW PROFESSIONAL SERVICES AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Kings View Professional Services to provide Electronic Health Record System (EHRS) support services for the term of July 1, 2025, through June 30, 2028, and a maximum amount of \$1,222,501.22.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751, Alcohol and Drug Fund/Budget Unit No. 110-0771, and Mental Health Services Act Fund/Budget Unit No. 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Kings View Professional Services; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H3-BOS BH Kings View EHR 03.10.26](#)

- 4** BEHAVIORAL HEALTH ADVISORY BOARD BYLAWS
SUBJECT: Approval of Behavioral Health Advisory Board Bylaws.
FISCAL IMPACT: Funds have been designated in the Mental Health Fund/Budget Unit No. 110-0751 for the support of Behavioral Health Advisory Board activities.
ACTION REQUESTED: 1) Approve the Lassen County Behavioral Health Advisory Board Bylaws.

Attachments: [H4-BOS BH BHAB Bylaws 3.10.26](#)

- 5** BEHAVIORAL HEALTH AGREEMENT BETWEEN CASA SERENITY, LLC AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Casa Serenity, LLC. to provide residential care services for adults for the term of July 1, 2026, to June 30, 2027, and a maximum amount of \$100,000.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Alcohol and Drug Fund/Budget Unit No. 110-0771.
ACTION REQUESTED: 1) Approve the Agreement with Casa Serenity, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the agreement.

Attachments: [H5-BOS BH Casa Serenity, LLC. 3.10.26](#)

- 6** BEHAVIORAL HEALTH SECOND AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND COMMUNITY MEDICAL SPECIALISTS INC
SUBJECT: Second amendment to the agreement between Lassen County and Community Medical Specialists Inc. for professional psychiatric, diagnostic, and therapeutic services for the term of July 1, 2025, through June 30, 2026. This amendment increases the maximum amount the agreement from \$500,000 to \$750,000.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751, Alcohol and Drug Fund/Budget Unit No. 110-0771, and Mental Health Services Act Fund/Budget Unit No. 164-0752.
ACTION REQUESTED: 1) Approve the Second Amendment with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: [H6-BOS BH Community Medical Spec. Inc. Psych 2nd Amend 3.10.26](#)

- 7** BEHAVIORAL HEALTH AGREEMENT BETWEEN DAVIS GUEST HOME, INC. AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Davis Guest Home, Inc. for placement in a residential care facility for adults for the term of July 1, 2026, to June 30, 2027, and a maximum amount of \$200,000.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Alcohol and Drug Fund/Budget Unit No. 110-0771.
ACTION REQUESTED: 1) Approve the agreement with Davis Guest Home, Inc.; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H7-BOS BH Davis Guest Home, Inc. 3.10.26](#)

- 8 MENTAL HEALTH SERVICES ACT (MHSA) ANNUAL UPDATES FISCAL YEAR 2024-2025
SUBJECT: Approval of Mental Health Services Act (MHSA) Annual Update Fiscal Year (FY) 2024-2025.
FISCAL IMPACT: Funding for MHSA programs is dependent on the approval of the annual updates.
ACTION REQUESTED: 1) Adopt the FY 2024-2025 MHSA plan update; and 2) approve its submission to the Mental Health Services Oversight and Accountability Commission (MHSOAC).

Attachments: [H8- BOS BH MHSA Annual Update FY24.25 3.10.26](#)

COUNTY ADMINISTRATIVE OFFICE

- 9 LASSEN COUNTY EMERGENCY MEDICAL SERVICES (EMS) EXCLUSIVE OPERATING AREA (EOA) INFORMATION
SUBJECT: Lassen County Exclusive Operating Area update.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 10 MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF LASSEN AND UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792 (UPEC)
SUBJECT: Ratification of Memorandum of Understanding (MOU) between County of Lassen and United Public Employees of California, Local 792 (UPEC) - Lassen County General Employees' Unit (General) effective July 1, 2025 through June 30, 2027.
FISCAL IMPACT: Varied over multiple budget units.
ACTION REQUESTED: 1) Ratify MOU with UPEC - General Unit; and 2) authorize the County Administrative Officer to execute the MOU; and/or 2) provide direction to staff.

Attachments: [H10](#)

- 11 TYLER MUNIS UPDATE
SUBJECT: Human Capital Management (HCM) Tyler Munis update.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

- 12 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

LASSEN COUNTY BOARD OF SUPERVISORS**PROPOSED MEETING DATES FOR 2026:****March 17, 2026 – 9:00 a.m. – Board Meeting****March 24, 2026 – 9:00 a.m. – Board Meeting****March 31, 2026 – No Board Meeting****April 7, 2026 – No Board Meeting****April 14, 2026 – 9:00 a.m. – Board Meeting****April 21, 2026 – 9:00 a.m. – Board Meeting****April 28, 2026 – 9:00 a.m. – Board Meeting****May 5, 2026 – No Board Meeting****May 12, 2026 – 9:00 a.m. – Board Meeting****May 19, 2026 – 9:00 a.m. – Board Meeting****May 26, 2026 – 9:00 a.m. – Board Meeting****June 2, 2026 – No Board Meeting****June 9, 2026 – 9:00 a.m. – Board Meeting****June 16, 2026 – 9:00 a.m. – Board Meeting****June 23, 2026 – 9:00 a.m. – Board Meeting****June 30, 2026 – No Board Meeting****July 7, 2026 – No Board Meeting****July 14, 2026 – 9:00 a.m. – Board Meeting****July 21, 2026 – 9:00 a.m. – Board Meeting****July 28, 2026 – 9:00 a.m. – Board Meeting****August 4, 2026 – No Board Meeting****August 11, 2026 – 9:00 a.m. – Board Meeting****August 18, 2026 – 9:00 a.m. – Board Meeting****August 25, 2026 – 9:00 a.m. – Board Meeting****September 1, 2026 – No Board Meeting****September 8, 2026 – 9:00 a.m. – Board Meeting****September 15, 2026 – 9:00 a.m. – Board Meeting****September 22, 2026 – 9:00 a.m. – Board Meeting****September 29, 2026 – No Board Meeting****October 6, 2026 – No Board Meeting****October 13, 2026 – 9:00 a.m. – Board Meeting****October 20, 2026 – 9:00 a.m. – Board Meeting****October 27, 2026 – 9:00 a.m. – Board Meeting****November 3, 2026 – No Board Meeting****November 10, 2026 – No Board Meeting****November 17, 2026 – 9:00 a.m. – Board Meeting****November 24, 2026 – 9:00 a.m. – Board Meeting****December 1, 2026 – No Board Meeting****December 8, 2026 – 9:00 a.m. – Board Meeting****December 15, 2026 – 9:00 a.m. – Board Meeting****December 22, 2026 – 9:00 a.m. – Board Meeting**

December 29, 2026 – No Board Meeting

ADJOURNMENT