



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, September 9, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-020

*Next Ordinance in line for adoption: No. 2025-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) Timothy McDowell v County of Lassen; United States District Court Case No. 2:23-CV-01007-DJC-DMC.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: SHERIFF'S OFFICE
SUBJECT: Adopt ordinance regarding annual review and adoption of military equipment use policy pursuant to Assembly Bill (AB) 481.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; 2) conduct a public hearing; and 3) introduce and waive first reading.

Attachments: [09052025 LASSEN COUNTY SHERIFF'S OFFICE 1415 Sheriff Cady Lane S](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1 COMMITTEE APPOINTMENTS
SUBJECT: Lassen County Fair Advisory Board.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making the following appointments:

Lassen County Fair Advisory Board
a) 1 Vacancies (District 3: 1 vacancy, term expiring March 31, 2027.
Applications will be accepted up until the vacancies are filled.
b) Applications received: Grant Mallery (District 3).

Attachments: [09042025 Lassen County Application for Appointment to Boards, Co](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1 FIX OUR FORESTS ACT (FOFA) LETTER OF SUPPORT
SUBJECT: Request to approve letter of support for the Fix Our Forests Act (FOFA).
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Authorize Chairman to sign the letter of support; and/or 2) provide direction to staff.

Attachments: [250909 BOS Letter of Support-Fix our Forest Act](#)

- 2 FISH AND GAME COMMISSION BYLAWS
SUBJECT: Approval of the proposed Fish and Game Commission Bylaws approved by the Fish and Game Commission on August 21, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the Fish and Game Bylaws; and/or 2) provide direction to staff.

Attachments: [2025 Fish and Game Commission Bylaws](#)

COUNTY CLERK-RECORDER

- 3 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 26, 2025
SUBJECT: Meeting Minutes of August 26, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 4 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Fish and Game Commission Regular Meeting Agenda for August 21, 2025.
b) Lassen County Fish and Game Commission Regular Meeting Minutes of May 15, 2025.
c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Advisory Council Virtual Meeting Agenda for August 29, 2025.
d) Lassen County Fair Advisory board Meeting Agenda for September 9, 2025.
e) Notice of Fair Advisory Board Meeting scheduled for September 9, 2025, at 5:30 p.m.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

- 1 SIDE LETTER AGREEMENT
SUBJECT: County of Lassen and Lassen County Peace Officers Association Side Letter of Agreement specifying how Correctional Technicians will be assigned to and compensated for a 12.25-hour shift schedule.
FISCAL IMPACT: Budgeted within Fund/Budget Unit No. 130-0525.
ACTION REQUESTED: 1) Approve Side Letter of Agreement; and 2) authorize the Chairman and County Administrative Officer to execute; and/or 3) provide direction to staff.

Attachments: [H1](#)

CHILD SUPPORT SERVICES

- 2 REQUEST TO FUND TWO CHILD SUPPORT SPECIALISTS I/II
SUBJECT: Fund two additional Child Support Specialist I/II positions within the Child Support positions within the Child support budget, Fund/Budget Unit No. 528-0432.
FISCAL IMPACT: No impact to the general fund. Cost will be budgeted for in the Fiscal Year (FY) 2025/2026 budget and is included in the FY 2025/2026 Child Support state allocation.
ACTION REQUESTED: 1) Approve funding two Full Time Employment (FTE) Child Support Specialist I/II positions; and/or 2) provide direction to staff.

Attachments: [H2](#)

COUNTY ADMINISTRATIVE OFFICE

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

September 16, 2025 – 9:00 a.m. – Board Meeting

September 23, 2025 – 9:00 a.m. – Board Meeting

September 30, 2025 – No Board Meeting

October 7, 2025 – No Board Meeting

October 14, 2025 – 9:00 a.m. – Board Meeting

October 21, 2025 – 9:00 a.m. – Board Meeting

October 28, 2025 – 9:00 a.m. – Board Meeting

November 4, 2025 – No Board Meeting

November 11, 2025 – No Board Meeting (Holiday)

November 18, 2025 – 9:00 a.m. – Board Meeting

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT