



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, February 17, 2026

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:03 A.M. CALL TO ORDER

Supervisors Scanlan, Bridges, Neely, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, and Deputy Clerk of the Board Michele Yderraga. County Counsel Gretchen Stuhr was present via teleconference.

Supervisor Albaugh arrived at 9:09 a.m.
County Counsel Andrew Plett was absent by prearrangement.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Anderson announced the following closed session items:

- 1) Closed session pursuant to Government Code 54957 - Threat to Public Services or Facilities. Consultation with: John McGarva, Lassen County Sheriff's Office, and Silas Rojas, Lassen County Office of Emergency Services.
- 2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

CLOSED SESSION

Closed session was held from 9:04 a.m. - 9:36 a.m.

Present: Supervisors Scanlan, Bridges, Neely, and Ingram. Also present: CAO Anderson, Deputy Clerk of the Board Yderraga, County Counsel Stuhr was present via teleconference.

Office of Emergency Services (OES) Chief Silas Rojas was present from 9:04 a.m. - 9:35 a.m.

Sheriff/Coroner John McGarva was present from 9:04 a.m. - 9:35 a.m.

Supervisor Albaugh arrived at 9:09 a.m.

RECESS: 9:36 a.m. - 9:40 a.m.

B. 9:40 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Bridges.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Anderson announced the following closed session items:

1) Closed session pursuant to Government Code 54957 - Threat to Public Services or Facilities. Consultation with: John McGarva, Lassen County Sheriff's Office, and Silas Rojas, Lassen County Office of Emergency Services.

No reportable action.

2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended an air pollution meeting; 2) assisted at the Milford food pantry; 3) attended an Emergency Medical Care Committee (EMCC) meeting; 4) attended the Sip of Wine, Taste of Beef event; 5) requested to donate \$500 from Discretionary Funds to the Susanville Indian Rancheria POW WOW; 6) requested to adjourn in memory of Tina Richards.

Supervisor Albaugh: 1) Attended a Rural Advocacy Institute (RAI) meeting; 2) attended the Sportsman Summit event; 3) wished everyone the best as it was basketball play off season and thanked all the referees; 4) attended the Senator Brian Dahle event in Bieber; 5) met with Tina Bartlett regarding a wolf liaison and carcass removal.

Supervisor Neely: 1) Will be attending a pool meeting; 2) attended an air pollution meeting; 3) attended a Lassen County Local Formation Commission (LAFCo) meeting.

Supervisor Scanlan: 1) Lassen County Air Pollution Control meeting; 2) attended a Spalding Community Services District meeting; 3) attended a town hall meeting sponsored by Senator Brian Dahle; 4) will be attending a Honey Lake Valley Recreation Authority pool meeting today; 5) announced the Lassen Grizzly Boys Wrestling Team won third place in the sectional championship, and the Lassen Grizzly Girls Wrestling Team won first place.

Supervisor Bridges: 1) Attended an agenda meeting; 2) drove to Sacramento; 3) attended a California State Association of Counties (CSAC) Executive Board meeting; 4) attended a Nortec Executive Board meeting; 5) requested to donate \$500 from Discretionary Funds to the Lassen Grizzly Claybreakers; 6) encouraged everyone to do research on HR1.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G5 - Granting of Easement.
Supervisor Neely requested to pull Item# G6 - Off Highway Vehicle (OHV) Grant.

Approval of the Consent Agenda

A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

SUPERVISOR ALBAUGH

SUBJECT: Request to designate from Discretionary Funds: \$500 to the Lassen County Search and Rescue.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

SUPERVISOR BRIDGES

SUBJECT: Request to designate from Discretionary Funds: \$1,000 to the Blue Star Moms.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

THIS ITEM WAS PULLED FROM THE AGENDA

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 10, 2026

SUBJECT: Meeting Minutes of February 10, 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [G4](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Fair Advisory Board Meeting Agenda for February 10, 2026.
- b) Lassen County Fair Exhibit Committee Meeting Agenda for February 9, 2026.
- c) Lassen County Fair Livestock Committee Meeting Agenda for February 9, 2026.
- d) Lassen County Fair Long Range Committee Meeting Agenda for February 9, 2026.
- e) Lassen County Behavioral Health Advisory board Meeting Agenda for February 9, 2026.
- f) Lassen County Fair Advisory board Meeting Minutes of January 22, 2026.

Attachments: [G7](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

GRANTING OF EASEMENT

SUBJECT: Grant Permanent Easement to Clear Creek Community Services District (CCCSD) - APN No. 123-051-001.

FISCAL IMPACT: No fiscal impact anticipated. Any CCCSD costs associated with construction, operation, maintenance, and repair of its facilities within the easement area are the responsibility of CCCSD.

ACTION REQUESTED: 1) Adopt the resolution granting a permanent easement to Clear Creek Community Services District (CCCSD) over county-owned property identified as APN No. 123-051-001; and 2) authorize the Chairman or County Administrative Officer to execute the Easement Deed.

Attachments: [G5](#)

Supervisor Albaugh asked of the three parcels listed were vacant. Supervisor Scanlan stated the parcels were part the park in Clear Creek. Supervisor Albaugh asked if the park was going to be restored once the project was

completed. Director of Public Works Pete Heimbigner stated the park would be restored and it was listed in the plans and specifications for the project. Supervisor Scanlan briefly discussed the new water system being installed in Clear Creek.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Resolution No. 26-005 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

SHERIFF'S DEPARTMENT

OFF HIGHWAY VEHICLE (OHV) GRANT

SUBJECT: Off Highway Vehicle (OHV) Grant No. G25-03-65-L01

FISCAL IMPACT: Potential revenue in the amount of \$23,880 to the Sheriff/Contracts OHV Fund/Budget Unit No. 130-522.

ACTION REQUESTED: 1) Approve grant funding; and 2) adopt resolution; and 3) authorize the Chairman to execute the resolution.

Attachments: [SO Packet](#)

Sheriff's Sergeant (Sgt.) Tim Heffley informed the board this item was the same grant the Sheriff's Office applied for last year. Grant funding was approved. Sgt. Heffley stated funding would be allocated to Off Highway Vehicle (OHV) incidents, training, patrol, and equipment. Supervisor Neely said this was a good program and requested the Sheriff's Office to research for funding to patrol other trails where people hike. Brief discussion was held pertaining to electric bicycles.

A motion was made by Supervisor Neely, seconded by Supervisor Albaugh, that this Resolution No. 26-006 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

MATTERS SET FOR TIME CERTAIN

RECOGNITION AWARDS FOR FEBRUARY

SUBJECT: Recognition Awards for February.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors present Recognition Awards to: 10 Years: Vanessa Hanson (Health and Social Services); 25 Years: John McGarva (Sheriff).

CAO Anderson informed the board Vanessa Hanson would not be present.

Supervisor Bridges acknowledged the following employees: 10 Years: Vanessa Hanson (Health and Social Services); 25 Years: John McGarva (Sheriff's Office).

SPEAKERS: Supervisors Albaugh, Scanlan, Ingram, Neely, and Bridges.

DEPARTMENT REPORTS - CONTINUED

FAIR

BUILDING FEE CONSIDERATION

SUBJECT: Establish fee rate for facility use by Sierra Cascade Family Opportunities to operate early childhood education and care programs at the Lassen County Fairgrounds.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: Direct Fair Manager to create a contract amendment specifying Board of Supervisors desired base use fee rate for the balance of fiscal year 2025-2026 and include an annual fee increase of 3% for the remainder of the contract. The Fair Manager will return to the Board for amendment approval.

Attachments: [H1](#)

Fair Manager Bill Payer gave a brief overview of Sierra Cascade Family Opportunities and stated they operated as the Head Start Program at the fair grounds. Fair Manager Payer stated this item was pertaining to a rent increase to meet fair market value. The facility was a 4500 square foot building with a commercial kitchen. Current rent was \$900 and the recommended amount for negotiation was \$2,250 per month with a 3% increase. Fair Manager Payer said he was looking for the board's direction for pricing. Nicolette Sween from Sierra Cascade gave a brief background of the Head Start Program, the relationship with the Fair, and their funding. Extensive discussion was held pertaining to cost of rent at other locations, personal rental property, business rental property, fair market value, negotiated pricing of future rent, and building maintenance. Direction to staff was given.

FAIR FACILITIES APPLICATION AND FEES

SUBJECT: Fair Facilities Use Application and Fee Schedules for Short Term Use of County Facilities.

FISCAL IMPACT: Potential Increased Revenue.

ACTION REQUESTED: Approve Fair Facilities Use Application and Fee Schedules.

Attachments: [H2](#)

Fair Manager Bill Payer informed the board current procedure for all short term rentals have been based on individual contracts written by the fair and sent back and forth to county counsel for approval. This was a difficult process. Fair Manager Payer presented a Facilities Use Application with a fee schedule that mirrors the process at the Veterans Memorial Hall. Discussion was held pertaining to cleaning deposits, insurance premiums, and barn rentals. County Counsel Stuhr asked if the application had been reviewed by the California Fair Association (CFA). Fair Manager Payer stated it had not but the Veterans Memorial Hall Facilities Use application had been reviewed

by County Counsel Andrew Plett. Fair Manager Payer stated he would have the CFA review. Consensus of the board was to table the item and have Fair Manager Payer bring the item back after the application had been reviewed by CFA and County Counsel.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson stated he did not have an update for the board.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:51 a.m. in memory of Tina Richards.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board