



## LASSEN COUNTY

### Health and Social Services Department

- ☒ **HSS Administration**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8128
- ☐ **Public Guardian/Administrator**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8337
- ☐ **Housing & Grants**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8309
- ☐ **Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251 - 8108
- ☐ **Public Health**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8183
- ☐ **Community Social Services**  
1400 Chestnut Street, Ste A  
Susanville, CA 96130
- LassenWORKS**  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8152
- Child & Family Services**  
1600 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8277
- Adult Services**  
1400 Chestnut Street, Ste B  
Susanville, CA 96130  
(530) 251 - 8158
- Family Solutions/Wraparound**  
1400 Chestnut Street, Ste C  
Susanville, California 96130  
(530) 251 - 8340

**Mailing Address:**  
PO Box 1180  
Susanville, California 96130

**Date:** March 25, 2024

**To:** Tom Neely, Chairman  
Lassen County Board of Supervisors

**From:** Tiffany Armstrong, Director  
Behavioral Health

**Subject:** Second Amendment to the Agreement between Lassen County and Kings View Professional Services to provide Electronic Health Record System (EHRs) support services increasing the contract by \$35,435.38 for a total contract amount for FY 2024/205 to \$381,265.76 a maximum contract amount of \$989,738.59 for FY 2022 through 2025.

#### Background:

Kings View Professional Services provides an integrated consumer data, billing, and clinical application solution for our Behavioral Health Department. This amendment is to incorporate the Provider Directory Setup and Support Services as mandated by the Department of Healthcare Services (DHCS).

KVPS will create a customized landing page for the Provider Directory including information about County Services (which will be provided by the County.) KVPS will also develop the appropriate forms for quality assurance tracking and conduct the quarterly reporting as specified by DHCS.

#### Fiscal Impact:

There is no impact to the County General Fund. This Agreement will be paid from Behavioral Health Fund/Budget 110/0751, Alcohol and Drug Fund/Budget 110/0771, and Mental Health Services Act Fund/Budget 164/0752.

#### Action Requested:

1) Approve the Second Amendment to the Agreement with Kings View Professional Services, and 2) Authorize the County Administrative Officer to execute the Amendment.

**AMENDMENT NO. 2  
TO ELECTRONIC HEALTH RECORD SYSTEM SUPPORT SERVICES  
BETWEEN  
LASSEN COUNTY  
AND  
KINGS VIEW PROFESSIONAL SERVICES**

WHEREAS, an agreement was entered into on July 1, 2022 ("Agreement"), by and between LASSEN COUNTY ("County"), and KINGS VIEW PROFESSIONAL SERVICES ("Contractor"), to provide EHRS – Electronic Health Record System support services; and

WHEREAS, the parties wish to amend the Agreement with respect to:

1. Exhibit A: Scope of Work:
  - a. Update Exhibit A to include Provider Directory Setup and Support Services and,
  - b. Update Exhibit A Compensation/Fees to incorporate Contractor fees for Provider Directory Setup and Support Services

NOW, THEREFORE, the parties hereto agree to amend the Agreement with the following:

1. Exhibit A: Scope of Work is hereby amended to incorporate the Provider Directory Setup and Support Services, and the following definition of the Scope of the API Services shall be included in the Scope of Work as follows:
  - A. Contracting for the County specific Provider Directory API development and web hosting will occur between Kings View Professional Services and Digital Attic.
    - I. Contractor shall provide the following, in support of the California state requirements for an electronic Provider Directory:
      - i. Create the Provider Directory portal application to interface via API with the Credible EHR solution.
      - ii. Create a customized landing page for the Provider Directory, including information about County services (text to be provided by County), fields for entry of search criteria, and display of information matching the search criteria.
      - iii. Development of form for use in tracking quality assurance activities
      - iv. Conduct quality assurance activities when Credible makes updates to the Provider Directory API.
      - v. Conduct quarterly reporting as specified by DHCS
    - II. County shall:
      - i. Provide the information about County services to be displayed on the Provider Directory landing page
      - ii. Display a link on the County website which will launch the Provider Directory landing page
      - iii. Conduct quality assurance and other monitoring activities required by DHCS
      - iv. Document quality assurance and monitoring activities using form developed by KVPS

**B. Update Exhibit A-Compensation/Fees, to capture fees to be paid to Contractor by County for Provider Directory Setup and Support Services, effective December 1, 2024, as follows:**

Monthly Fee	\$150.00
One-Time Setup Fee	\$1,250.00
Total API increase for FY 24-25:	\$2,300.00
New TOTAL for Exhibit A1.21. to A.1.2.6:	\$208,028.96

**B.1 Increase Maximum Amount to Amendment #1 by adding \$35, 435.38 to pay for the annual increase to Contractors rates.**

**AMENDMENT NO. 2  
TO ELECTRONIC HEALTH RECORD SYSTEM SUPPORT SERVICES  
BETWEEN  
LASSEN COUNTY  
AND  
KINGS VIEW PROFESSIONAL SERVICES**

<b>Kings View Professional Services Amendment #2 - 2024/2025</b>						
<b>Scope #</b>	<b>Program Service Description</b>	<b>Funding Source</b>	<b>Unit Type</b>	<b>Rate</b>	<b>Total Units #</b>	<b>Total</b>
A.1.2.1 to A.1.2.6	Electronic Health Record Systems Support	Realignment /MHSA/ SUD	Monthly	\$17,144.08	12	\$205,728.96
A.1.2.1 to A.1.2.6	Electronic Health Record Systems Support - API	Realignment /MHSA/ SUD	Monthly	\$ 150.00	7	\$ 1,050.00
A.1.2.1 to A.1.2.6	Electronic Health Record Systems Support - API	Realignment /MHSA/ SUD	Each	\$ 1,250.00	1	\$ 1,250.00
A.1.2.7 to A.1.2.8	Credible Electronic Health Record System (One Time Only FY 22-23)	Realignment /MHSA/ SUD	Each	\$ -	0	\$ -
A.1.2.5	Basic Dashboards Increased Section	Realignment /MHSA/ SUD	12	\$ 7,097.50	12	\$ 85,170.00
A.1.2.9	Credible Electronic Health Record System Software as a Service (SAAS)	Realignment /MHSA/ SUD	Monthly	\$ 6,922.15	12	\$ 83,065.80
B.1.2	On-Site Training Cost to include: Lodging, Travel, and Per Diem	Realignment /MHSA/ SUD	Annual	\$ 5,000.00	TBD	\$ 5,000.00
<b>Maximum Contract Amount FY 24-25</b>						<b>\$381,264.76</b>
<b>Total Maximum Contract Amount</b>						<b>\$ 989,738.59</b>

\*\*Contingent upon the availability of funds and approval of Board of Supervisors

In all other respects, the terms of the Agreement are affirmed.

[signature page to follow]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed on this \_\_\_\_ day of \_\_\_\_\_, 2024.

LASSEN COUNTY

KINGS VIEW PROFESSIONAL SERVICES:

By: \_\_\_\_\_  
County Administrative Officer, Designee

By: \_\_\_\_\_  
Amanda Nugent Divine, PhD  
Chief Executive Officer

DATE: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO LEGAL FORM,

By: AL  
COUNTY COUNSEL

DATE: 3/12/25