



**OFFICE OF THE DISTRICT ATTORNEY
COUNTY OF LASSEN**

Government Center Building

S. Melyssah Rios
District Attorney
Devin Chandler
Executive Assistant

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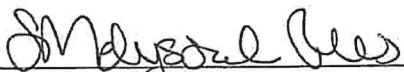
MEMORANDUM

TO: The Honorable Lassen County Board of Supervisors
FROM: S. Melyssah Rios, District Attorney
DATE: December 17, 2024
SUBJECT: Continuation of Lassen County District Attorney's Child Advocacy Center

Recommendation: That the Lassen County Board of Supervisors authorize the Board Chairman to execute the Resolution of the Board of Supervisors Of Lassen County approving the undertaking of the Lassen County District Attorney's Mikailia Child Advocacy Center Program to be funded through the State of California administered by the California Office of Emergency Services and authorize the Lassen County District Attorney and the Lassen County Administrative Officer to execute any and all documents necessary in order to obtain grant funding for the Child Advocacy Center Program/Multi-Disciplinary Interview Team for 2025/2026.

Fiscal Impact: The cost of the District Attorney's Child Advocacy Center Program will be reimbursed to Lassen County through the grant administered by the California Office of Emergency Services, Criminal Justice, and Emergency Management & Public Safety Grant Programs Division. The Child Advocacy Center allocation to Lassen County for fiscal/grant year April 2025 through March 2026 is \$200,000. The Lassen County District Attorney's Office will manage the Multi-Disciplinary Interview Team Coordinator as one (1) FTE, 7.5% of the fiscal administration will be the responsibility of the District Attorney Executive Assistant and .5 FTE will be funded to support the Forensic Interviewer.

Attachments: The proposed Resolution and Child Advocacy Center grant is attached for the Board of Supervisors review and approval dated December 17, 2024.



S. Melyssah Rios, District Attorney

RESOLUTION NO: _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF LASSEN COUNTY APPROVING THE UNDERTAKING OF THE LASSEN COUNTY DISTRICT ATTORNEY'S CHILD ADVOCACY CENTER PROGRAM TO BE FUNDED FROM FUNDS AVAILABLE THROUGH THE STATE OF CALIFORNIA ADMINISTERED BY THE CALIFORNIA OFFICE OF EMERGENCY SERVICES

WHEREAS, the Lassen County District Attorney's Office desires to undertake a certain project designated as the Lassen County District Attorney's Child Advocacy Center Program to be funded from funds made available through the State of California administered by the California Office of Emergency Services (hereinafter referred to as Cal OES);

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERISORS OF THE COUNTY OF LASSEN that the District Attorney of the County of Lassen is authorized on its behalf to execute the Grant Award Agreement through Cal OES for the fiscal year of 2025/2026, April 1, 2025 through March 31, 2026, and is authorized to execute on behalf of the Lassen County Board of Supervisors said application and Grant Award Agreement for the fiscal year of 2025/2026 including any extensions or amendments thereof;

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES and that the cash match will be appropriated as required;

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility for any such liability;

BE IT FURTHER RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

The foregoing Resolution was duly adopted at a regular meeting of the Board of Supervisors of the County of Lassen, State of California, held December 17, 2024, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Chairman of the Board of Supervisors,
County of Lassen, State of California

ATTEST:
JULIE BUSTAMANTE, Clerk of the Board

By: _____
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of Supervisors, County of Lassen, State of California, and ex-officio clerk of the Board of Supervisors thereof, do hereby certify that the foregoing Resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 17th day of December 2024.

MICHELE YDERRAGA
Deputy Clerk of the Board of Supervisors

Applications

KC24029801

Application Information Form

Program:

Child Advocacy Center - KC24

Grant Subaward Performance Period:

04/01/2025

to

03/31/2026

Subrecipient:

County of Lassen - District Attorney's Office

Subrecipient UEI:

H99GFNBCEJY7

Subrecipient Federal Employer ID:

94-6000517

Implementing Agency:

District Attorney

Payment Address

2950 RIVERSIDE DR

STE 102

SUSANVILLE

California

Lassen County

96130-4754

Primary Location of Project/Services

Address

1410 Chestnut Street

City:

Susanville

Address 2

County:

Lassen County

Zip Code:

96130-4754

Contact Information Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data
- When done, click the **SAVE** button.

Form Specific Instructions:

- Individuals identified below will be the official points of contact for the Grant Subaward. For descriptions of these positions see Subrecipient Handbook Section 3.005 or other applicable Program Supplemental guidance.
- The Grant Subaward Director and Financial Officer cannot be the same individual.
- Each individual must have a unique email address.
- Organization Authorized Agents must be denoted as being a Grant Subaward Authorized Agent in order to submit the application.

Grant Subaward Contacts

Grant Subaward Director

First Name: S. Melyssah
Title: District Attorney
Phone: (530) 251-8283
Address: 2950 Riverside Dr., Suite 102
City: Susanville

Last Name: Rios
Email: mrios@co.lassen.ca.us
State: CA **Zip Code:** 96130-4754

Financial Officer

Name: Nancy
Title: Auditor/Controller
Phone: (530) 251-8220
Address: 221 S. Roop Street, Suite 1
City: Susanville

Last Name: Cardenas
Email: ncardenas@co.lassen.ca.us
State: CA **Zip Code:** 96130-4754

Programmatic Point of Contact:

Name: Devin
Title: Executive Assistant
Phone: (530) 251-8284
Address: 2950 Riverside Drive, Suite 102
City: Susanville

Last Name: Chandler
Email: dchandler@co.lassen.ca.us
State: CA **Zip Code:** 96130-4754

Financial Point of Contact:

Name: Devin
Title: Executive Assistant
Phone: (530) 251-8284
Address: 2950 Riverside Drive, Suite 102
City: Susanville

Last Name: Chandler
Email: dchandler@co.lassen.ca.us
State: CA **Zip Code:** 96130-4754

Chair of the Governing Body

Name: Aaron
Title: Chairman, Lassen County Board of Supervisors
Phone: (530) 251-8333
Address: 221 S. Roop Street, Suite 4
City: Susanville

Last Name: Albaugh
Email: aalbaugh@co.lassen.ca.us
State: CA **Zip Code:** 96130-4754

Grant Subaward Authorized Agent

Devin Chandler

Grant Subaward Assurances Form

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
<i>Federal Fund Grant Subaward Assurances - 2024 VCCA.pdf</i>	<input checked="" type="checkbox"/>
<i>Program Standard Assurance Affidavit</i>	<input checked="" type="checkbox"/>
<i>Standard Certification of Compliance</i>	<input checked="" type="checkbox"/>

Subrecipients expending \$1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. *

Subrecipient expends \$1,000,000 or more in federal funds annually.
Subrecipient does not expend \$1,000,000 or more in federal funds annually.
Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal years? *

Yes

No

Programmatic Narrative Form

Narrative Questions/Responses

Question 1

Describe the Child Advocacy Center (CAC) and the elements that contribute to a dedicated child-focused setting.

The Mikailia Child Advocacy Center (MCAC) is located in Lassen County and is the only Child Advocacy Center in the larger rural northeastern part of the state. The Mikailia Child Advocacy Center moved to its new location in January of 2024, where we maintain a child focused setting: we have created a safe, neutral, child-friendly environment in which to conduct forensic interviews, reduce the need for duplicated interviews, and lessened the likelihood of re-traumatizing the victim. The victim's family and advocacy staff utilize a private waiting room within the same building where the interviews take place, as well as the observation room. The waiting room is also child-friendly and includes toys, books, and coloring supplies. Forensic interviews are conducted in a child-friendly room with soft furniture and calming decorations. The Mikailia Child Advocacy Center (MCAC) continues to provide a safe, non-threatening place to convey what happened to them during investigations of child sexual and physical abuse. These vulnerable victims of crime suffer tremendous loss, not only physically and psychologically, but the loss of their innocent childhood. Families and non-offending caregivers often struggle navigating the complex criminal justice system, the Mikailia Child Advocacy Center will continue in its important mission in support of victims with the direct financial help of CalOES.

Question 2

Describe the direct services offered at the CAC and indicate which services are funded by this Grant Subaward.

The direct victim services that are provided by the MCAC include victim centered trauma-informed forensic interviews, advocacy, referrals to mental health (therapy/counseling), and forensic exams. We offer confidential, nonjudgmental support, safety planning, and community education/outreach on trauma informed care. Fully addressing the needs of the victims will be an ongoing goal of our center. We continue to offer training and outreach that will aid in providing comprehensive services to all child victims in our jurisdiction, as well as continuous out of area assists (where we offer our center's use to jurisdictions that are not able to conduct a forensic interview in their area). The primary direct services that are provided to child sexual assault and physical abuse victims are a safe neutral, child-friendly environment in which to conduct forensic interviews, reducing the need for duplicated interviews and lessening the likelihood of re-traumatizing the child. The MCAC offers a fully accessible center for individuals who may be disabled. While the child is in the interview, non-offending caregivers are offered support resources and referrals to stabilize the family during the traumatic time. Additionally, families will have their questions about the criminal justice system answered by Victim Witness Advocates in regards to "What happens next?" There are no fees associated with our services. We are open Monday-Friday, 8:00am-5:00pm, however, emergency MDI's can be requested by our partners 24 hours a day, 7 days a week. No child in need will ever be turned away from our center.

Question 3

Indicate the agencies the CAC refers child abuse victims/survivors and their families to for additional wrap around services.

The Mikailia Child Advocacy Center functions as a collaborative multidisciplinary team, in partnership with various community agencies, to support children and developmentally disabled adults, reducing trauma to victims, while supporting effective investigations and prosecutions throughout the criminal justice system. Our team consists of law enforcement, social services, a domestic violence/sexual assault center (LFS) and Lassen Resiliency that is a non-profit and is equipped with two fully trained SANE nurses that operate under a MD who specializes in pediatrics and adolescents' exams. Our partnerships of professionals ensure better care to children during and after a traumatic event. The MCAC offers a critical component of support to children and caregivers coping after a disclosure of sexual or physical abuse. Further, the MDIT collaboration allows each agency to share their expertise to help provide solutions of care, which result in a more well-rounded investigation and better outcomes for the children.

Question 4

Describe the composition of the CAC's multidisciplinary team. Identify members and provide their credentials to support the delivery of trauma-focused, evidence-supported services to child abuse victims/survivors and their families.

The Mikailia Child Advocacy Center is not just a facility, but a process. The composition of the MCAC's multidisciplinary team includes the following agencies and programs that are recognized as participating agencies with active roles in the implementation and process of the MDIT: Lassen County District Attorney's Office, Lassen County Victim Witness Assistance Program, Lassen County Sheriff's Office, Susanville Police Department, California Highway Patrol, Lassen County Child and Family Services (CFS), Lassen Family Services Inc. (ICWA (Susanville Indian Rancheria)), Banner Lassen Medical Center, Lassen Resiliency, Lassen Intervention and Lassen County Behavioral Health. Each entity has its own role in the MDIT process. Our centers staff have been thoroughly trained to provide direct services that are victim-centered, trauma informed and evidence based. Our Forensic Interviewers are CFIT trained and many have accumulated hundreds of hours of experience through multiple interviews as well as hands on trainings, and webinars. Each year members of the team are offered opportunities for continued education to stay abreast of current trends within the field. Our MDIT currently participates in a coordinated response between our collaborated agencies to reduce potential trauma to children and families. Once an investigating agency refers a case to the MCAC, the MDIT Coordinator contacts the non-offending caregiver to gather information regarding the needs of the victim and family prior to, and during the MDI. The case is then assigned to a victim advocate. Members of the MDIT watch initial interviews and provide feedback for victim centered direct services. The audio and video recordings are then used as evidence in the prosecution of these crimes by the District Attorney's Office and may be used to assist social services with their civil dependency procedures. Our in-house Victim Witness Program and community-based organizations, such as Lassen Family Services, provide resources and referrals for families and non-offending caregivers to assist them through communication and collaboration to make certain services are provided with the needs of the child and caregivers in mind. Presently all mental health services are referred to an outside individual or agency. One of the continuing goals is to establish linkage agreements with local providers and others that can offer tele-health services.

Question 5

Describe the required cultural competency and diversity training implemented to meet the needs of the community served by the CAC

Cultural competency and diversity training are a priority for our center. Not only do we do our best to ensure clients' needs are met, we strive to ensure children and family belief systems are respected and maintained. Our staff accommodate, to the best of their ability, a family's cultural preference and special requests. We are LGBTQ+ inclusive; we respect and honor individuals' path in life, worship choice, and first language. Moreover, the MCAC offers multiple avenues for cultural competency training to keep up to date on any changes in research on how to most effectively support clients. Due to abundant turnover the MCAC still continues to connect with the local ICWA social worker through SIR (Susanville Indian Rancheria) to collaborate in additional trainings that will benefit our MDIT. However, it is still a continued goal.

Question 6

Describe the written protocols for case review and case tracking procedures. Identify the case tracking system utilized to gather information on essential demographics and case information.

The written protocols for case review and case review procedures, including the case tracking system, are a priority for our center; we strive to assure that the maximum protection of individual privacy and confidentiality is met. As MCAC is multidisciplinary by definition, case review is the formal process for exchange of information among professionals. The case review monitors the case process, encourages accountability and helps to assure that the children's needs are met sensitively, effectively and in a timely manner. We also encourage our forensic interviewers to participate in the Peer Review Process to strengthen their interview skills. The MCAC's case review process includes: 1) The evaluation of the child's interview, discuss, plan and monitor the prosecution process; 2) Discussion of child protection and other safety issues, provide input for prosecution and sentencing decisions and review medical exams, when applicable; 3) Discuss emotional support and treatment needs of the child and the strategies for meeting those needs; 4) Review of criminal and dependency case status and/or disposition, make provisions for court education and discuss cross-cultural issues that are relevant to the case. The MDIT Coordinator is responsible for intake of data, case tracking, and interpretation of statistical data. The MCAC uses Microsoft Excel and created a matrix to track MDI's that are held at the center in a locked cabinet. The matrix holds case demographics (that are reported by clients directly) including: age, ethnicity, disability, and gender. It also includes which team members attended the interview, the referring agency information, medical exam, social service case status, the law enforcement status, the prosecution status, and final disposition of the case. The matrix is updated after each interview, case review, and quarterly meetings by inquiring of agencies for case status updates. The MDIT Coordinator uses the spreadsheet to create reports, graphs, and pull statistical data in order to fulfill the grant, agency and team reporting. Importantly, all confidential records are, again, kept in a locked cabinet, within a secured building, in which access is limited to MCAC staff.

Question 7

Describe how volunteers are used to accomplish the goals of the Program. If volunteers are not used, provide a justification for why a volunteer waiver is needed. Currently, due to our rural location, finding volunteers has been a difficult task, that has not gotten any easier. It is our hope that in the future we will be able to attain at least one volunteer, it is because of this that the MCAC will continue to ask for the volunteer waiver.

Required Document #1

Current California Child Advocacy Center Certificate of Membership

Document #1 Template

Lassen County_Mikailia CAC.pdf

Required Document #2

Proof of Authority

Document #2 Template

Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	>5 years
How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
How many grants does your organization currently receive?	>10 grants
What is the approximate total dollar amount of all grants your organization receives?	\$14,000,000
Are individual staff members assigned to work on multiple grants?	Yes
Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
How often does your organization have a financial audit?	Annually
Has your organization received any audit findings in the last three years?	Yes
Do you have a written plan to charge costs to grants?	Yes
Do you have written procurement policies?	Yes
Do you get multiple quotes or bids when buying items or services?	Sometimes
How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
Do you have procedures to monitor grant funds passed through to other entities?	N/A

Applications

KC24029801

Operational Agreements Form

Participating Agency/Organization	Date Signed	Start Date	End Date
<i>Banner Lassen Medical Center</i>	<i>06/10/2022</i>	<i>01/01/2022</i>	<i>03/31/2025</i>
<i>Lassen County Health and Social Services</i>	<i>04/07/2022</i>	<i>04/01/2022</i>	<i>03/31/2025</i>
<i>Intelligent Video Solutions</i>	<i>03/13/2024</i>	<i>07/16/2024</i>	<i>07/15/2025</i>
<i>Lassen Resiliency</i>	<i>10/27/2023</i>	<i>04/01/2023</i>	<i>03/31/2025</i>
<i>Lassen County Office of Education</i>	<i>12/08/2023</i>	<i>01/01/2024</i>	<i>03/31/2025</i>
<i>Lassen County Sheriff's Office</i>	<i>04/06/2022</i>	<i>04/01/2022</i>	<i>03/31/2025</i>
<i>Lassen Family Services</i>	<i>08/03/2022</i>	<i>08/03/2022</i>	<i>08/03/2025</i>
<i>Susanville Police Department</i>	<i>04/07/2022</i>	<i>04/01/2022</i>	<i>03/31/2025</i>

Funding Source Allocation

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Required	Available Funding Total	Funding Requested	Cash Match Amount	In Kind Match Amount	Total Project Costs
2024 VCGF	2024	State	\$89,400	\$0	\$89,400	\$89,400	\$0	\$0	\$89,400
2024 VOCA	2024	Federal	\$110,600	\$0	\$110,600	\$110,600	\$0	\$0	\$110,600
			\$200,000	\$0	\$200,000	\$200,000	\$0	\$0	\$200,000

PERSONNEL COSTS

2024 VCGF

2024 VOCA

Line Item Identifier	Description	FTE	Calculation	FS	Match	FS	Match	Total
MDIT Coordinator/Advocate (1FTE)	The MDIT Coordinator will be responsible for the day to day operation of the MDIT program grant project and is supervised by the District Attorney. This position will provide coordination of services within the Lassen County MDIT, victim advocacy and support. Duties include, but are not limited to, project reporting, grant compliance, overseeing delivery of services, coordination of community outreach projects, scheduling forensic interviews, facilitating quarterly meetings.	1		\$78,900		\$4,228		\$83,128
Salary and Benefits for DA EA (.075 FTE)	Responsible for fiscal operation of the Child Advocacy Center Program / MDIT grant project. Support the MDIT Coordinator, AP/AR processing, monitor budget, assistance in quarterly reporting, other administrative duties as assigned.	0.075				\$8,470		\$8,470
Salary and Benefits for CAC Forensic Interviewer	The Forensic Interviewer supports the CAC by conducting forensic interviews in suspected child abuse, child sexual abuse and other crimes against children as determined by the Lassen County DA. The Forensic Interviewer testifies in court as an expert witness and acts as a member of the MDIT.	0.5				\$41,400		\$41,400
Workers Compensation Insurance	Self Insured County - Trindel, JPA Annual premium allocated to all departments 70% based on % of claims filed, 30% based on the department total payroll	1				\$1,700		\$1,700
PERS Unfunded Retirement Liability	Estimate provided by Lassen County for unfunded retirement liability for CalPERS retirees.	1				\$13,916		\$13,916

RENT COSTS - ADDITIONAL RENTAL SPACE

2024 VOCA

Line Item Identifier	Description	FTE	Calculation	FS	Match	FS	Match	Total
ADDITIONAL RENTAL SPACE	Rental space for Forensic Interview room, observation and meeting room, storage and supply room, caregiver waiting room.					\$6,000		\$6,000

TRAVEL COSTS

2024 VOCA

Line Item Identifier	Description	Out of State	Calculation	FS	Match	FS	Match	Total
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Trainings and Meetings	Use of CAC Vehicle to attend out of area trainings as well as local meetings. All trainings, with the exception of online trainings, are out of the area. Would also include reimbursement for mileage of a personal vehicle if necessary.	N				\$670		\$670
CFIT Training for three Lassen Deputies/Officers	The CAC offers to pay per diem, lodging and registration or other expenses related to the training for three deputies or officers to attend CFIT or CFIT Refresher Training per year.	N				\$4,200		\$4,200
Continuing Education for CAC Staff	Trainings are TBD at this time. Trainings include, but are not limited to, Cultural Competency, CFIT Trainings and Annual CACC Meeting. Average 4 training per year, some are free admission and some offer scholarships to help with travel/lodging costs. Average cost per training = \$1,000.	N				\$4,000		\$4,000

OTHER OPERATING COSTS

2024 VCGF

2024 VOCA

Line Item Identifier	Description		Calculation	FS	Match	FS	Match	Total
Outreach	Attend community events to provide outreach and awareness. Focus on outlying areas of the county.		Approximately 5 outreach events per year, average cost for materials = \$150 each event. $150 \times 5 = 750$. Approximately 4 visits to outlying areas for targeted outreach per year. Average cost of supplies and materials for each visit = $100 \times 4 = 400$			\$1,150		\$1,150
Utilities for Rental Space	Utilities paid for at the additional rental space for the Child Advocacy Center include electricity, water, propane and security system		LMUD for electricity $150/\text{mo} \times 12 \text{ months} = 1,800$; City of Susanville for water $40/\text{mo} \times 12 \text{ months} = 480$; Amerigas for propane (heat) $100/\text{mo} \times 12 \text{ months} = 1,200$; Security System $40/\text{mo} \times 12 \text{ months} = 480$. Total \$3,960			\$3,960		\$3,960

Liability Insurance	Amount charged by Lassen County to the Child Advocacy Center for cost of Liability Insurance.		Estimate based on current FY charge of \$819, with 10% increase expected = $\$819 \times 10\% = \81.90 . Expected expense for next Grant Year = $\$819/\text{yr}$ for 1 quarter = $\$204.75$ $\$900/\text{yr}$ for 3 quarters = $\$675$. Total $\$879.75$ rounded to $\$880$.			\$880		\$880
IT Direct Billing	Internet services, email access, Office 365, anti-virus, system storage, system back-up and the cost to have all IT services maintained through the county IT Department.		Estimate of \$875 per month x 12 months = \$10,500	\$10,500				\$10,500
Communications	The Forensic Interviewer utilizes a cell phone for communication regarding Forensic Interviews and MDIT meetings		Yearly Tracfone plan = \$300			\$300		\$300
Office Supplies for MDIT Program	Toner for color printer, business cards, journals, paper, pens, misc. office supplies.		Aprox \$103 per month x 12 months = \$1,241			\$1,241		\$1,241
Vehicle Maintenance Costs	Expenses to include oil changes, car washes, and any routine maintenance such as battery, tires or windshield wiper replacement, etc.		Two oil changes @ \$75 each = \$150; six car washes @ \$12 each = \$72; misc. maintenance items aprox. \$510 = Total \$732			\$732		\$732
Vault License Renewal	Vault is the software utilized by the CAC to record and review Child Forensic Interviews. A yearly license renewal is required.		Yearly license renewal estimate for July 2025 = \$860			\$860		\$860
Memberships	Annual Membership dues for Children's Advocacy Center of California, California District Attorney Association, and National Children's Alliance for the MDIT Coordinator.		CACC = \$300 annually, CDAA = \$55 annually; NCAA = \$400 annually. Total = \$755 annually			\$755		\$755

INDIRECT COSTS

2024 VOCA

Line Item Identifier	Description	Calculation	FS	Match	FS	Match	Total
Indirect Costs (A-87)	Indirect overhead cost distributed through cost transfer. Includes items such as: County Administration, County Auditor, County Counsel, Board of Supervisors, maintaining facilities and grounds to include janitorial services and utilities - excluding security system.	Indirect rate: $\$177,862 \times 15\% = \$26,679$ maximum allowed. County is charging less = $\$16,138$			\$16,138		\$16,138

Budget Total	\$89,400		\$110,600		\$200,000
Allocation Plan Total	\$89,400	\$0	\$110,600	\$0	\$200,000
Over/Under	\$0	\$0	\$0	\$0	\$0

KC24029801

Total Funding: \$200,000.00

Counties

County Name	%	Funding Amount
Lassen	100%	\$200,000.00

Congressional Districts

County Name	%	Funding Amount
CD 1	100%	\$200,000.00

State Assembly Districts

County Name	%	Funding Amount
AD 1	100%	\$200,000.00
AD 2	%	\$0.00
AD 3	%	\$0.00
AD 4	%	\$0.00
AD 5	%	\$0.00
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AD 70	%	\$0.00
AD 71	%	\$0.00
AD 72	%	\$0.00
AD 73	%	\$0.00
AD 74	%	\$0.00
AD 75	%	\$0.00
AD 76	%	\$0.00
AD 77	%	\$0.00

AD 78	%	\$0.00
AD 79	%	\$0.00
AD 80	%	\$0.00

State Senate Districts

County Name	%	Funding Amount
SD 1	100%	\$200,000.00



Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Cal OES Subrecipients may request a partial or full match waiver for Victim of Crime Act (VOCA) Victim Assistance Formula Grant Program funds. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

- 1. Cal OES Grant Subaward Number:
- 2. Subrecipient's Name: County of Lassen
- 3. Grant Subaward Performance Period 04/01/2025 through 03/31/2026
- 4. VOCA Fund Source #1: 24VOCA

VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 200,000

Amount of Match Proposed (post approved Match Waiver): \$ 0

- 5. VOCA Fund Source #2 (if applicable): Select

VOCA Victim Assistance Formula Grant Program Funds Awarded:

Amount of Match Proposed (post approved Match Waiver):

- 6. Briefly summarize the services provided:

The Mikailia Child Advocacy Center (MCAC) is made up of a collaborative Multidisciplinary Team (MDT) that assists child victims of physical and sexual abuse; all while utilizing evidence based, trauma informed principles to reduce trauma and re-victimization. The MCAC supports effective prosecution throughout the criminal justice system and is the only child advocacy center in the larger, rural northeastern California area providing comprehensive services to children and families.

- 7. Describe practical/logistical obstacles and/or local resource constraints to providing match:

The MCAC is located in a large, rural county under the umbrella of the District Attorney's Office. The District Attorney's budget cannot support the match. Additionally, the MCAC is not able to meet the match through in-kind as we are unable to find volunteers and do not have the space available if we were able to find volunteers. The county is not in a position to assist with any amount of match.

Approved

Denied

Susan Grace
Unit Chief Name

Unit Chief Signature

10/17/2024
Date



CERTIFICATE

OF MEMBERSHIP

proudly presented to


Mikailia Child Advocacy Center

of

Lassen County

*certifying active membership with the
Children's Advocacy Centers of California
for the year 2024*


CHILDREN'S
ADVOCACY
CENTERS *of*
CALIFORNIA

a program of  CALICO



HOLLY FLEMING
Program Director

Application Signatures Form

Assurances/Signatures

Proof of Authority/Governing Body Resolution *

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Upload Proof of Authority/Governing Body Resolution *

Standard Certification of Compliance *

By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum *

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Fund Assurances *

By checking this box, I certify I have read all applicable Federal Fund Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act *

I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.

Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Upload California Public Records Act Exemption

Authorized Agent

Name: S. Melyssah Rios
Signature: 

Title: District Attorney
Date: 12/9/24