



**LASSEN COUNTY OFFICE of
EMERGENCY SERVICES**

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Scott Packwood, Director

Mark Rotlisberger, Emergency Services Chief

May 9, 2019

TO: Board of Supervisors
Agenda Date: May 21, 2019

FROM: Mark Rotlisberger, Emergency Services Chief

SUBJECT: Consider adoption of the updated Lassen County and City of Susanville
Emergency Operations Plan (EOP).

ACTION REQUESTED:

1. Receive the EOP; and
2. Adopt a resolution.

SUMMARY

On September 20, 1994, the Lassen County Board of Supervisors adopted Lassen County Ordinance 519. Section 1 states, "The declared purposes of this ordinance are to provide for the preparation and carrying out of plans for the protection of persons and property within this County in the event of an emergency, the direction of the emergency organization and the coordination of the emergency functions of this County with all other public agencies, corporations, organizations and affected private persons."

In January of 2017, The Lassen County Disaster Council, which was established by Lassen County Ordinance 519, began discussions regarding the re-write/update to the Lassen County and City of Susanville Emergency Operations Plan as directed and authorized as per Lassen County Ordinance 519, Section 8 titled "Emergency Plan". This update is required every 2 years to ensure that any newly identified potential catastrophic disasters/incidents or newly identified Emergency Functions are addressed in the plan as well as updating other critical and standard information. Former, Lassen County Emergency Services Chief Eric Ewing, was established as the project leader. Chief Ewing, along with other Disaster Council members and stakeholders including: The Lassen County Sheriff's Department, The City of Susanville Fire and Police Departments, Emergency Medical Services, Health and Social Services, County Roads, Public Works, and Planning, used the consulting firm Ecology and Environmental Inc. and developed a draft EOP along with the Disaster Council members and other

stakeholders. On October 1, 2018, Mark Rotlisberger assumed the lead responsibility from Chief Ewing after becoming the newly appointed Emergency Services Chief for the Lassen County Operational Area. At that point Chief Rotlisberger continued working toward finalizing and completing the EOP with the Disaster Council members and stakeholders. On March 5, 2019, the Lassen County Disaster Council met and determined by vote that the EOP was successfully completed and ready to forward to both the County of Lassen Board of Supervisors and the City of Susanville City Council for consideration of the Disaster Councils recommendation for adoption. Please refer to the attached Lassen County Disaster Council meeting minutes from March 5, 2019, for documentation of this recommendation.

The EOP is an Integrated Emergency Operations Plan meaning it is an all-hazard plan that describes how Lassen County and the City of Susanville will organize and respond to emergencies and disasters in the community. It is based on, and is compatible with, Federal, State of California, and other applicable laws, regulations, plans, and policies, including Presidential Policy Directive 8, the National Response Framework, and California Governor's Office of Emergency Services plans.

Consisting of a Base Plan, Emergency Function Annexes, and Incident Annexes, this EOP provides a framework for coordinated response and recovery activities during a large-scale emergency. The plan describes how the City, County, and their departments will coordinate their resources and activities with other jurisdictions and agencies (federal, State, local, tribal) and the private sector (community organizations, faith-based organizations, and others).

On Wednesday, November 29, 2017, the draft plan was tested during a table top exercise involving department members from both Lassen County and the City of Susanville. This complicated "what if" scenario was a Hazardous Materials (HazMat) Incident during a Red Flag Warning occurring within the City limits. The Transportation-related HazMat incident resulted in shut down of the highway, along with health and life safety concerns.

The entire document (419 pages) is available at the County Clerk's office as well as on the County of Lassen Website under the Office of Emergency Services webpage (if adopted).

A proposed resolution of the Board of Supervisors, adopting the updated EOP, is attached. Also attached is a "Letter of Promulgation" which is located on pages vii & viii of the EOP.