



Office of Assessor

DAN SCHLUETER, *Assessor*
Lassen County Courthouse
220 South Lassen Street, Suite 4
Susanville, CA 96130

(530) 251-8241
FAX (530) 251-8245

9/29/17

To: Lassen County Board of Supervisors
From: Dan Schlueter, Lassen County Assessor

Honorable Lassen County Board of Supervisors,

Due to the upcoming retirement of my 16 year Senior-Auditor Appraiser, I began recruiting his replacement in mid-August. The flyer was distributed throughout the state and was advertised in the local paper. I was fortunate enough to offer the job to a highly qualified candidate. This individual actually exceeds the educational qualifications and his experience will allow him to come in ready to go. History shows that, in general, it is hard to hire qualified candidates (especially with specialized degrees) in Lassen County due to less than competitive salary's in comparison with other areas. I was fortunate enough to recruit a highly qualified candidate and quickly offered him the job.

Education: Revenue & Taxation code section 670(d), requires individuals hired to perform auditing duties to have a 4- year degree with a specialization in Accounting. Mr. White received his Accounting Degree from The Lucas School of Business at San Jose State University in 2014 with a 3.8 GPA.

Experience: Mr. White's experience includes several years' experience as a property tax consultant, gaining him valuable auditing experience and interaction with many County Assessors throughout the state. A significant part of his job with the Assessor's Office will be processing California State Board 571 forms (Business/Agricultural Property Statements) and comprehensive audits, both of which he has been doing since college. Mr. White has personally created programs to speed up personal property tax valuation techniques and analysis.

Fiscal Impact: Hiring this highly qualified individual at a 20E will still be a significant budget savings in comparison to the existing and currently budgeted mid-management 24E. Furthermore, if we are forced to hire someone without an Accounting degree, we will potentially be forced to pay someone else to perform our state mandated audits. Hiring an individual with Mr. White's education and background will also eliminate hundreds of man-hours of training and will make for a very smooth transition and little lost production.

Please approve my request to hire this highly qualified individual as Associate Auditor-Appraiser, range 20, step E.

Sincerely,

Dan Schlueter
Lassen County Assessor
220 S. Lassen St, Suite 4
Susanville, CA 96130
530 251 8246 T
DSchlueter@co.lassen.ca.us