



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, July 22, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-019

*Next Ordinance in line for adoption: No. 2025-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) Timothy McDowell v County of Lassen; United States District Court Case No. 2:23-CV-01007-DJC-DMC; 2) Opioid litigation. 1 case.

- 3) Conference with Labor Negotiator Andrew Plett: Lassen County Peace Officers Association (LCPOA).
- 4) Employee performance evaluation: Veteran Services Officer.
- 5) Liability Claim; - 1) Claimant: Charles Louis Jones, Agency claimed against: Lassen County; 2) Claimant: Blake Pierce Schaap, Agency claimed against: Lassen County; 3) Claimant: Jay Clayton Schaap, Agency claimed against: Lassen County; 4) Claimant: Erik Johnson, Agency claimed against: Lassen County; 5) Claimant: ColWest, Agency claimed against: Lassen County.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

- 1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
- 2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
- 3. PUBLIC COMMENTS
- 4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PROBATION SERVICES WEEK PROCLAMATION
SUBJECT: Proclamation for Probation Services Week 2025. The US Government and the State of California designate the week of July 21-25, 2025, as Pretrial, Probation and Parole Supervision Week. The attached proclamation recognizes July 21-25, 2025 as Probation Services Week in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt the Proclamation for Probation Services Week 2025.

Attachments: [PROB PROC](#)

- 2** 10:05 a.m.: LASSEN COUNTY CHILDREN & FAMILIES COMMISSION (FIRST5)
SUBJECT: Submit on behalf of the Lassen County Children & Families Commission: 2023-2024 Fiscal year (FY) Annual Audit, 2023-2024 FY Annual Report, 2023-2024 FY Annual Evaluation Report, and 2023-2028 FY Strategic Plan and Long Range Financial Plan.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report and file.

Attachments: [FIRST 5 Attach](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for June, 2025.
FISCAL IMPACT: None. ACTION: Receive and file.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 2** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JULY 8, 2025
SUBJECT: Meeting Minutes of July 8, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

PROBATION DEPARTMENT

3

MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY
AND BUTTE COUNTY

SUBJECT: Memorandum of Understanding (MOU) between Lassen County and Butte County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$325 per day per youth in a detention bed, a daily rate of \$456 per day per youth for Camp Condor beds and a daily rate of \$780 per day per youth for Commitment to Success Program (CSP) beds.

FISCAL IMPACT: Regular expenditure to Probation Fund/Budget Unit No. 145-0561. Contract not to exceed \$150,000 per fiscal year.

ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer and Chief Probation Officer to execute the agreement.

Attachments:[PROB Butte Attach](#)

4

MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY
AND EL DORADO COUNTY

SUBJECT: Memorandum of Understanding (MOU) between Lassen County and El Dorado County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$350 per day per youth in a non-reserved bed, a daily rate of \$400 per day per youth for the Commitment Programming and a daily rate of \$475 per day per youth for the Secure Track Facility Program.

FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 145-0561. Contract not to exceed \$150,000 per fiscal year.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to execute the Agreement.

Attachments:[PROB El Dorado Attach](#)

5

MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY
AND TEHAMA COUNTY

SUBJECT: Memorandum of Understanding between Lassen County and Tehama County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$200 per day per youth, a daily rate of \$350 per day per youth for the ARMOR Program and a daily rate of \$425 per day per youth for the Secure Track Facility Program.

FISCAL IMPACT: Regular expenditure to Probation Fund/Budget Unit No. 145-0561. Contract not to exceed \$150,000 per fiscal year.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to execute the Agreement.

Attachments:[PROB Tehama Attach](#)

PUBLIC WORKS DEPARTMENT

6

BID AWARD FOR JANESVILLE GRADE-GUARD RAIL REPLACEMENT PROJECT

SUBJECT: Bid Award for Janesville Grade - Guard Rail Replacement Project

FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal Year (FY) Road Fund/Budget Unit No. 122-1222.

ACTION REQUESTED: 1) Award the contract for Janesville Grade-Guard Rail Replacement Project to Highway Specialty Company, Inc. the lowest qualified bidder meeting the specifications in the amount of \$450,500; and 2) authorize the Director of Public Works to execute the agreement; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$45,000 (approximately 10%) or a total contract not-to-exceed cost of \$495,000.

Attachments:[PW Attach](#)**TREASURER/TAX COLLECTOR**

7

2024 TAX SALE EXCESS PROCEEDS

SUBJECT: Excess Proceeds from the 2024 Tax Sale.

FISCAL IMPACT: Increase to the General Fund in Unclaimed Excess Proceeds to Tax Loss Reserve Fund/Budget Unit No. 306-3238 in the amount of \$210,917.82.

ACTION REQUESTED: Approve the claims.

Attachments:[G7](#)**MISCELLANEOUS CORRESPONDENCE ITEMS**

8

ACTION REQUESTED: Receive and file the following correspondence:

a) Plumas County Community Development Commissioner Board of Commissioners Regular Meeting Agenda for July 15, 2025.

b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual Collaborative Meeting of the PSA 2 AAA Executive board and Advisory Council Meeting Agenda for July 21, 2025.

Attachments:[MISC CORR](#)**H. DEPARTMENT REPORTS****AUDITOR/CONTROLLER /INFORMATION SERVICES DEPARTMENT/PERSONNEL**

1

TYLER/MUNIS UPDATE

SUBJECT: Financial system Tyler/Munis update.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

CHILD SUPPORT SERVICES

- 2 DEPARTMENT OF CHILD SUPPORT SERVICES REPORT AND UPDATE
SUBJECT: Department of Child Support Services Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments: [BOS DCSS Report 2025](#)

HEALTH & SOCIAL SERVICES

- 3 THIRD AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND RESTPADD INC
SUBJECT: Third Amendment to the Agreement between Lassen County and Restpadd, Inc. for Acute Psychiatric Inpatient Care under the Short-Doyle Act to pay April, May and June invoices. For the term of July 1, 2023, to June 30, 2025. Increasing Fiscal Year (FY) 2024/2025 by \$30,000 for a total not to exceed amount of \$160,000 and increasing the maximum contract amount to \$290,000.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0751.
ACTION REQUESTED: 1) Approve the Amendment to the Agreement with Restpadd Inc.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [H3- BOS BH Restpadd Inc. 7.22.25](#)

- 4 AGREEMENT BETWEEN LASSEN COUNTY AND SPARE-A-DIME, INC
SUBJECT: Agreement between Lassen County and Spare-A-Dime, Inc. to provide an After-Hour Drop-In-Center for individuals who don't meet the criteria for psychiatric holds but still have crisis issues as well as other supportive services needs, including educational groups and peer support. For the term of July 1, 2025, to June 30, 2026, for a maximum contract amount of \$513,360.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Spare-A-Dime, Inc.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [H4- BOS BH Spare-a-Dime, Inc 7.22.25](#)

PLANNING AND BUILDING SERVICES

5

LASSEN COUNTY SURVEYOR

SUBJECT: Proposed ordinance repealing and replacing Section 16.32.090 (Street requirements and definitions) of the Lassen County Code, repealing and replacing Section 16.32.100 (Road standards deviation) of the Lassen County Code and adding a subsection to Section 3.18.130 (Surveyor fees) of the Lassen County Code to provide for an hourly rate charge when any survey map listed within said section is required to be reviewed more than two times by the County Surveyor.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) find that adoption of the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Subsection 15061(b)(3); and 3) waive the second reading and adopt the ordinance.

Attachments:

[PBS Surveyor Attach](#)

COUNTY ADMINISTRATIVE OFFICE

6

RATIFICATION OF SIDE LETTER AGREEMENT FOR PEACE OFFICERS ASSOCIATION SIGNING BONUSES AND RETENTION

SUBJECT: Ratification of Side Letter of Agreement between County of Lassen and Lassen County Peace Officers Association (LCDSA) effective January 1, 2025 through December 31, 2028.

FISCAL IMPACT: Funding to come from Fund/Budget Unit No. 130-0525 covering the hiring of two employees to date in the amount of \$5,000.

Projected impact will be \$2,500 per additional hire during Fiscal Year (FY) 2025-2026. The Sheriff's Office currently has 13 vacancies in the classification of Correctional Deputy. If all vacancies were to be filled and additional incentives awarded as described, the maximum fiscal impact would be \$37,500.

ACTION REQUESTED: 1) Ratify Side Letter of Agreement with Lassen County Peace Officers Association; and 2) authorize Chairman and County Administrative Officer to execute; and/or 3) provide direction to staff.

Attachments:

[4793_001](#)

7

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

PROPOSED MEETING DATES FOR 2025:

July 29, 2025 – No Board Meeting

August 5, 2025 – No Board Meeting

August 12, 2025 – 9:00 a.m. – Board Meeting

August 19, 2025 – 9:00 a.m. – Board Meeting

August 26, 2025 – 9:00 a.m. – Board Meeting

September 2, 2025 – No Board Meeting

September 9, 2025 – 9:00 a.m. – Board Meeting

September 16, 2025 – 9:00 a.m. – Board Meeting

September 23, 2025 – 9:00 a.m. – Board Meeting

September 30, 2025 – No Board Meeting

October 7, 2025 – No Board Meeting

October 14, 2025 – 9:00 a.m. – Board Meeting

October 21, 2025 – 9:00 a.m. – Board Meeting

October 28, 2025 – 9:00 a.m. – Board Meeting

November 4, 2025 – No Board Meeting

November 11, 2025 – No Board Meeting (Holiday)

November 18, 2025 – 9:00 a.m. – Board Meeting

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT