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**PLUMAS COUNTY COMMUNITY DEVELOPMENT COMMISSION  
BOARD OF COMMISSIONERS**

Kevin Goss, Chairperson

Regular Meeting Agenda

June 17, 2025, 9:00 a.m.

Plumas County Courthouse – Board of Supervisors Room

Roger Diefendorf, Executive Director

Cindy Ramsey, Finance Director

Tricia Romandia, Board Secretary

- I. **ROLL CALL**
- II. **ADDITIONS, CORRECTIONS OR DELETIONS TO OR FROM THE AGENDA**
- III. **APPROVAL OF CLAIMS** – Approval of claims for the period of May 9, 2025, through June 12, 2025, **Discussion, Motion**
- IV. **APPROVAL OF MINUTES** – Approval of Minutes as of the May 13, 2025, Regular Meeting (Attachment IV.A) **Discussion, Motion**
- V. **PUBLIC COMMENT** – Any member of the public may address the Board on matters which are within the jurisdiction of the Board. If you addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three (3) minutes or less.
- VI. **BOARD OF COMMISSIONERS ANNOUNCEMENTS AND REPORTS** – Informational announcements by members of the Board of Commissioners regarding issues related to the Commission. Information and clarifying questions only, no discussion.
- VII. **RESOLUTIONS**
  - A. Admissions and Continued Occupancy Plan-Public Housing (ACOP) Update Resolution 2025-008 (Attachment VII.A) **Discussion, Motion, Roll Call Vote** Susan Merriman
  - B. Administrative Plan-Housing Choice Voucher (Section 8) Update Resolution 2025-009 (Attachment VII.B) **Discussion, Motion, Roll Call Vote** Susan Merriman

**VIII. DEPARTMENTAL MATTERS**

- A. PCCDC Budget Performance Update as of April 2025 (Attachment VIII.A)  
Report Cindy Ramsey**
- B. Fiscal Policies & Procedures (Attachment VIII.B)—Discussion, Motion  
Cindy Ramsey/Michelle Majeski**
- C. Bylaws —Discussion Roger Diefendorf/Cindy Ramsey**
- D. Public Housing Dixie Fire Refrigerators—Report, Discussion  
Michelle Majeski**
- E. Project Based Vouchers--Discussion Roger Diefendorf/Cindy Ramsey**
- F. Tenant Commissioner—Discussion Michelle Majeski**

**IX. PROJECTS/PROGRAMS**

- X. ADJOURNMENT – Adjourned meeting to Tuesday July 15, 2025, 9:00 a.m.**

**Reasonable Accommodations**

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990 by contacting the Secretary of the Board at (530) 283-2466 Ext 120. All persons requiring reasonable accommodations or auxiliary aids in order to effectively participate in a meeting are encouraged to make such arrangements.

**Live Stream of Meeting**

Members of the public who wish to watch the meeting are encouraged to view it online at <https://us06web.zoom.us/j/81964042958?pwd=IkOrTLagqjIjkuhqgNynoRy5henoaX.1>

**183 West Main Street, P.O. Box 319, Quincy, CA 95971  
(530) 283-2466 Fax (530) 283-2478**

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\*\*\*\*\* PUBLIC NOTICE \*\*\*\*\*



**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING  
(PSA 2 AAA)**

**Virtual Collaborative Meeting  
of the  
PSA 2 AAA Executive Board  
and  
Advisory Council**

**Monday, June 16, 2025**

**10:00 a.m.**

**Public access information for this virtual meeting  
is available by contacting:**

**PSA 2 Area Agency on Aging at:**

**530-842-1687 or [programcoordinator@psa2.org](mailto:programcoordinator@psa2.org)**

**Virtual Meeting access is also available at the following locations:**

**Trinity County Courthouse**  
11 Court Street, Basement Conference Room  
Weaverville

**PSA 2 Area Agency on Aging**  
208 W. Center Street, Yreka

**PSA 2 Area Agency on Aging Conference Room**  
1647 Hartnell Ave., Suite 9, Redding

**Lassen WORKs**  
1616 Chestnut St., Susanville  
Lassen Room

**Health Hub**  
701 N Main St., Alturas



**YOU ARE CORDIALLY INVITED**

to attend the Virtual

**Collaborative Meeting  
of the**

**PSA 2 Area Agency on Aging  
Executive Board & Advisory Council**

**Monday, June 16, 2025 - 10:00 a.m.**



**KNOW ABUSE | REPORT ABUSE**

**ELDER AND DEPENDENT ADULT ABUSE AWARENESS**



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox  
Chairman,  
PSA 2 Executive Board

Mike Cottone  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

# PSA 2 Area Agency on Aging

Virtual Collaborative Meeting  
of the

PSA 2 Area Agency on Aging

## EXECUTIVE BOARD and ADVISORY COUNCIL

Monday, June 16, 2025 - 10:00 a.m.

### AGENDA

(Items may not be heard in the order posted)

1. **Call to Order & Flag Salute** (Executive Board Chairman, Jill Cox)
2. **Roll Call** - (Establishment of a Quorum / Guest Introductions)
3. **Approval of Agenda** (Changes, additions, deletions)\*
4. **Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item) \*
  - a) Minutes of the Executive Board Virtual Meeting (May 19, 2025)
  - b) Director's Administrative & Program Reports (May 2025)
  - c) Check Registers & Financials (May 2025)
5. **Open Session** (Opportunity to hear comments from the community – 3-minute limit)
6. **Executive Board's Report**
7. **Advisory Council Report** – Mike Cottone, Chairman
  - Advisory Council Membership Status
  - Other

**8. Executive Director's Report – Executive Director, Teri Gabriel**

- a) Update on Older Americans Act Funding
- b) Update on Annual Program and Fiscal Monitoring Process
- c) Update on Master Plan for Aging Initiatives
- d) Other Agency Activity

**9. Approval of Proclamation for June 2025 as Elder Abuse Awareness Month\***

**10. Elder Abuse Awareness Month Report from PSA 2 Ombudsman Program**

**11. Advisory Council FY 2024/2025 Year End Activity Report**

**12. Advisory Council Member Appreciation – Supvr. Jill Cox, Executive Board Chairman**

**13. New Business:**

- Next Scheduled Executive Board Virtual Meeting – Monday, July 21, 2025
- Next Scheduled Advisory Council Virtual Meeting – Friday, July 25, 2025

**14. Old Business:**

**15. Correspondence:**

Incoming – Letter from Redding Area Bus Authority  
Approval Letter from CA Department of Aging for Area Plan 2024-2028

Outgoing – Thank you Letter from Advisory Council to Lumberjacks Restaurant

**16. Adjournment**

**\*Indicates Possible Board Action**

**Attachments:**

Minutes of the Executive Board Virtual Meeting (May 19, 2025)  
Director's Administrative & Program Reports (May 2025)  
Check Registers & Financials (May 2025)  
Executive Board Member Roster and FY 25/26 Meeting Schedule  
Advisory Council Member Roster and FY 25/26 Meeting Schedule  
Elder Abuse Awareness Month Proclamation 2025  
HICAP Fraud Shred Event Flyer  
Letter from Redding Area Bus Authority  
Approval Letter from CA Department of Aging for Area Plan 2024-2028  
Thank you Letter to Lumberjacks Restaurant

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**LASSEN COUNTY  
FISH, GAME COMMISSION  
707 NEVADA ST.  
SUSANVILLE, CA 96114  
REGULAR MEETING AGENDA  
Thursday, June 19, 2025,  
\* 7:00 p.m.\***

*Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the time provided on the agenda. The Commission limits testimony on matters not on the agenda to five (5) minutes per person and not more than ten (10) minutes for a particular subject.*

7:00 p.m.      Call to order  
                  Pledge of Allegiance  
                  Roll Call

CHAIRMAN	DIST 5 - PAUL SMITH
VICE CHAIRMAN	DIST 2 - TONY ARDITO
COMMISSIONERS	DIST 1 - VACANT
	DIST 3 - CHRISTIAN SIEMER
	DIST 4 - RYAN BARNEY
ALTERNATES	DIST 3 & 4 - JESSE MIDGLEY
CLERK (Temp.)	DIST 3 - SAM MCMULLEN, Deputy CAO

**Agenda Approval**

**Minutes Approval (previous meeting)**

**Correspondence Matters Initiated by the Public - Opportunity for the public to bring items to attention of the Commission. For information only. Any potential discussion and/or action items will be tabled until a subsequent meeting where the item can be placed on the agenda.**

**NOTE:** no one shall address the Commission until they are recognized by the Chairperson. The person addressing the Commission shall stand before the Commission at the podium and provide their name and county of residence before offering remarks or input.

**Correspondence Lassen County Board of Supervisors -**

**Agency Reports - Reports are for information only from federal and state agencies and to update the commission and public on the status of the commission budget. Information and discussion only.**

- a) Trout Unlimited - Dan Johnson - Eagle Lake Fish Study report (UNR partnership)
- b) CDFW
- c) BLM
- d) Forest Service
- e) Lassen County Planning & Building Department
- f) Budget Reports

**Sub-Committee Reports** - Reports on updated information from commission sub-committees on current issues of concern to the commission. For information and discussion only; any decisions requiring a vote by the commission will be tabled until subsequent meetings where the item will be placed on the agenda as an action item.

**Old Business**

- a) Wildlife Strike Prevention and Crossings Corridor  
'US 395 Wildlife Crossing Project'
- b) Raptor Projects - Status and Next Steps

**New Business**

- a) Review of Fish & Game Commission Bylaws as amended
- b) Correspondence from Lassen County BOS

**Action Items** - Items requiring discussion and a vote by the commission.

- a) none

**Announcements by Commissioners** - items of general interest. For information only.

**REMINDERS:** The next regular meeting will be August 21th @ 7:00 pm., at 707 Nevada St., in Susanville, CA.

(\*Reminder the July 17<sup>th</sup> regular F&G Commission meeting is canceled)