

County of Lassen
ADMINISTRATIVE SERVICES



CHRIS GALLAGHER

District 1

GARY BRIDGES

District 2

TOM NEELY

District 3

AARON ALBAUGH

District 4

JASON INGRAM

District 5



Richard Egan

County Administrative Officer
email: coadmin@co.lassen.ca.us

County Administration Office
221 S. Roop Street, Suite 4
Susanville, CA 96130
Phone: 530-251-8333
Fax: 530-251-2663

September 1, 2023

TO: Board of Supervisors
Agenda Date: September 12, 2023

FROM: Richard Egan, County Administrative Officer 
Dean Growdon, Sheriff 

SUBJECT: Emergency Services Coordinator Agreement with CAL FIRE

RECOMMENDATION: That the Board of Supervisors approve Amendment A1 to Agreement Number 2CA05744 with the State of California by \$225,575.00 (increase) from \$832,146.00 to \$1,057,721.00.

PRIOR BOARD ACTIONS: Lassen County Code Chapter 11.14 provides for the County's Emergency Organization, which empowers the Sheriff and Director of Emergency Services to provide for coordination and implementation of emergency functions of the county with all other public agencies. This includes both disaster planning and carrying out plans for the protection of persons and property within the county in the event of an emergency.

Emergency services coordination services (Director of Emergency Services responsibilities) are provided by CAL FIRE Lassen Modoc Unit by a reimbursement agreement by and between Lassen County and the State of California. This arrangement was initiated and negotiated with CAL FIRE unit from 2009 to 2010 at the request of the County Board of Supervisors. In 2009, the County sought the services of CAL FIRE Lassen Modoc unit to allocate duty coverage of a sworn Peace Officer with law enforcement background at the CAL FIRE Assistant Chief level of authority. From 2011 to 2018, CAL FIRE duty coverage was underfilled by CAL FIRE with the position of Battalion Chief that was not a sworn Peace Officer with a law enforcement background. In 2018, CAL FIRE was able to provide duty coverage of a Battalion Chief that is qualified as a sworn Peace Officer with a law enforcement background.

DISCUSSION: This amendment is necessary for County to receive services at the recommended level of authority of Assistance Chief that is a sworn Peace Officer having law enforcement background. As authorized by the Lassen County Code, both the Sheriff and this position are empowered to represent the county in all dealings with public and private agencies for the County's emergency organization and pertaining to situations of a local, state, and federal emergency, including but not limited to: Incident Management Teams; CAL FIRE; California Governor's Office of Emergency Services (Cal OES); Federal Emergency Management Agency (FEMA); U.S. Forest Service; Bureau of Land Management, City of Susanville, utility providers, community service districts and local fire departments.

FISCAL IMPACT: No anticipated impact to the general fund for the remainder of the term in fiscal years 2023/2024 and 2024/2025 from Fund/BU 100-0661. Cost increase will be offset by approximately \$83,000 from Lassen County Health and Social Services for fiscal year 2023/2024 and fiscal year 2024/2025. In addition, Emergency Management Performance Grant funding in the amount of \$132,100.00 is available for reimbursement of County costs until June 30, 2024.

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**COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT AMENDMENT**

LG-1A REV. 1/2023

**AGREEMENT
NUMBER**

**AMENDMENT
NUMBER**

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 3 Pages

2CA05744

A1

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

County of Lassen

2. The term of this Agreement is: July 1, 2022 through June 30, 2025

3. The maximum amount of this Agreement is: \$ 1,057,721.00
One million, fifty seven thousand, seven hundred twenty one dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

This amendment increases the amount of the agreement by \$225,575.00, from \$832,146 to \$1,057,721 over fiscal years 23/24 and 24/25 (see attached). This change is due to an upgrade of the classification Battalion Chief to Assistant Chief within this agreement, as well as a three percent increase in FY 23/24 and 24/25 to cover any additional increase in salaries, differentials and/or future benefit rates. The new agreement total will not exceed \$1,057,721.00 and the term remains July 1, 2022 through June 30, 2025.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME

County of Lassen

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Richard Egan, County Administrative Officer

ADDRESS

221 S. Roop St. Ste 4 Susanville, CA 96130

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Matthew Sully, Assistant Deputy Director, Cooperative Fire

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2466

**California Department of General
Services Use Only**

Approved as to Form

AUG 30 2023

Lassen County Counsel

Unit: LMU

Contract Name: County of Lassen
Contract No.: 2CA05744-A1
Page No.: 1

Agreement Total	\$1,057,721
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Fiscal Year 22/23	
PS 1 Total	\$272,502
OE 1 Total	\$4,880
TOTAL	\$277,382

Fiscal Year 22/23	
PS 1 Total	\$272,502
OE 1 Total	\$4,880
TOTAL	\$277,382

New Total for Amendment			
Fiscal Year 23/24 (+3%)		Fiscal Year 24/25 (3%)	
PS 1 Total	\$379,377	PS 1 Total	\$390,758
OE 1 Total	\$5,027	OE 1 Total	\$5,177
TOTAL	\$384,404	TOTAL	\$395,936

Amendment Agreement Total
\$1,057,721

Original Agreement			
Fiscal Year 23/24		Fiscal Year 24/25	
PS 1 Total	\$272,502	PS 1 Total	\$272,502
OE 1 Total	\$4,880	OE 1 Total	\$4,880
TOTAL	\$277,382	TOTAL	\$277,382

Original Agreement Total
\$832,146
Difference
\$225,575

[illegible]

[illegible]