



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, November 26, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Conference with Labor Negotiator Scott McLeran: 1) Lassen County Peace Officers Association Supervisors Unit (LCPOSA); and 2) Lassen County Deputy Sheriffs Association (LCDSA).

CLOSED SESSION

Closed session was held from 9:02 a.m. - 9:30 a.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 9:02 a.m. - 9:30 a.m.
Labor Negotiator Scott McLeran was present via teleconference from 9:03 a.m. - 9:30 a.m.

County Counsel Uhrhammer was absent from 9:02 a.m. - 9:04 a.m.

RECESS: 9:30 a.m. - 9:35 a.m.

9:35 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, Invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Conference with Labor Negotiator Scott McLeran: 1) Lassen County Peace Officers Association Supervisors Unit (LCPOSA); and 2) Lassen County Deputy Sheriffs Association (LCDSA).

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Thanked everyone for indulging him last week while on vacation.

Supervisor Bridges: 1) Attended a California State Association of Counties (CSAC) meeting in Pasadena; 2) attended a Norcal EMS Executive meeting; 3) requested to adjourn in memory of Bob Eide; 4) wished everyone a Happy Thanksgiving.

Supervisor Neely: 1) Attended a Department of Fish and Game meeting and stated Fish and Game thanked the Board of Supervisors for the letter.

Supervisor Ingram: 1) Announced the Salvation Army invited the board to attend the Battle of Elected Officials Ring Off on December 17, 2024; 2) wished everyone a Happy Thanksgiving.

Supervisor Albaugh: 1) Attended a Big Valley Recreation District Pool meeting; 2) wished Supervisor Neely and Supervisor Ingram a happy belated birthday; 3) wished everyone a Happy Thanksgiving and safe travels for those who were traveling.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G3 - Registrar of Voters.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 12, 2024
SUBJECT: Meeting Minutes of November 12, 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS.docx](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Fish and Game Commission Special Meeting Agenda for November 21, 2024.
b) Lassen County Fish and Game Commission Meeting Minutes for September 19, 2024.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

ELECTIONS

REGISTRAR OF VOTERS
SUBJECT: Appointment of nominee to Special District Boards and School Districts that did not have sufficient nominees to be placed on the ballot during the November 5, 2024, General Election Ballot.
FISCAL IMPACT: Unknown at this time.
ACTION REQUESTED: Appoint nominees, in Lieu of election as per Section 10515 of the California elections code and Section 5326 of the Education Code.

Attachments: [G3](#)

County Clerk/Registrar of Voters Julie Bustamante gave a detailed overview of the process of candidates appointed in lieu of the election. Supervisor Neely thanked Registrar Bustamante and her staff for the hard work they did throughout the election. Registrar Bustamante stated she had the best staff and could not be more proud of her office. The Board of Supervisors commended Registrar Bustamante and the elections staff for a job well done. Brief discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

FAIR

ADJUSTMENT TO THE FAIR OPERATING HOURS

SUBJECT: Approval to change the Fair's operating hours from 9:00 a.m. to 4:00 p.m. per County Code to 10:00 a.m. to 3:00 p.m.

FISCAL IMPACT: No fiscal impact.

ACTION REQUESTED: 1) Approve the adjustment to the Fair's operating hours; and/or 2) provide direction to staff.

Executive Assistant to the County Administrative Officer/Budget Analyst/Interim Fair Manager Samantha McMullen informed the board this item was to request an adjustment to the fair hours during the winter season. The request was to deviate from the ordinance and change the operating hours to 10:00 a.m. - 3:00 p.m. for the months of November through February. The board agreed it would be beneficial. Supervisor Gallagher recommended to update the county code to reflect winter hours so the Fair Manager would not have to annually request the change. Deputy CAO Shaw suggested to amend the code after a new Fair Manager was hired.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

COUNTY ADMINISTRATIVE OFFICER AND FAIR MANAGER INTERVIEWS
SUBJECT: Consider timing of County Administrative Officer and Fair Manager Interviews.

FISCAL IMPACT: None.

ACTION REQUESTED: Provide direction to staff.

CAO Egan informed the board Supervisor Neely requested this item to be agendaized for discussion to consider postponing the County Administrative Officer and Fair Manager interviews until the new Supervisor District 1 Elect assumes office. Sheriff/Coroner John McGarva discussed his concerns with postponing the interviews and suggested to conduct interviews sooner than later. Supervisor Albaugh stated his personal preference would be to continue with the interviews as he felt it would be unfair to the candidates to postpone the process further. Supervisors Bridges and Gallagher agreed with Supervisor Albaugh. Supervisor Ingram stated he didn't have a preference and asked if the Fair Manager position was advertised on www.indeed.com. CAO Egan replied, "No." Supervisor Ingram said, "While we're here, John got a bunch of applications with Indeed (www.indeed.com), why aren't we not flying this Fair Manager job on a real search engine? We're searching for a Fair Manager Right? Why are we not flying? We directed staff to fly these jobs, especially the Fair Manager. Me and Tom Neely both did and it's not being flown? Why? What did we direct staff to do? So we're just in the stupid

Modoc Newspaper again? How the hell are we going to get a qualified applicant?" Supervisor Albaugh stated, "Two people do not make a quorum to provide direction to staff. So that's a misnomer. It has to be three of us." Supervisor Ingram stated, "Well I'm glad three people are morons." Supervisor Albaugh said, "That was brilliant. That was an absolutely brilliant statement. Thank you. So...oh wow!" Supervisor Albaugh reminded the board there were two positions but couldn't conduct interviews for the Fair Manager due to the lack of applicants, however they could continue with the CAO interviews. Supervisor Gallagher suggested to stay on the timeline with the special meeting scheduled for December 4, 2024, to conduct interviews. Discussion was held pertaining to the re-advertisement of the Fair Manager position and additional search engines other than Indeed.com. The consensus of the board was to conduct CAO interviews at the December 4, 2024, special Board of Supervisors meeting and directed Personnel to re-advertise the Fair Manager position. .

SPEAKERS: Supervisor District 1 Elect Mike Scanlan.

HEALTH & SOCIAL SERVICES

HOUSING AND GRANTS AGREEMENT BETWEEN LASSEN COUNTY AND HOUSING TOOLS, LLC

SUBJECT: Agreement between Lassen County and Housing Tools, LLC. to provide services related to facilitating the development of housing and expansion of housing-related services in the amount of \$75,000.00 for Fiscal Year 2024/2025 and Fiscal Year 2025/2026.

FISCAL IMPACT: This Agreement will be paid from Grants and Loans Fund/Budget Unit No. 110-0941 and is included in the Fiscal Year 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Agreement with Housing Tools, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the agreement.

Attachments: [H3- BOS G&L Housing Tools, LLC 11.19.24](#)

Health and Social Services Housing Program Manager Grace Poor stated the item was a proposed agreement with Housing Tools, LLC and Lassen County. This item was presented at the prior board meeting and was reagendaized for today. This agreement would provide assistance for reporting, program compliance, policies and procedures, and grant preparation. CAO Egan asked how the agreement was revised from the prior agreement previously presented. Program Manager Poor stated the revised contract was more detailed and the state had made changes to the housing allocation. Housing Tools, LLC worked for the benefit of the county with the hope to change decisions made by the state. Brief discussion was held pertaining to grant funding.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the

following vote:

Aye: 4 - Gallagher, Bridges, Albaugh and Ingram

Nay: 1 - Neely

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Wished everyone a Happy Thanksgiving; 2) stated the meeting would recess and reconvene at 11:00 a.m.

Supervisor Ingram left the meeting at 10:27 a.m.

RECESS: 10:28 a.m. - 11:01 a.m.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Public Employee Employment: Director of Child Support Services.

MATTERS SET FOR TIME CERTAIN

CLOSED SESSION

Closed session was held from 11:01 a.m. - 12:17 p.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 11:01 a.m. - 12:17 p.m.

Elizabeth Krier was present from 11:11 a.m. - 11:38 a.m.

Department of Child Support Services Assistant Director Chris Sullivan was present from 11:49 a.m. - 12:05 p.m.

Supervisor Bridges and Neely were absent from 11:38 a.m. - 11:40 a.m.

Supervisor Albaugh was absent from 11:41 a.m. - 11:43 a.m.

Supervisor Ingram was absent from 11:38 a.m. - 11:44 a.m.

Personnel/Risk Analyst Regina Schaap was absent from 11:38 a.m. - 11:48 a.m.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Public Employee Employment: Director of Child Support Services.

No reportable action.

ADJOURNMENT

Supervisor Albaugh stated the board would stand in adjournment until the special Board of Supervisors meeting to be called on December 4, 2024, at 9:30 a.m.

There being no further business, the meeting is adjourned at 12:19 p.m. in memory of Bob Eide.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

