



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, September 9, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, Albaugh and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) Timothy McDowell v County of Lassen; United States District Court Case No. 2:23-CV-01007-DJC-DMC.

CLOSED SESSION

Closed session was held from 9:02 a.m. - 9:08 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh and Ingram. Also present: CAO Anderson, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Sheriff/Coroner John McGarva was present from 9:02 a.m. - 9:08 a.m.

RECESS: 9:08 a.m. - 9:32 a.m.

9:32 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Neely.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

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Direction to staff was given.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

Sheriff/Coroner John McGarva: Gave an update regarding a recent marijuana raid and eradication in Lassen County. Sheriff McGarva stated his office worked with the Department of Justice, California Department of Corrections and Rehabilitation, Environmental Health, Code Enforcement, and the California Highway Patrol. Sheriff McGarva thanked county staff for their assistance.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Scanlan: 1) Attended a Lassen Regional Solid Waste Management Meeting; 2) attended budget meetings for the county; 3) attended a Westwood Chamber of Commerce meeting; 4) will be hosting a town hall meeting in Lake Forest.

Supervisor Bridges: 1) Attended a NorTEC meeting in Anderson; 2) attended the Lassen Municipal Utility District (LMUD) customer appreciation luncheon; 3) attended a NorTEC Governing Board meeting and hired a new Chief Executive Officer; 4) will be attending a California State Association of Counties (CSAC) meeting.

Supervisor Albaugh: 1) Thanked Sheriff/Coroner John McGarva for inviting him on a ride-a-long to see the marijuana grows in Lassen County; 2) attended a solid waste meeting; 3) will be attending the Rural County Representatives of California (RCRC) annual meeting. Will be presenting a gift basket on behalf of Lassen County; 4) attended an open house at the elementary and high school in Big Valley; 5) gave a brief update on the Hayden Hill power line.

Supervisor Ingram: 1) Attended the Hemphill tri-tip fund raiser. Thanked all who helped and donated; 2) attended emergency medical zoom meetings; 3) reminded everyone of the 9/11 ceremony this weekend at the fire house.

Supervisor Neely: 1) Attended training for the budget. Thanked staff and departments for all of their hard work; 2) discussed a future joint meeting with

the Fair Advisory Board.

RECESS: 9:57 a.m. - 10:00 a.m.

PUBLIC HEARINGS

10:00 a.m.: SHERIFF'S OFFICE

SUBJECT: Adopt ordinance regarding annual review and adoption of military equipment use policy pursuant to Assembly Bill (AB) 481.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; 2) conduct a public hearing; and 3) introduce and waive first reading.

Attachments: [09052025 LASSEN COUNTY SHERIFF'S OFFICE 1415 Sheriff Cady Lane S](#)

Sheriff/Coroner John McGarva informed the board this ordinance was for the annual renewal requirements for Assembly Bill (AB) 481 pertaining to the Military Use Policy. Sheriff McGarva gave a brief history of the Assembly Bill and posting requirements. Sheriff McGarva discussed the current inventory and use of the equipment.

The public hearing was open from 10:03 a.m. - 10:03 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to introduce and waive the first reading. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARDS AND COMMISSIONS

COMMITTEE APPOINTMENTS

SUBJECT: Lassen County Fair Advisory Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making the following appointments:

Lassen County Fair Advisory Board

a) 1 Vacancies (District 3: 1 vacancy, term expiring March 31, 2027.

Applications will be accepted up until the vacancies are filled.

b) Applications received: Grant Mallery (District 3).

Attachments: [09042025 Lassen County Application for Appointment to Boards, Co](#)

Supervisor Neely gave a brief overview of the applicant and recommended to appoint Grant Mallery.

SPEAKERS: Fair Manager Bill Payer.

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G1 - Fix Our Forests Act (FOFA) Letter of Support; Supervisor Neely requested to postpone Item# G2 - Fish and Game Commission Bylaws to a future board meeting.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
AUGUST 26, 2025

SUBJECT: Meeting Minutes of August 26, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

FISH AND GAME COMMISSION BYLAWS

SUBJECT: Approval of the proposed Fish and Game Commission Bylaws approved by the Fish and Game Commission on August 21, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve the Fish and Game Bylaws; and/or 2) provide direction to staff.

Attachments: [2025 Fish and Game Commission Bylaws](#)

This item was postponed to a future board date.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Fish and Game Commission Regular Meeting Agenda for August 21, 2025.

b) Lassen County Fish and Game Commission Regular Meeting Minutes of May 15, 2025.

- c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Advisory Council Virtual Meeting Agenda for August 29, 2025.
- d) Lassen County Fair Advisory board Meeting Agenda for September 9, 2025.
- e) Notice of Fair Advisory Board Meeting scheduled for September 9, 2025, at 5:30 p.m.

Attachments: [MISC CORR](#)

These Reports were approved on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

FIX OUR FORESTS ACT (FOFA) LETTER OF SUPPORT
SUBJECT: Request to approve letter of support for the Fix Our Forests Act (FOFA).
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Authorize Chairman to sign the letter of support; and/or 2) provide direction to staff.

Attachments: [250909 BOS Letter of Support-Fix our Forest Act](#)

Supervisor Albaugh stated this item was a letter of support for the Fix Our Forests Act and requested to have amendments made. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SIDE LETTER AGREEMENT
SUBJECT: County of Lassen and Lassen County Peace Officers Association Side Letter of Agreement specifying how Correctional Technicians will be assigned to and compensated for a 12.25-hour shift schedule.
FISCAL IMPACT: Budgeted within Fund/Budget Unit No. 130-0525.
ACTION REQUESTED: 1) Approve Side Letter of Agreement; and 2) authorize the Chairman and County Administrative Officer to execute; and/or 3) provide direction to staff.

Attachments: [H1](#)

Personnel/Risk Analyst Regina Schaap informed the board this was a Side Letter Agreement to the Police Officer's Association to address the Correctional Technicians shift schedule. Personnel/Risk Analyst Schaap stated the side letter mirrored the previous side letter brought to board regarding the sheriff dispatchers and briefly discussed the shift schedules. Sheriff/Coroner McGarva stated the change improved staff morale and was

well received by the employees. Additional discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

CHILD SUPPORT SERVICES

REQUEST TO FUND TWO CHILD SUPPORT SPECIALISTS I/II

SUBJECT: Fund two additional Child Support Specialist I/II positions within the Child Support positions within the Child support budget, Fund/Budget Unit No. 528-0432.

FISCAL IMPACT: No impact to the general fund. Cost will be budgeted for in the Fiscal Year (FY) 2025/2026 budget and is included in the FY 2025/2026 Child Support state allocation.

ACTION REQUESTED: 1) Approve funding two Full Time Employment (FTE) Child Support Specialist I/II positions; and/or 2) provide direction to staff.

Attachments: [H2](#)

Child Support Services Assistant Director Chris Sullivan informed the board this item was a request to approve two additional child support specialists and read the staff memo. Assistant Director Sullivan stated the additional positions would not effect general fund as the positions were funded by the state. If the positions were not created the state would withhold funding. Assistant Director Sullivan said it was imperative to keep the department fully staffed and had been recruiting since April. Discussion was held pertaining to the position description and current applicants.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson reported: 1) Would be attending the RCRC conference with Supervisors Bridges and Albaugh; 2) Discussed the upcoming budget hearing.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:23 a.m. in memory of Tim Micone.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board