



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, April 23, 2024

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:30 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

**Excuse:** 0

#### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh announced closed session was not held.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### PUBLIC COMMENTS

Wade Workman: Discussed the Junior Fishing Derby schedule for May 18, 2024.

Amelia Luna: Discussed the upcoming Susanville Indian Rancheria (SIR) POW WOW and presented the board with banners.

Behavioral Health Program Manager Nichole Bond: Discussed Friday Night Live and announced the month of April was Friday Night Live month.

Arden Johnson: Discussed the Friday Night Live Program.

Liam Cote: Discussed the Friday Night Live Program.

Stella Freeman: Discussed the Friday Night Live Program.

Deputy Clerk of the Board Michele Yderraga: Discussed the Elections Office "I Voted Sticker" Contest.

## UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a First5 meeting and discussed the Diaper Program; 2) requested to donate \$500 to the First5 Children and families Commission Diaper Program from Discretionary Funds; 3) requested to donate \$250 to the Junior Fishing Derby from Discretionary Funds.

Supervisor Bridges: 1) Attended a Lassen-Plumas-Sierra Community Action Agency meeting; 2) attended a CASA board meeting; 3) attended the 17th annual North State Pre-Hospital conference hosted by NorCal EMS; 4) adjourned in memory of Fran Hemphill.

Supervisor Ingram: 1) Thanked Lassen County for sending resources to the Resource Fair in Herlong. Sheriff/Coroner John McGarva attended; 2) will be attending the US Highway 395 Coalition in Washoe County; 3) will be attending a Sierra Alliance meeting; 4) announced April 28, 2024 will be the Junior Funday at the fairgrounds; 5) requested to donate \$200 to the Torch Run from Discretionary Funds; 6) requested to donate \$200 to the First5 Children and Families Commission for the Diaper Program from Discretionary Funds.

Supervisor Neely: 1) Attended a Fish and Game Commission meeting; 2) attended a Juvenile Justice Task Force Council meeting; 3) requested to donate \$400 to the Junior Fishing Derby from Discretionary Funds; 4) requested to donate \$200 to the First5 Children and Families Commission for the Diaper Program; 5) requested the Chairman to organize a letter regarding a recycling center in Lassen County.

Supervisor Gallagher stated he had heard the owners of the recycling center in Alturas were going to open a recycling center in Lassen County. Supervisor Bridges stated he had spoken to the owners and it was confirmed. Supervisor Albaugh stated a letter from Solid Waste would be better.

Supervisor Albaugh: 1) Requested to adjourn in memory of Willy Shepherd; 2) offered condolences to the Hemphill family; 3) met with the Modoc County District Attorney. Going to attend a town hall meeting with her and the Sheriff; 4) on May 1, 2024, Sheriff/Coroner John McGarva would be addressing Big Valley; 5) announced all fourth grade students attended History Day at the Fairground. Commended Lassen County Office of Education for providing the program; 6) requested to donate \$200 to the Junior Fishing Derby from Discretionary Funds; 7) requested to donate \$200 to the First5 Children and Families Commission for the Diaper Program from Discretionary Funds.

Supervisor Gallagher said with the upcoming election and the disparity of the sales tax between the City of Susanville and Lassen County, he recommended to add the item on the agenda for discussion to increase the sales tax in Lassen County to match the City of Susanville for law enforcement. Supervisor Albaugh requested to add the Economic Development Officer to the agenda to give an update to the board.

**MATTERS SET FOR TIME CERTAIN****PUBLIC WORKS**

SUBJECT: Use of the Susanville Veterans Memorial Building by Lassen Union High School, in conjunction with the California Highway Patrol to implement the "Every 15 Minutes" community alcohol awareness program for teens.

FISCAL IMPACT: The use fee requested for waiver is calculated to be \$170 for 12 hours of use.

ACTION REQUESTED: 1) Consider waiving the use fee and cleaning/security deposit for use of the Susanville Veterans Memorial Building as part of the California Highway Patrol's "Every 15 Minutes" community alcohol awareness program for teens scheduled on May 15, 2024.

**Attachments:** [PW Every 15 Mins Attach](#)

Lassen High School student Aubry Herrington introduced herself and discussed the Every 15 Minutes event to bring awareness of drunk driving to students. Ms. Herrington discussed the event that would take place during the two day event. Ms. Herrington informed the board the California Highway Patrol gives grants to assist in the event. Christie Rose explained to the board how students were selected to participate and there were approximately 40 children that were participating. Law enforcement, the mortuary and two helicopters would be on site. The event is offered every four years. Supervisor Ingram stated he liked the idea of the event to bring more awareness to the youth regarding drinking and driving. Supervisor Albaugh stated fee waivers for the Veterans Memorial Hall were done on occasion and it was up to the Director of Public Works Pete Heimbigner to present to the board. If the building was left in disaray, Director Heimbigner wouldn't give a recommendation in the future.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

**INFORMATION/CONSENT CALENDAR**

Supervisor Bridges requested to pull Item# G7 - Behavioral Health Agreement Between Lassen County and the Sail House, Inc. Supervisor Albaugh requested to pull Item# G9 - Community Social Services Copier Lease Agreement Between Lassen County and Leaf Capitol Funding, LLC, Item# G11 - Software Renewal, and Item# G12 - Veterans Memorial Building Long Term Use and Reduced Fee for additional discussion.

**Approval of the Consent Agenda**

**A motion was made by Supervisor Bridges, seconded by Supervisor Neely, to approve the Consent Agenda as amended. The motion carried**

**by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

BOARD OF SUPERVISORS

DISCRETIONARY FUNDS - SUPERVISOR BRIDGES

SUBJECT: Request to designate: 1) \$500 to the Susanville Indian Rancheria POW WOW; 2) \$250 to the Lassen Family Services; 3) \$250 to Lassen Land Trails and Trust.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

DISCRETIONARY FUNDS - SUPERVISOR GALLAGHER

SUBJECT: Request to designate: 1) \$200 to the Westwood Little League.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

DISCRETIONARY FUNDS - SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$500 to the Big Valley Recreation District.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

COUNTY ADMINISTRATIVE OFFICE

PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2023 through March 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

**Attachments:** [Prison Trial Report](#)

**This Report was received and filed on the Consent Agenda.**

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 26, 2024

SUBJECT: Meeting Minutes of March 26, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [G5 Attach](#)

**These Minutes were approved on the Consent Agenda.**

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF APRIL 9, 2024

SUBJECT: Meeting Minutes of April 9, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [G6](#)

**These Minutes were approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND WILLOW GLEN CARE CENTER

SUBJECT: Agreement between Lassen County and Willow Glen Care Center for a maximum amount of \$200,000 for the term of July 1, 2023, through June 30, 2024, to provide residential care facilities.

FISCAL IMPACT: This agreement will be paid from Fund/Budget Unit No. 110-0751 and 110-0771.

ACTION REQUESTED: 1) Approve the Agreement with Willow Glen Care Center; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G8-BOS BH Willow Glen Care Center 04.23.2024](#)

**This Action Item was approved on the Consent Agenda.**

GRANTS & LOANS COPIER LEASE AGREEMENT BETWEEN LASSEN COUNTY AND LEAF CAPITAL FUNDING, LLC

SUBJECT: Lease Agreement between County of Lassen and LEAF Capital Funding, LLC

In the amount of \$13,282.92 for the term of May 2024 through June 2029 for replacement Kyocera 6054ci OMNIA copier machine through Forest Office Equipment.

FISCAL IMPACT: This agreement will be paid from Fund/Budget Unit No. 110-0721 and 120-0853.

ACTION REQUESTED: 1) Approve the Lease Agreement with LEAF Capital Funding, LLC.; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G10- BOS LEAF Grants & Loans 04.23.2024](#)

**This Action Item was approved on the Consent Agenda.**

BOARD OF SUPERVISORS

LASSEN COUNTY TRANSPORTATION COMMISSION (LCTC)

SUBJECT: Letter of Understanding between Lassen County and Lassen County Transportation Commission for a Caltrans Sustainable Communities Comprehensive Grant to augment the county's GIS Upgrade Project.  
FISCAL IMPACT: Funding for this project will come from Caltrans Sustainable Planning Grant. In kind staff time will be used for required match.  
ACTION REQUESTED: 1) Approve Letter of Understanding between Lassen County and LCTC; and 2) authorize the Director of Public Works to execute the letter.

**Attachments:** [PW LCTC-LTSA GIS](#)

**This Action Item was approved on the Consent Agenda.**

DISCRETIONARY FUNDS - SUPERVISOR NEELY

SUBJECT: Request to designate: 1) \$1000 to the American Legion Post 162.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Fish and Game Commission Regular Meeting Agenda for April 18, 2024.

**Attachments:** [G15](#)

**This Report was received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

### HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND THE SAIL HOUSE, INC

SUBJECT: Agreement between Lassen County and The Sail House, Inc. for a maximum amount of \$300,000 for the term of July 1, 2023, through June 30, 2025, to provide residential care facilities.

FISCAL IMPACT: This agreement will be paid from Fund/Budget Unit No. 110-0751 and 110-0771.

ACTION REQUESTED: 1) Approve the Agreement with The Sail House, Inc., and 2) authorize the County Administrative Officer to execute the Agreement.

**Attachments:** [G7-BOS BH The Sail House, Inc. 04.23.2024](#)

Supervisor Bridges asked for an explanation of what Patch Rate was. Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez stated on page six there was a list of base rates. A Patch Rate was an addition

in what is collected from the client and from social security if the client receives social security. The county pays the addition to that from Behavioral Health funding.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COMMUNITY SOCIAL SERVICES COPIER LEASE AGREEMENT  
BETWEEN LASSEN COUNTY AND LEAF CAPITAL FUNDING, LLC  
SUBJECT: Lease Agreement between County of Lassen and LEAF Capital Funding, LLC

In the amount of \$53,131.68 for the term of May 2024 through June 2029 for four (4) replacement Kyocera 6054ci OMNIA copier machines through Forest Office Equipment.

FISCAL IMPACT: This agreement will be paid from Fund/Budget Unit No. 120-0852 and 120-0853.

ACTION REQUESTED: 1) Approve the Lease Agreement with LEAF Capital Funding, LLC.; and 2) authorize the County Administrative Officer to execute the Agreement.

**Attachments:** [G9-BOS LEAF CSS 04.23.2024](#)

Supervisor Albaugh asked if it were cost effective to buy or to lease the copiers. Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez said it was less expensive to lease. Health and Social Services were changing companies to a local vendor. Deputy CAO Tony Shaw informed the board it was recommended to not purchase copiers due to when the copier becomes outdated the county is responsible for disposing. If leased, the copier can be given back. CAO Egan stated the outdated copiers can be refurbished by the company and sold to someone else at a lower cost. Brief discussion was held pertaining to price and maintenance.

**A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## **MATTERS SET FOR TIME CERTAIN - CONTINUED**

### PROBATION

SUBJECT: Proclamation for National Foster Care Month. The US Government and the State of CA designate the month of May as National Foster Care Month. The attached proclamation recognizes May as Foster Care Month in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Proclamation.

**Attachments:** [Prob Attach 1](#)  
[Prob Attach 2](#)

Chief Probation Officer Jennifer Branning informed the board the item was a Proclamation for Foster Care Awareness Month and stated May 7, 2024, was specific for foster care. Officer Branning said the board received their Foster Care Awareness T-Shirts and they could wear them on that day. Officer Branning encouraged the board to take pictures and share to the Foster Services Facebook page to show unity and support. Officer Branning acknowledged Supervisor Albaugh for his participation with fostering and adopting children. Supervisor Albaugh stated foster care was a huge need and briefly discussed children that were in foster care. Officer Branning said if anyone who wanted to participate in fostering children to get in contact with the Resource Family Unit at the Welfare Department to get signed up. Supervisor Gallagher commended Supervisor Albaugh and Becky Albaugh for their participation in foster care.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## DEPARTMENT REPORTS - CONTINUED

### INFORMATION SERVICES

#### SOFTWARE RENEWAL

SUBJECT: Renewal of IT Firewall Licensing with Cadence Team.

FISCAL IMPACT: \$22,767.80 budgeted and appropriated in Fund/Budget Unit No. 104-0322

ACTION REQUESTED: Approve purchase and authorize the County Administrative Officer to execute the purchase order.

**Attachments:** [Memo to BOS for PAN Renewal 2024](#)  
[Quote - PAN 850 HA2 2024-2025 Date Extension](#)

Supervisor Albaugh stated the renewal was \$22,000 and the department had already spent \$13,000. Information Services Department (ISD) Supervisor Jason Housel stated the total amount was for an updated backup system. The \$13,000 was for new software to manage backups. Supervisor Albaugh asked about security firewall. ISD Supervisor Housel stated that was the county's primary security. The board previously passed a purchasing agreement that was funded with a grant from the Office of Emergency Services (OES) and briefly discussed some of the services funded. ISD Supervisor stated it was close to the end of life for current firewall. Typically the software's life span is between 5-7 years. Brief discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor**

**Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### PUBLIC WORKS DEPARTMENT

VETERANS MEMORIAL BUILDING LONG TERM USE AND REDUCED FEE REQUEST

SUBJECT: Long Term Use of Susanville Veterans Memorial Building by Scouts BSA and Reduced Fee Request.

FISCAL IMPACT: Reduced use fee covers building's basic operational costs.

ACTION REQUESTED: 1) Approve long term use of the Susanville Veterans Memorial Building by Scouts BSA at a reduce use of \$179 per year.

**Attachments:** [PW Scouts BSA Use Fee Attach](#)

Supervisor Albaugh asked why one reduced fee requested was on the Consent Calendar and the other request was set for Time Certain. Deputy Clerk of the Board Yderraga stated the Time Certain item was because there were going to be High School Students present to discuss the Every 15 Minutes event. Deputy CAO Tony Shaw informed the board this item was discussed at the Task Force meeting and the current location of the Boy Scouts meeting was no longer available for use. The Boy Scouts attended the Task Force meeting and asked if the Veterans Memorial Hall could be used. The recommendation was the Veterans Organization needed to be a sponsor for this and they agreed. The hall would only be used a couple of hours per month for their monthly meetings. Supervisor Albaugh acknowledged the different youth organizations and stated it was a great experience for the children. Supervisor Gallagher informed the board there wasn't an end date on the fee waiver and requested this to be an annual request. Supervisor Bridges made a motion to approve the item with an annual year request for the fee waiver.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### BOARDS AND COMMISSIONS

LASSEN COUNTY WATERWORKS DISTRICT I

SUBJECT: Vacancy on the Lassen County Waterworks District I.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment (Karli Dowell).

**Attachments:** [F1 Attach](#)

Supervisor Albaugh stated this was an applicant for the Lassen County

Waterworks District I Board and there was currently a vacancy the applicant was willing to fill.

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### BOARD OF SUPERVISORS

##### OFFICE OF AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR

SUBJECT: Waive the second reading and adopt ordinance repealing Ordinance No. 2023-03 consolidating the office of the auditor/controller/treasurer/tax collector with an effective date that is consistent with the expiration of the term of the incumbent on January 4, 2027 at noon, and calling for an election during the 2026 election cycle for the voters of Lassen County to elect independent office of Auditor/Controller and independent office of Treasure/Tax Collector, each to assume office in January 4, 2027 at noon.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Waive the second reading and adopt the ordinance; and/or 2) provide direction to staff.

**Attachments:** [CORRECTED-240423 Ordinance-Repealing Consolidated Office of Auditor and Treasurer Tax Collector](#)

CAO Egan informed the board this was the second reading of the ordinance. CAO Egan stated the Board of Supervisors directed staff to repeal Ordinance No. 2023-03 Consolidating the Office of the Auditor-Controller-Treasurer-Tax Collector. The board approved and waived the first reading of the proposed ordinance.

**A motion was made by Supervisor Bridges, seconded by Supervisor Neely, that this Ordinance No. 2024-02 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Bridges, Neely and Ingram

**Nay:** 1 - Gallagher

#### AGRICULTURAL COMMISSIONER

##### INTEGRATED WILDLIFE DAMAGE MANAGEMENT WORK PLAN/FINANCIAL PLAN

SUBJECT: Work and Financial Plan between Lassen County and United States Department of Agriculture and Plant Health Inspection Services - Wildlife Services pursuant to Cooperative Service Agreement No. 24-7306-0257-RA.

FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2023/2024 Fiscal Year Budget as an appropriation from

Fund/Budget Unit No. 100-0602.

ACTION REQUESTED: 1) Approve work and financial plans for Wildlife Damage Management Services for Fiscal Year 2024-2025; and 2) authorize the County Administrative Officer to execute the agreement for services, not to exceed \$103,258.

**Attachments:** [Ag Predatory Attach](#)

Agricultural (Ag) Commissioner Craig Hemphill stated he was requesting permission for the board to approve the financial plan with the US Department of Agriculture and stated the plan was it's own budget. Supervisor Bridges asked if Derek Milsap from the Norcal District has ever visited Lassen County. Ag Commissioner Hemphill stated Mr. Milsap had, and briefly discussed the upcoming completion of the Environmental Impact Report (EIR).

SPEAKERS: Joe Comino.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### HEALTH AND SOCIAL SERVICES

COMMUNITY SOCIAL SERVICES LEASE AGREEMENT BETWEEN LASSEN COUNTY AND KRAMER RANCH, LLC

SUBJECT: Lease Agreement between Lassen County Health and Social Services and Kramer Ranch, LLC. for 1616 Chestnut Street for the term of April 1, 2023, through June 30, 2028, in the amount of \$864,000.

FISCAL IMPACT: This agreement will be paid from Fund and Budget Unit No. 120-0852.

ACTION REQUESTED: 1) Approve the Lease Agreement with Kramer Ranch, LLC., and 2) authorize the County Administrative Officer to execute the Agreement.

**Attachments:** [H3-BOS CSS Kramer Ranch Lease 04.23.2024](#)

Supervisor Albaugh recused himself and was absent from the Board Chambers from 10:36 a.m. - 10:40a.m.

Supervisor Gallagher assumed as Chairman. Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez stated a year ago the lease agreement was with Mr. Soule. The property sold on March 22, 2024, to Kramer Ranch with a new lease to begin on April 1, 2024. Assistant Director Sanchez informed the board there was an error on the grid. the lease was for sixteen months, fifteen units, with an amended dollar amount of \$734,400. The current owner agreed to maintain the current rental agreement amount. Brief discussion was held. Supervisor Bridges made a motion to approve the item

with the changes.

Supervisor Albaugh returned at 10:40 a.m. and resumed as Chairman.

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Neely and Ingram

**Absent:** 1 - Albaugh

COMMUNITY SOCIAL SERVICES CALWORKS SYSTEM IMPROVEMENT PLAN (CAL-SIP) REPORT

SUBJECT: Community Social Services CalWORKs System Improvement Plan (Cal-SIP) Report.

FISCAL IMPACT: No Fiscal Impact.

ACTION REQUESTED: 1) Receive report; and 2) approve for Submittal to State; and 3) authorize the Chairman to execute the report.

**Attachments:** [H4-BOS-CSS Cal-SIP Report 04.23.2024](#)

Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez informed the board this item was presented and approved by the board the previous meeting. There was an error in the Action Requested that failed to mention the report needed to be executed by the Chairman. The item was being brought back for correction and approval.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved as corrected. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### BOARD OF SUPERVISORS

RESOLUTION REQUESTING THE DESIGNATION OF A COUNTY ROAD OFF HIGHWAY VEHICLE USE

SUBJECT: Adoption of a resolution designating the "The Strand", for lawful off-highway vehicle (OHV) travel, at Spalding, California, and authorizing related actions pursuant to the California Environmental Quality Act (CEQA) and prescribing rules and regulations for OHV travel.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the Director of Planning to file a Notice of Exemption pursuant to CEQA); and/or 3) provide direction to staff.

**Attachments:** [H5](#)

CAO Egan reminded the board this item had been previously presented to the board. The item was a request to designate a portion of county road in Spalding

for joint use of Off Highway Vehicles permanently. The board requested approval from the California Highway Patrol (CHP) as a prerequisite. The proposed resolution made that designation and was acknowledged by the state. It also concurs with the County Environmental Review Officer that this designation was exempt from CEQA. Supervisor Gallagher commended staff for their hard work on this project. Supervisor Gallagher stated his only concern was people abiding the speed limit of fifteen miles per hour. Sheriff's Sergeant Dustin Russell stated the people did really well and attended safety meetings. They appeared to respect the community. Supervisor Gallagher acknowledged Bruce Ross and stated he did a great job. Supervisor Neely thanked all of the Lassen County staff involved, Sheriff/Coroner John McGarva and staff, and the CHP.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Resolution No. 24-021 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Reminded the board the naming of the conference rooms at the Historic Courthouse and stated the board had asked to contact the Susanville Indian Rancheria (SIR) regarding a name for a conference room. CAO Egan stated SIR had recommended Lieutenant Colonel Leonard Lowry. This action would be brought back to the board for approval.

Deputy CAO Tony Shaw stated they had changed the conference room from the original room chosen.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:50 a.m. in memory of Fran Hemphill and Willy Shepherd.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board