

LASSEN COUNTY FAIR
195 Russell Avenue
Susanville, CA 96130
Phone (530) 251-8900



Date: March 5, 2026
To: Lassen County Board of Supervisors
From: Bill Payer, Manager 
Re: Lassen County Fair/ Sierra Cascade Family Opportunities Contract Amendment

Discussion:

Operating its Head Start program at the Lassen County Fairgrounds for over 35 years, Sierra Cascade Family Opportunities (SCFO) has been a long-time partner with Lassen County. Lassen County/ Lassen County Fair is currently engaged with SCFO in a 10-year contract which commenced on July 1, 2023. The contract allows SCFO to occupy a building and use a portion of the Fairgrounds facility for the purpose of early childhood education and care programs. This contract states that the monthly fee will be renegotiated every two years. The current monthly fee being charged is \$900 per month. This charge includes use of the approximately 4,500 square foot building, surrounding play area, parking, water, sewer, landscape care and snow removal.

Upon successful renegotiation, an agreement was reached establishing the new monthly rate of \$1,750 starting April 1, 2026 through June 30, 2026. Starting July 1, 2026, the monthly rate will increase by 3% to a monthly rate of \$1,802.50. On July 1, of each subsequent year of the contract term, the monthly rate will increase by an additional 3%. The forgoing annual increase shall replace the biannual rate renegotiations.

Desired Action: 1) Approve the contract amendment, 2) Authorize the County Administrative Officer or their designee to execute contract amendment, and/or 3) Provide direction to staff.

Fiscal Impact: Increase of \$92,688.24 in revenue over the term of the contract. The total contract revenue will now be \$200,688.24.

FIRST AMENDMENT TO AGREEMENT
BETWEEN
SIERRA CASCADE FAMILY OPPORTUNITIES AND LASSEN COUNTY

This FIRST Amendment to Agreement is made on July 1, 2023, between the COUNTY OF LASSEN, a political subdivision of the State of California (hereinafter "COUNTY"), and SIERRA CASCADE FAMILY OPPORTUNITIES, with a principal place of business at 195 RUSSELL AVE., SUSANVILLE, CA 96130, (hereinafter "CONTRACTOR").

1. **Recitals:** This First Amendment is made with reference to the following facts and objectives:

a. COUNTY and CONTRACTOR have entered into a written Agreement dated, JULY 1, 2023, (the "Agreement"), in which CONTRACTOR agreed to OCCUPY BUILDINGS ON FAIRGROUNDS FOR EARLY CHILDHOOD EDUCATION AND CARE PROGRAMS AND ASSOCIATED PARENT AND STAFF MEETINGS AND TRAININGS.

2. **Amendments:** The parties agree to amend the Agreement as follows:

a. Attachment B – Payment is Amended as follows:

THE CONTRACTOR WILL PAY A MONTHLY RATE OF \$1,750 STARTING APRIL 1, 2026 THROUGH JUNE 30, 2026. STARTING JULY 1, 2026, THE MONTHLY RATE WILL INCREASE BY 3% TO A MONTHLY RATE OF \$1802.50. ON JULY 1, OF EACH SUBSEQUENT YEAR OF THE CONTRACT TERM, THE MONTHLY RATE WILL INCREASE BY AN ADDITIONAL 3%. THE FORGOING ANNUAL INCREASE SHALL REPLACE THE BIENNIAL RATE RENEGOTIATIONS.

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment to Agreement, all provisions of the Agreement dated JULY 1, 2023, shall remain unchanged and in full force and effect. This Amendment incorporates each and every term of the prior agreement of the parties, as if fully set forth insofar as said terms are not inconsistent with this amendment.

IN WITNESS THEREOF, the parties hereto have executed this First Amendment the day and year first written above by their duly authorized representative, having full authority to so act for on behalf of the parties hereto, and in a manner fully binding upon them, and each of them.

CONTRACTOR

Dated: _____

By: _____
SIERRA CASCADE FAMILY OPPORTUNITIES
EXECUTIVE DIRECTOR

COUNTY

Dated: _____

By: _____
MAURICE ANDERSON
LASSEN COUNTY CAO

Approved as to form:  _____
Lassen County Counsel