



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, December 16, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-030

*Next Ordinance in line for adoption: No. 2025-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

3) Liability Claim; - 1) Claimant: Wayne Plaster, Agency claimed against: County of Lassen; and 2) Claimant: Walker Telecomm, Inc., Agency claimed against: County of Lassen.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION AWARDS FOR DECEMBER
SUBJECT: Recognition awards for December.
FISCAL IMPACT: None.
ACTION REQUESTED: The Board of Supervisors present recognition awards to: 10 Years: Leslie Goni (Health and Social Services).
- 2 10:05 a.m.: LASSEN COUNTY FAIR BUILDING REDUCED FEE REQUEST
SUBJECT: Lassen County fair building rental agreement fee waiver requested by Lassen Wrestling Association.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt resolution; and 2) approve fee waiver request for Lassen Wrestling Association to occupy a fair building (Floral Building) for a limited term; and 3) authorize the County Administrative Officer or their Designee to execute the agreement.

Attachments: [D2](#)

- 3 10:10 am: CAL FIRE LASSEN MODOC UNIT, UNIT CHIEF INTRODUCTION
SUBJECT: Introduction of the newly appointed Lassen Modoc Unit Chief.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive presentation.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for November, 2025.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [12082025_LASSEN county](#)

COUNTY CLERK-RECORDER

- 2** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
DECEMBER 9, 2025
SUBJECT: Meeting Minutes of December 9, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [G2](#)

DISTRICT ATTORNEY

- 3** CHILD ADVOCACY CENTER (CAC) GRANT RFA APRIL 1, 2026 - MARCH
31, 2027
SUBJECT: Approve the submission of the Request for Application and the
Resolution approving the undertaking of the Lassen County District
Attorney's Mikailia Child Advocacy Center Program to be funded through the
State of California administered by the California Office of Emergency
Services.
FISCAL IMPACT: Expenses are paid out of 108438 and reimbursed through
grant funds. No impact to county General Fund.
ACTION REQUESTED: Adopt resolution.

Attachments: [G3](#)

PLANNING AND BUILDING SERVICES

4

COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2023-001 for Pamela Lynne Forgash and Jesse Paul Forgash, being a proposed minor land division of real property that is located in a portion of Section 14, Township 28 North, Range 13 East, Mount Diablo Base and Meridian, in Lassen County, California.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments:

[G4](#)

PROBATION DEPARTMENT

5

AGREEMENT EXTENSION BETWEEN LASSEN COUNTY AND THE LASSEN SUPERIOR COURT

SUBJECT: Agreement extension between Lassen County and the Lassen Superior Court for pre-trial services through Senate Bill (SB) 129 of the Budget Act of 2021, to extend the contract term to June 30, 2027.

FISCAL IMPACT: Revenue Agreement for Probation Fund/Budget Unit No. 145-0561. The allocation awarded will continue to be split on a 70/30% basis in accordance with the parameters set by the JCC as long as funding continues.

ACTION REQUESTED: 1) Approve; and 2) authorize the chairman to execute the agreement extension.

Attachments:

[G5](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

6

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Fair Regular Meeting Agenda for December 9, 2025.
- b) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting Agenda for December 18, 2025.

Attachments:

[G6](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

- 1 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
RESOLUTION FOR THE ADDITIONAL EQUIPMENT GRANT
SUBJECT: The Lassen County Sheriff's Office is requesting the Lassen County Board of Supervisors approve a resolution to accept the additional funding from the Board of State and Community Corrections (BSCC) for the JAG equipment grant.
FISCAL IMPACT: No fiscal impact to the general fund.
ACTION REQUESTED: 1) Approve the proposed resolution accepting the award from the Byrne JAG Program authorizing the County Administrative Officer to execute agreement documents; and/or 2) provide direction to staff.

Attachments: [SO Equip Funding Attach](#)

- 2 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
BUDGET APPROPRIATION INCREASE FOR ADDITIONAL EQUIPMENT GRANT
SUBJECT: The Lassen County Sheriff's Office is requesting to increase the appropriation and revenues to the JAG budget, Fund/Budget Unit No. 182-0544 in the amount of \$21,915 to allocate for the JAG equipment grant funding.
FISCAL IMPACT: Offsetting expenditures and revenues for Fund/Budget Unit No. 182-0544 in the amount of \$21,915 for a total appropriation of \$406,953.
ACTION REQUESTED: 1) Approve the appropriation and revenue increase in the amount of \$21,915 to Fund/Budget Unit No. 182-0544 (4/5th vote required) for a total appropriation of \$406,953; and/or 2) provide direction to staff.

Attachments: [SO JAG Attach](#)

- 3 CALIFORNIA DEPARTMENT OF JUSTICE FOR TOBACCO
ENFORCEMENT PREVENTION
SUBJECT: The Lassen County Sheriff's Office is requesting the Lassen County Board of Supervisors to approve a resolution to accept the funding from the California Department of Justice for Tobacco Enforcement and Prevention.
FISCAL IMPACT: Revenue to Fund/Budget Unit No. 129-0538 in the amount of \$725,492. The funding will be expended from the same budget unit. Funding will be received and expended in Fiscal year 2026-2027.
ACTION REQUESTED: 1) Approve the proposed resolution accepting the award from the California Department of Justice; and 2) authorize the Chairman to execute the Memorandum of Understanding (MOU) with Department of Justice (DOJ); and/or 3) provide direction to staff.

Attachments: [H3](#)

4

REQUEST TO APPROVE BUDGET APPROPRIATION FOR BUDGET 185-0547

SUBJECT: The Lassen County Sheriff's Office is requesting to adopt the budget appropriation and revenues for Fund/Budget Unit No. 185-0547 for the Community Funding Project.

FISCAL IMPACT: Offsetting expenditures and revenues for Fund/Budget Unit No. 185-0547 in the amount of \$1,147,477. Grant funded, no general fund impact.

ACTION REQUESTED: 1) Approve the appropriation and revenue increase for Fund/Budget Unit No. 185-0547 for Fiscal Year 2025/2026 in the amount of \$1,147,477 (4/5th vote required); and or 2) provide direction to staff.

Attachments: [SO Packet](#)

FAIR

5

AWARD CARNIVAL CONTRACT TO WOLD AMUSEMENTS INC.

SUBJECT: Award three-year carnival contract for the Lassen County Fair for 2026 - 2028 with an option to extend for up to an additional three (3) years.

FISCAL IMPACT: Annual revenue from operation of the carnival during the Lassen County Fair.

ACTION REQUESTED: 1) Receive recommendation of the Lassen County Fair Advisory Board and Fair Manager; and 2) award carnival contract to Wold Amusements Inc; and 3) authorize the Chairman to execute the contract; and/or 4) provide direction to staff.

Attachments: [H5](#)

HEALTH & SOCIAL SERVICES

6

FIRST AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND COMMUNITY MEDICAL SPECIALISTS INC.

SUBJECT: First Amendment to the Agreement between Lassen County and Community Medical Specialists for after-hour emergency responses. This Amendment is to correct the term from February 01, 2025, through June 30, 2026, to the correct term of July 01, 2025, through June 30, 2026.

FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771, 110-0751, and 164-0752.

ACTION REQUESTED: 1) Approve the First Amendment Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [H6- BOS BH Community Medical Specialists, Inc \(5150\) 1st Amend 12.16.25](#)

- 7 FIRST AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND COMMUNITY MEDICAL SPECIALISTS INC
SUBJECT: First Amendment to the Agreement between Lassen County and Community Medical Specialists for professional psychiatric services. This Amendment is to correct the term from February 01, 2025, through June 30, 2026, to the correct term of July 01, 2025, through June 30, 2026.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771, 110-0751, and 164-0752.
ACTION REQUESTED: 1) Approve the First Amendment to the Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [H7- BOS BH Community Medical Specialists, Inc \(Psych\) 1st Amend 12.16.25](#)

- 8 AGREEMENT BETWEEN KINGS VIEW PROFESSIONAL SERVICES AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Kings View Professional Services to provide Electronic Health Record System (EHRS) support services for the term of July 1, 2025, through June 30, 2028, and a maximum amount of \$1,222,501.22.
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751, Alcohol and Drug Fund/Budget Unit No. 110-0771, and Mental Health Services Act Fund/Budget Unit No. 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Kings View Professional Services; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H8- BOS BH Kings View Professional Services \(EHR\) 12.16.25](#)

COUNTY ADMINISTRATIVE OFFICE

- 9 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT