



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, August 22, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-048

\*Next Ordinance in line for adoption: No. 2017-008

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: Agricultural Commissioner Craig Hemphill.

### B. 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: PLANNING AND BUILDING SERVICES  
SUBJECT: File #318.01.51, Proposed amendment to Title 18 of the Lassen County Code to add sections 18.14.762 "Medical helipad" and 18.102.030(e) "Selected District Uses." This amendment would allow for the placement of medical helipads, subject to securing a use permit, in all zoning districts except for residential districts as defined in Lassen County Code Section 18.14.995, and medical helipads shall not be permitted in "P-C" Planned Community Districts, "O-S" Open Space Districts, "O-D" Primitive Area Districts, "O-H" Historical Site Districts, "O-C-B" Public Campground/Boating/Beach Districts, "T-P-Z" Timber Production Zone Districts, or "A-P" Agricultural Preserve Combining Districts.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive reading); or 3) provide direction to staff.

Attachments:        [PB Ord Helipads 8-22-17pckt](#)

- 2                    10:15 a.m.: ROAD DEPARTMENT  
SUBJECT: Resolution of Vacating and Abandoning Public Right of Way-Portion of Buffum Lane, County Road 212.  
FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax revenue to Fund/Budget Unit No. 122-1221 which is more than recovered with the removal of this section from the County's liability and maintenance responsibilities.  
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) adopt Resolution.

Attachments:        [PW Buffum Ln doc](#)

- 3                    10:30 a.m. ROAD DEPARTMENT  
SUBJECT: Resolution of Vacating and Abandoning Public Right of Way -  
Olson Road, County Road 532.  
FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax  
revenue to Budget/Fund Unit No. 122-1221 which is more than recovered  
with the removal of this section from the County's liability and maintenance  
responsibilities.  
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) adopt Resolution.

Attachments:        [PW Olsen Rd](#)

#### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:45 a.m.: PROCLAMATION  
SUBJECT: Proclamation recognizing Melody Brawley (Health and Social  
Services) on her retirement from Lassen County.  
FISCAL IMPACT: None.  
ACTION: Adopt.

10:25 a.m.: RECESS

#### **E. STUDY SESSION**

#### **F. BOARDS AND COMMISSIONS**

#### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1                    APPOINTMENT  
SUBJECT: Annual Committee Appointments for 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint Barbara Longo, Director of Health and  
Social Services, to the Lassen-Plumas-Sierra Community Action Agency  
Board of Director to fill vacancy created by resignation of Melody Brawley

COUNTY CLERK-RECORDER

- 2** MINUTES  
SUBJECT: Meeting minutes of August 15, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

#### HEALTH & SOCIAL SERVICES

- 3** PUBLIC HEALTH  
SUBJECT: Supplemental Nutrition Assistance Program - Education (SNAP-Ed) Grant Project Agreement Number 17-10385.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.  
ACTION REQUESTED: 1) Approve; and 2) authorize the CAO to sign.

Attachments: [BOS PH SNAP-Ed Grant Agreement #17-10385](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 4** ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Fair meeting agenda for August 15, 2017.  
b) Central Valley Regional Water Quality Control Board REVISED - Addition of Videoconferencing Option for Workshops held on August 16, 2017 and August 23, 2017.  
c) AT&T Consumer Protection and Safety Division notice of all site land use approval for site name: CA111 Hamilton.  
d) Susanville City Council meeting agenda for August 16, 2017.

Attachments: [Misc Corr](#)

### H. DEPARTMENT REPORTS

#### PLANNING AND BUILDING SERVICES

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## APPEAL HEARING CONTINUED

SUBJECT: Appeal, filed by Everd McCain, of the Lassen County Planning Commission non-action regarding Design Review #2017-009, Danny Leung. The applicant is proposing to bring into compliance an existing (unapproved/unpermitted) 1,080 square foot detached garage. The proposed project does not meet the building height requirements of Lassen County Code § 18.22.050(B). Deviation from these requirements may be allowed through the Design Review process. The project site is zoned R-1-NH-3-AA-D (Single Family Residential, 3 Acre Natural Habitat, Accessory Animal, and Design Combining District) and has a land use designation of "Estate Residential" in the Richmond/Gold Run Area Plan, 1993, and The Lassen County General Plan, 2000. The project site is located approximately a half mile north west of the intersection of Richmond Road North and Susan Hills Drive at 473-645 Audrey Drive, Susanville CA, 96130. APN: 116-460-15.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt a resolution approving the appeal; thereby approving the design review application; or 2) adopt a resolution denying the appeal; thereby disapproving the design review application.

Attachments: [PB LeungAppeal8-8-17pckt\(mmedit\)](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2017 PROPOSED MEETINGS:**

**August 29, 2017 – No Board Meeting**

**September 5, 2017 – No Board Meeting**

**September 12, 2017 – 9:00 a.m. – Board Meeting**

**September 19, 2017 – 9:00 a.m. – Board Meeting**

**September 26, 2017 – 9:00 a.m. – Board Meeting**

**October 3, 2017 – No Board Meeting**

**October 10, 2017 – 9:00 a.m. – Board Meeting**

**October 17, 2017 – 9:00 a.m. – Board Meeting**

**October 24, 2017 – 9:00 a.m. – Board Meeting**

**October 31, 2017 – No Board Meeting**

**November 7, 2017 – No Board Meeting**

**November 14, 2017 – 9:00 a.m. – Board Meeting**

**November 21, 2017 – 9:00 a.m. – Board Meeting**

**November 28, 2017 – 9:00 a.m. – Board Meeting**

**December 5, 2017 – No Board Meeting**

**December 12, 2017 – 9:00 a.m. – Board Meeting**

**December 19, 2017 – 9:00 a.m. – Board Meeting**

**December 26, 2017 – Holiday – No Board Meeting**

**ADJOURNMENT**