



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, March 24, 2026

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 26-009

*Next Ordinance in line for adoption: No. 2026-02

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: National Prescription Opiate Litigation, U.S. District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP.

- 3) Conference with Legal Counsel: Anticipated litigation: HR1.
- 4) Employee performance evaluation: County Administrative Officer.
- 5) Liability Claim; - Claimant: Lakeview Loan Servicing, LLC vs. The Gifford Family Trust, Agency claimed against: County of Lassen.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PLANNING AND BUILDING SERVICES INTERPRETIVE ACTION
SUBJECT: Interpretive Action and determination to be made by the Board of Supervisors in accordance with Lassen County Code Section 18.122.040 and 18.14.1110, regarding the classification of alpacas as either small or large livestock. The number of animals that may be kept is impacted by this classification. Assessor Parcel Number 135-190-027, 449-585 Hamlin Rd. Milford, CA, 96121.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and 2) determine whether an alpaca shall be classified as a small or large livestock animal.

Attachments: [D1](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR ALBAUGH
SUBJECT: Request to designate from Discretionary Funds: \$500 to the Fair for a picnic table in memory of Claude Neely.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.
- 2** SUPERVISOR NEELY
SUBJECT: Request to designate from Discretionary Funds: \$500 to the Jolly Elders.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.
- 3** LASSEN COUNTY OFFICE OF EDUCATION LOCAL CHILD CARE PLANNING COUNCIL
SUBJECT: Composition of Lassen County Local Child Care Planning Council Membership Form CD-3020.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Appoint nine (9) members to the Lassen County Local Child Care Planning Council (LCPCC); and 2) approve certification; and 3) authorize the Chairman to execute the Certification Statement for the State Department of Education.

Attachments: [G3](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** RETAINER AGREEMENT BETWEEN LASSEN COUNTY OF LASSEN AND ANGELO, KILDAY, AND KILDUFF FOR GINNO CONSTRUCTION/COURTHOUSE LITIGATION
SUBJECT: Request to approve the retainer agreement with Angelo, Kilday, and Kilduff for work on the Ginno Construction/Courthouse litigation. The Board of Supervisors approved retaining the firm for litigation on October 14, 2025, this is the subsequent agreement to formalize that approval.
FISCAL IMPACT: Undetermined. Costs of \$120 per hour to \$250 per hour depending on the staff completing the work.
ACTION REQUESTED: 1) Approve the retainer agreement; and 2) authorize County Counsel to sign on behalf of Lassen County; and/or 3) provide direction to staff.

Attachments: [G4](#)

COUNTY CLERK-RECORDER

- 5** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 17, 2026
SUBJECT: Meeting Minutes of March 17, 2026.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [G5](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 6** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Fish and Game Commission Regular Meeting Agenda March 19, 2026.
b) Plumas County Community Development Commission Board of Commissioners Regular Meeting Agenda for March 17, 2026.

Attachments: [G6](#)

H. DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

- 1 ORDINANCE AMENDING THE LASSEN COUNTY CODE CHAPTER 12.36 HOUSE NUMBERING
SUBJECT: Ordinance amending Section 12.36.030 (Assignment), Section 12.36.054 (Maps) and Section 12.36.058 (Display of numbers) of Chapter 12.36 (House Numbering) of the Lassen County Code.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Waive second reading; and 2) adopt ordinance; and/or 3) provide direction to staff.

Attachments: [H1](#)

HEALTH & SOCIAL SERVICES

- 2 FUNDING AGREEMENT BETWEEN LASSEN COUNTY AND TRAINING, EMPLOYMENT, AND COMMUNITY HELP, INC
SUBJECT: Funding Agreement between Lassen County and Training, Employment, and Community Help, Inc. for Homeless Housing, Assistance and Prevention Program, Round 3 in the amount of \$50,376.71. The agreement will begin upon a fully signed agreement and will terminate on December 31, 2026, or upon delivery of the Homeless Housing, Assistance and Prevention Program, Round 3 final report required by Health and Safety Code Section 50233(b), whichever is sooner.
FISCAL IMPACT: This funding source has been previously approved by the Board of Supervisors and is incorporated into the County's existing budget. The County of Lassen has been a party to prior, Board-approved iterations of these HHAP-3 agreements. The current agreements reflect a change in the Administrative Entity only; T.E.A.C.H., Inc. will assume this role, replacing the City of Redding, with Shasta County having served as the Administrative Entity prior to that. This is a revenue agreement for Grants and Loans Fund/Budget Unit No. 110-0941.

Attachments: [H2](#)

- 3** FUNDING AGREEMENT BETWEEN LASSEN COUNTY AND TRAINING, EMPLOYMENT, AND COMMUNITY HELP, INC
SUBJECT: Funding Agreement between Lassen County and Training, Employment, and Community Help, Inc. for Homeless Housing, Assistance and Prevention Program, Round 3 in the amount of \$53,975.04. The agreement will begin upon a fully signed agreement and will terminate on December 31, 2026 or upon delivery of the Homeless Housing, Assistance and Prevention Program, Round 3 final report required by Health and Safety Code Section 50233(b), whichever is sooner.
FISCAL IMPACT: This funding source has been previously approved by the Board of Supervisors and is incorporated into the County's existing budget. The County of Lassen has been a party to prior, Board-approved iterations of these HHAP-3 agreements. The current agreements reflect a change in the Administrative Entity only; T.E.A.C.H., Inc. will assume this role, replacing the City of Redding, with Shasta County having served as the Administrative Entity prior to that. This is a revenue agreement for Grants and Loans Fund/Budget Unit No. 110-0941.
ACTION REQUESTED: 1) Approve the Funding Agreement with the Training, Employment, and Community Help, Inc; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments:

[H3](#)

- 4** SECOND AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND THE CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY
SUBJECT: Second Amendment to Agreement #WET PA-AM2 between Lassen County and the California Mental Health Services Authority for the Workforce Education and Training Program Funding.
FISCAL IMPACT: This is a revenue agreement for Mental Health Services Act Fund/Budget Unit No. 164-7520 in the amount of \$58,589.09.
ACTION REQUESTED: 1) Approve the Agreement #WET PA-AM2 with the California Mental Health Services Authority; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments:

[H4](#)

- 5 BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND THE DEPARTMENT OF HEALTH CARE SERVICES
SUBJECT: Agreement #26-60036 between Lassen County and the Department of Health Care Services for the County Performance Contract the term will follow the State Fiscal Year 2026/2027 through 2028/2029.
FISCAL IMPACT: This is a zero-dollar agreement.
ACTION REQUESTED: 1) Approve the Agreement #26-60036 with the Department of Health Care Services; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H5](#)

- 6 REQUESTED RECLASSIFICATION WITHIN COMMUNITY SOCIAL SERVICES DEPARTMENT
SUBJECT: Reclassification of two (2) employees from Administrative Support Specialist III to Services Support Assistant III within Community Social Services.
FISCAL IMPACT: None. Both Classifications are a Range 16 and are budgeted for in 2025/2026 Fiscal Year (FY)
ACTION REQUESTED: 1) Approve the reclassification.

PUBLIC WORKS DEPARTMENT

- 7 FIRST AMENDMENT TO AGREEMENT WITH HAT CREEK CONSTRUCTION AND MATERIALS, INC.
SUBJECT: Approve the First Amendment to Agreement with Hat Creek Construction and Materials, Inc. for the Public Road Crossing Improvement Project on Hackstaff Road.
FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal Year Road Construction Fund/Budget Unit No. 122-1222.
ACTION REQUESTED: 1) Approve the First Amendment to agreement with Hat Creek Construction and Materials, Inc. for the Public Road Crossing Improvement Project on Hackstaff Road; and 2) authorize the Director of Public Works or designee to execute the First Amendment to Agreement upon approval as to form by County Counsel.

Attachments: [H7](#)

COUNTY ADMINISTRATIVE OFFICE

- 8 MEMORANDUM OF UNDERSTANDING BETWEEN THE GOLDEN STATE FINANCE AUTHORITY AND THE COUNTY OF LASSEN
SUBJECT: Request to approve the Memorandum of Understanding between the Golden State Finance Authority and the County of Lassen regarding a Jail Medical Care Feasibility Study for the North State Region of California.
FISCAL IMPACT: Cost not to exceed \$33,438.39 to be paid out of General Fund, Fund/Budget Unit No. 100-0101.
ACTION REQUESTED: 1) Approve Memorandum of Understanding with Golden State Finance Authority; and 2) authorize the Chairman to execute; and/or 3) provide direction to staff.

Attachments: [H8](#)

- 9 SIDE LETTER OF AGREEMENT BETWEEN COUNTY OF LASSEN AND LASSEN COUNTY MANAGEMENT AND PROFESSIONAL ASSOCIATION (LCMPA)
SUBJECT: Ratification of Side Letter of Agreement to modify the overtime calculation for the Road Field Supervisor and Road Maintenance Supervisor classifications.
FISCAL IMPACT: Undetermined. There would be an Increase to the Road Fund/Budget Unit No. 122-1221 when overtime is earned.
ACTION REQUESTED: 1) Ratify Side Letter of Agreement; and/or 2) provide direction to staff.

Attachments: [H9](#)

- 10 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

**LASSEN COUNTY BOARD OF SUPERVISORS
PROPOSED MEETING DATES FOR 2026:**

January 6, 2026 – No Board Meeting
January 13, 2026 – 9:00 a.m. – Board Meeting
January 20, 2026 – 9:00 a.m. – Board Meeting
January 27, 2026 – 9:00 a.m. – Board Meeting
February 3, 2026 – 9:00 a.m. – No Board Meeting
February 10, 2026 – 9:00 a.m. – Board Meeting
February 17, 2026 – 9:00 a.m. – Board Meeting
February 24, 2026 – Board Meeting
March 3, 2026 – No Board Meeting
March 10, 2026 – 9:00 a.m. – Board Meeting
March 17, 2026 – 9:00 a.m. – Board Meeting
March 24, 2026 – 9:00 a.m. – Board Meeting
March 31, 2026 – No Board Meeting
April 7, 2026 – No Board Meeting
April 14, 2026 – 9:00 a.m. – Board Meeting
April 21, 2026 – 9:00 a.m. – Board Meeting
April 28, 2026 – 9:00 a.m. – Board Meeting
May 5, 2026 – No Board Meeting
May 12, 2026 – 9:00 a.m. – Board Meeting
May 19, 2026 – 9:00 a.m. – Board Meeting
May 26, 2026 – 9:00 a.m. – Board Meeting
June 2, 2026 – No Board Meeting
June 9, 2026 – 9:00 a.m. – Board Meeting
June 16, 2026 – 9:00 a.m. – Board Meeting
June 23, 2026 – 9:00 a.m. – Board Meeting
June 30, 2026 – No Board Meeting
July 7, 2026 – No Board Meeting
July 14, 2026 – 9:00 a.m. – Board Meeting
July 21, 2026 – 9:00 a.m. – Board Meeting
July 28, 2026 – 9:00 a.m. – Board Meeting
August 4, 2026 – No Board Meeting
August 11, 2026 – 9:00 a.m. – Board Meeting
August 18, 2026 – 9:00 a.m. – Board Meeting
August 25, 2026 – 9:00 a.m. – Board Meeting
September 1, 2026 – No Board Meeting
September 8, 2026 – 9:00 a.m. – Board Meeting
September 15, 2026 – 9:00 a.m. – Board Meeting
September 22, 2026 – 9:00 a.m. – Board Meeting
September 29, 2026 – No Board Meeting
October 6, 2026 – No Board Meeting

October 13, 2026 – 9:00 a.m. – Board Meeting
October 20, 2026 – 9:00 a.m. – Board Meeting
October 27, 2026 – 9:00 a.m. – Board Meeting
November 3, 2026 – No Board Meeting
November 10, 2026 – No Board Meeting
November 17, 2026 – 9:00 a.m. – Board Meeting
November 24, 2026 – 9:00 a.m. – Board Meeting
December 1, 2026 – No Board Meeting
December 8, 2026 – 9:00 a.m. – Board Meeting
December 15, 2026 – 9:00 a.m. – Board Meeting
December 22, 2026 – 9:00 a.m. – Board Meeting
December 29, 2026 – No Board Meeting

ADJOURNMENT