



Lassen County

Meeting Minutes

Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, February 26, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill and Albaugh. Also Present: Deputy County Administrative Officer (CAO) Tony Shaw and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hammond and CAO Richard Egan and County Counsel Burns were absent by pre-arrangement.

Present: 4 - Jeff Hemphill, David Teeter, Aaron Albaugh and Chris Gallagher

Absent: 1 - Tom Hammond

Excuse: 0

PUBLIC COMMENT

Charlotte Roberts: Secretary of the Lassen/Modoc Food Bank, gave a brief update of the current sites Lassen/Modoc Food Bank serves and gave a break down of households and residents that were served in January 2019. Ms. Roberts also updated the Board on the types of food that are being given. Brief discussion was held. Supervisor Hemphill requested to donate \$1000 to the Lassen/Modoc Food Bank from his discretionary funds.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

Deputy CAO Shaw announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).
- 2) Liability Claim; - Claimant: M. McFarland; Agency claimed against, Lassen County; Claim # CTIF-347661.

CLOSED SESSION

Closed session was held from 9:06 a.m. - 9:21 a.m.

Present: Supervisors Gallagher, Teeter, Albaugh and Hemphill. Also Present:

Deputy CAO Shaw and Deputy Clerk of the Board Yderraga.

CAO Egan was present via teleconference from 9:07 a.m. - 9:13 a.m.

County Counsel Burns arrived at 9:10 a.m.

County Counsel Burns recused himself and was absent from 9:13 a.m. - 9:21 a.m.

Marietta Orden-Schaab of York was present via teleconference from 9:14 a.m. - 9:21 a.m.

RECESS: 9:21 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Deputy CAO Shaw reported the following closed session items:

1) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).

No reportable action.

2) Liability Claim; - Claimant: M. McFarland; Agency claimed against, Lassen County; Claim # CTIF-347661.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Hemphill requested to adjourn the meeting in memory of Dave Meserve.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Gallagher

Absent: 1 - Hammond

PUBLIC COMMENTS

Amelia Luna from Susanville Indian Rancheria (SIR): Informed the Board that

SIR will be having their 10th Annual POW-WOW on May 17 - 19, 2019, at the Lassen County Fairgrounds and presented the Board with a "Thank You" photo for last year's contribution and support. Ms. Luna also discussed the events that will take place at the POW-WOW.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended spring training; 2) stated that he mis-spoke at the meeting of February 19, 2019, Board of Supervisors meeting under "Unagendized Reports". Supervisor Gallagher stated he had attended the Solid Waste meeting and that was incorrect. The meeting Supervisor Gallagher actually attended was the Air Pollution Control meeting; 3) the Chamber of Commerce in Westwood will be meeting for a mixer on February 26, 2019; 4) will be having a town hall meeting in Westwood on February 27, 2019.

Supervisor Albaugh: 1) Requested to donate \$500 to SIR POW-WOW from his discretionary funds; 2) attended a Regional Council Representatives of California (RCRC) meeting; 3) congratulated Reagan Dahle on his accomplishment at the CIF State Wrestling Championship; 4) acknowledged Supervisor Hemphill's sister-in-law for her accomplishment at the rodeo.

Supervisor Teeter: Attended a Susanville City Council meeting.

Supervisor Hemphill: 1) Congratulated his sister-in-law for coming in 60th place out of 240 contestants; 2) congratulated Lassen High School Lady Grizzlies for winning sections in Basketball; 3) thanked Mark Solomon for updating the desk calendars in the Board Chambers.

INFORMATION/CONSENT CALENDAR

Supervisor Teeter requested to pull Item# G2 - Supervisor Teeter; Supervisor Gallagher requested to pull Item# G6. Supervisor Albaugh stated he didn't want to pull Item# G4 - Minutes, but had a question for Deputy Clerk of the Board Yderraga regarding the minutes.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Gallagher

Absent: 1 - Hammond

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$300 to the Clear Creek Community Services District.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

PROPOSITION 65 REPORT

SUBJECT: REPORT NO. 19-01 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE

Report received from California Highway Patrol (CHP) Sergeant Kris Rolin, February 7, 2019, regarding a February 7, 2019, incident of approximately 15 gallons of diesel fuel spilled onto the roadway and traveled west across both the northbound and southbound lanes of US-395. 75 gallons of Sherwin-Williams Paint products spilled onto the roadway of US-395. California Department of Transportation (Caltrans) was notified and responded to the scene to assist coordinating the cleanup. On February 8, 2019, Patriot Environmental Services arrived on the scene to clean up the Hazmat and unload the paint from the trailer of Party #2.

ACTION: Receive and file Report No. 19-01.

Attachments: [20190222160156757](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of February 19, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Job Description Approval for Public Health Program Assistant I/II/III Position.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: Approve Public Health Program Assistant I/II/III Job Description.

Attachments: [HSS BOS PH Job Description PH Asst I.II.III 02.26](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Central Valley Regional Water Quality Control Board Public Meeting Agenda for February 7 & 8, 2019.

b) Lassen County Architectural Review Committee Special Meeting Agenda

for February 14, 2019.

c) Susanville City Council Regular Meeting Agenda for February 20, 2019.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

BOARD OF SUPERVISORS

SUPERVISOR TEETER

SUBJECT: Request to designate: \$1000 to the Lassen Land and Trails Trust and \$1000 to the Susanville Library District.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

Supervisor Teeter stated he needed to reduce the amount he donated to Lassen Land and Trails Trust (LLTT) from his discretionary funds by \$64.20 to make the total amount \$935.80, which is the remainder of the balance of his discretionary funds.

SHERIFF'S DEPARTMENT

OPERATIONS

SUBJECT: Purchase of public safety communications equipment.

FISCAL IMPACT: The funding for the handheld project will come from Public Safety-Equipment Depreciation Fund/Budget Unit No. 185-0540, and will be reimbursed by the State Homeland Security Grant Program. The funds for the dual band radio project will come from Title III funds in Fund/Budget Unit No. 142-0023.

ACTION REQUESTED: Approve the purchase in the amounts of \$20,347.02 and \$15,614.77 from Motorola Solutions, and \$5,050.35 from Sierra Electronics.

Attachments: [2262_001](#)

Sheriff/Coroner Dean Growdon gave a brief overview of the Homeland Security Grant Program and discussed the two projects that the grant would fund. Sheriff Growdon stated he was working with the Office of Emergency Services (OES) Chief Mark Rotlisberger on the first project which will consist of purchasing 8 new handheld radios for the City of Susanville Police Department. Sheriff Growdon proceeded to explain how the current and new handheld radios will function. The second project consisted of purchasing new equipment for the Lassen County Search and Rescue crew. Discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Gallagher

Absent: 1 - Hammond

COUNTY ADMINISTRATIVE OFFICE

INFORMATION SERVICES

SUBJECT: Audio Streaming of Board of Supervisors Meetings.

FISCAL IMPACT: Estimated start-up cost \$1,500. Annual service fee of \$250 or greater, depending on usage, but is not anticipated to exceed \$1,000 per year.

ACTION REQUESTED: 1)Receive report; and 2) provide direction to staff.

Attachments: [H1 Board Memo_001](#)

Deputy CAO Shaw read a staff report that was prepared by CAO Egan to the Board of Supervisors meetings through the internet. Robert Talley from the Lassen County Office of Education (LCOE) briefly explained how the streaming would work through the server and network. Information Services Supervisor Jason Housel informed the Board that they have already done a pilot of audio streaming and it worked very well. The biggest concern is closed caption and is something they are currently working on. Video streaming was briefly discussed as well as current costs to install the program and monthly and annual fees. Extensive discussion was held about the need to resend and prepare a county policy and disclaimer. Direction to staff was given to develop policy recommendations and disclaimer language for future consideration by the Board of Supervisors.

SPEAKERS: Kerri Cobb.

Supervisor Hemphill was absent from 10:16 a.m. - 10:17 a.m.

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Deputy CAO Shaw reported that CAO Egan and Supervisor Hammond were attending a pre-arranged meeting in Washoe County with the Board of Commissioners regarding the Highway 395 project.

County Counsel Burns updated the Board regarding current recruitment for a Deputy County Counsel.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:28 a.m. in memory of Dave Meserve.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board