



# Lassen County

## Meeting Minutes

### Lassen County Public Improvement Corporation

*CORPORATION DIRECTORS: Chairman of the Board Aaron Albaugh, Assessor Nick Ceaglio,  
Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas, County Administrative Officer Richard Egan,  
County Clerk Julie Bustamante, Sheriff/Coroner John McGarva*

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Tuesday, July 9, 2024

1:30 PM

Administration Conference Room  
221 S. Roop Street  
Susanville, CA 96130

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#### 1:30 P.M. CALL TO ORDER

Present: Lassen County Board of Supervisors Chairman Aaron Albaugh, Assessor Nick Ceaglio, Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas, County Administrative Officer Richard Egan, County Clerk Julie Bustamante, and Sheriff/Coroner John McGarva. Also present: Deputy Secretary of the Lassen County Public Improvement Corporation Michele Yderraga.

**Present** 6 - Albaugh, Ceaglio, Egan, Bustamante, Cardenas, and McGarva

**Excuse** 0

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Director Bustamante, seconded by Director Ceaglio, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 6 - Albaugh, Ceaglio, Egan, Bustamante, Cardenas and McGarva

#### PUBLIC COMMENTS

None.

#### DEPARTMENT REPORTS

##### MEETING MINUTES

SUBJECT: Meeting Minutes of July 11, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Mins](#)

**A motion was made by Director Ceaglio, seconded by Director Bustamante, that these Minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Albaugh, Ceaglio, Egan, Bustamante, Cardenas and McGarva

ANNUAL REQUEST

SUBJECT: Annual request to the Board of Supervisors to appropriate \$1,000 in the county budget to provide for paying the corporation's annual expenses, such as payment of the corporation's annual fee to the State of California.

ACTION REQUESTED: Approve.

Auditor/Controller Nancy Cardenas stated the appropriation was for two Secretary of State Federal Tax fees. Brief discussion was held.

**A motion was made by Director Ceaglio, seconded by Director Egan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 6 - Albaugh, Ceaglio, Egan, Bustamante, Cardenas and McGarva

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 1:33 p.m.

\_\_\_\_\_  
Chairman of the Lassen County  
Public Improvement Corporation

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Secretary of the  
Public Improvement Corporation