



LASSEN COUNTY

Health and Social Services Department

- HSS Administration**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8128
- Public Guardian/Administrator**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8337
- Housing & Grants**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8309
- Behavioral Health**
555 Hospital Lane
Susanville, CA 96130
(530) 251 - 8108
- Public Health**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8183
- Community Social Services**
1400 Chestnut Street, Ste A
Susanville, CA 96130
LassenWORKS
1616 Chestnut Street
Susanville, CA 96130
(530) 251 - 8152
Child & Family Services
1600 Chestnut Street
Susanville, CA 96130
(530) 251 - 8277
Adult Services
1400 Chestnut Street, Ste B
Susanville, CA 96130
(530) 251 - 8158
Family Solutions/Wraparound
1400 Chestnut Street, Ste C
Susanville, California 96130
(530) 251 - 8340

Date: April, 14, 2026

To: Gary Bridges, Chairman
Lassen County Board of Supervisors

From: Jayson Vial, Agency Director
Lassen County Health and Social Services

Subject: Lease Agreement between Lassen County and LEAF Capital Funding, LLC, in the amount of \$9,450 for the term of March 2026 through March 2031 for a replacement Kyocera 408ci OMNIA copier machine through Forest Office Equipment.

Background:

Lassen County Community Social Services respectfully requests your consideration and approval of a lease agreement between Lassen County and LEAD Capital Funding, LLC, for the acquisition of a Kyocera 408ci OMNIA copier.

This lease agreement will allow the County to replace an outdated copier that is no longer operating efficiently and is increasingly costly to maintain. The new Kyocera 408ci OMNIA copier will provide improved reliability, enhanced functionality, and greater efficiency to support daily departmental operations.

Fiscal Impact:

This Agreement will be paid from the Community Social Services Fund/Budgets No.120/0853.

Action Requested:

- 1) Approve the Lease Agreement with LEAF Capital Funding, LLC; and 2) Authorize the County Administrative Officer or Designee to execute the Agreement.

Mailing Address:
PO Box 1180
Susanville, California 96130



LEASE AGREEMENT

1720A Crete Street, Moberly, MO 65270
Phone: 800-662-3759, Fax: 800-426-2626

LESSEE LEGAL NAME: County of Lassen dba Lassen County Child & Family Services
Telephone No: 5302518260

Billing Address: 1600 Chestnut St, Susanville, CA 96130
Equipment Location (if other than Billing Address): 1600 Chestnut St, Susanville, CA 96130

EQUIPMENT DESCRIPTION: (indicate quantity, new or used and include make, model, serial # and all attachments - see below and/or attached Schedule A)

Table with 5 columns: Unit Quantity, Description of Equipment Leased, Make and Type, Model Number, Serial Number. Row 1: 1, OMNIA Purchase Contract# R241203, Kyocera 408ci, 408ci, [blank]

Table with 2 main columns: BASE TERM IN MONTHS (63), TOTAL NUMBER OF LEASE PAYMENTS (63 @ \$150.00), END OF LEASE PURCHASE OPTION (X Fair market value, plus taxes), and a table of fees: (a) Advance Payment: \$0.00, (b) Security Deposit: \$0.00, (c) Documentation Fee: \$95.00, Total due a + b + c =: \$95.00

**If more than one lease payment is required as an Advance Payment, the balance will be applied to lease payments in inverse order, starting with the last lease payment. Your obligation to pay all amounts and perform all other obligations is non-cancellable, absolute, unconditional and not subject to abatement, set-off or defense.

In this agreement ("Lease"), "we," "our," and "us" refers to LEAF Capital Funding, LLC as Lessor and "you" and "your" refer to the Lessee. You agree to lease the Equipment upon the following terms and conditions:

- 1. LEASE PAYMENTS AND TERM: The Lease is enforceable on you upon your execution. The term of the Lease shall commence on the date the Equipment is delivered to you ("Lease Commencement Date").
2. DELIVERY, ACCEPTANCE, USE AND REPAIR: You are responsible for Equipment delivery and installation.
3. INDEMNIFICATION: You agree to indemnify, defend and hold us harmless from and against any losses, damages, penalties, claims and suits, including attorneys' fees and expenses related to the ordering, manufacture, installation, ownership, condition, use, lease, possession, delivery or return of Equipment.
4. LEASE EXPIRATION, RENEWAL: Unless you notify us at least 90 days prior to the expiration of the Lease of your election to return or purchase the Equipment, this Lease will renew on a month-to-month basis at the same monthly Lease Payment until you either exercise the purchase option or provide us with at least 90 days notice and return the Equipment.
5. LATE FEES AND CHARGES: If any amount is not paid within three (3) days of when due, you agree to pay us a late charge equal to the lesser of 10% of the amount past due or the maximum legal amount.
6. NO WARRANTY: We do not manufacture the Equipment and you have selected the Equipment and the supplier. WE MAKE NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING THOSE OF MERCHANTABILITY OR FITNESS FOR A PURPOSE AND ARE NOT RESPONSIBLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES.
7. INSURANCE, RISK OF LOSS: You bear all risk of loss or damage to the Equipment from its order until it is returned in the required condition or purchased by you ("Risk Period").
8. OWNERSHIP AND TAXES: We own the Equipment (excluding licensed software). If you are deemed to own it, you grant us a security interest in the Equipment.
9. DEFAULT: If you or any guarantor do not pay us any amount within ten (10) days of its due date, or breach any terms of this Lease, any guaranty or any license relating to the Equipment, you will be in default.
10. ASSIGNMENT: You have no right to sell or assign the Equipment or Lease.
11. ARTICLE 2A: You agree this Lease is a "finance lease" as defined in Article 2A of the Uniform Commercial Code.
12. CREDIT INFORMATION: You authorize us or any of our affiliates to obtain credit bureau reports, and make other credit inquiries that we deem necessary.
13. CHOICE OF LAW: THIS LEASE WILL BE GOVERNED BY PENNSYLVANIA LAW. YOU CONSENT TO JURISDICTION IN THE STATE OR FEDERAL COURTS IN PENNSYLVANIA AND WAIVE ANY RIGHT TO A TRIAL BY JURY.
14. MISCELLANEOUS: This Lease is the parties' entire agreement and can be amended only in writing signed by both parties.

ACCEPTED BY LESSEE: County of Lassen dba Lassen County Child & Family Services
Print Name: _____ Title: _____
X _____ E-Mail Address: jvial@co.lassen.ca.us Date: _____
Lessee Authorized Signature Tax ID Number: 946000517

PERSONAL GUARANTY: Undersigned guarantees that Lessee will make all payments and perform all other obligations under the Lease when due. Undersigned agrees that this is a guaranty of payment and not of collection, and that we can proceed directly against undersigned without first proceeding against Lessee or the Equipment. Undersigned also waives all suretyship defenses and notification if the Lessee is in default and consents to any extensions or modifications granted to Lessee. Undersigned will pay us all expenses including attorney fees and court costs in enforcing our rights against undersigned or Lessee. If more than one person signs this guaranty, each agrees that his/her liability is joint and several. Undersigned authorizes us and our affiliates to obtain credit bureau reports and make inquiries regarding undersigned's personal credit. You consent to jurisdiction in the State or Federal courts in Pennsylvania and expressly waive any right to a trial by jury.

SIGNED X _____ Print Name: _____ E-Mail Address: _____

Accepted by: LEAF Capital Funding, LLC By: _____ Title: _____ Date: _____ Lassen County Counsel



State and Local Government Addendum

Reference: **Application No. 979931**

This State and Local Government Addendum (this "Addendum") is made part of the Agreement related to the above referenced application number ("Agreement") between **LEAF Capital Funding, LLC** ("we" "us" and "ours") and **County of Lassen dba Lassen County Child & Family S** ("you" and "your"). Capitalized terms used but not defined will have the meaning given to them in the Agreement. If there is any conflict between the terms of this Addendum and the terms of the Agreement, the terms of this Addendum will control and prevail. The parties hereby agree as follows:

1. Funding Intent. You reasonably believe that funds can be obtained sufficient to make all Payments set forth in the Agreement and any other amounts owed during the term of the Agreement. You agree that your chief executive or administrative officer (or your administrative office that has the responsibility of preparing the budget submitted to your governing body, as applicable) will provide for funding for such payments in your annual budget request submitted to your governing body. You covenant that you will do all things lawfully within your power to obtain, maintain and properly request and pursue funds from which the Payments may be made, including making provisions for such payments to the extent necessary in each budget submitted for the purpose of obtaining funding, using your best efforts to have such portion of the budget approved and exhausting all available administrative reviews and appeals in the event such portion of the budget is not approved. If your governing body chooses not to appropriate funds for such payments, you agree that your governing body will evidence such nonappropriation by omitting funds for such payments due during the applicable fiscal period from the budget that it adopts. You and we agree that your obligation to make payments under the Agreement will be your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in the Agreement will be interpreted as a pledge of your general tax revenues, funds or moneys.

2. Nonappropriation of Funds. If (a) sufficient funds are not appropriated and budgeted by your governing body in any fiscal period for Payments set forth in the Agreement or any other amounts owed to us and (b) you have exhausted all funds legally available for such payments due under the Agreement (together, a "Non-Appropriation Event"), then you will give us not less than ninety (90) days written notice (a "Termination Notice") and the Agreement will terminate as of the last day of your fiscal period for which funds for such payments are available ("Termination Date"). Such termination is without any expense or penalty, except for the portions of such payments and those expenses associated with your return of the Equipment in accordance with the Agreement for which funds have been budgeted or appropriated or are otherwise legally available. You agree that, to the extent permitted by law, you will not terminate the Agreement if any funds are appropriated by you or to you for the acquisition or use of equipment or services performing functions similar to the Equipment during your fiscal period in which such termination would occur. You shall (i) on or before the Termination Date, return the Equipment in accordance with the return requirements set forth in the Agreement, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to us, upon our request, an opinion of your counsel (addressed to us) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay us all sums payable to us under the Agreement up to and including the Termination Date. You acknowledge and agree that, in the event of the termination of the Agreement and the return of the Equipment as provided for herein, you shall have no interest whatsoever in the Equipment or proceeds thereof and we shall be entitled to retain for our own account the proceeds resulting from any disposition or releasing of the Equipment along with any advance rentals, security deposits or other sums previously paid by you pursuant to the terms of the Agreement.

3. Authority and Authorization. You represent and agree that: (a) you are a state or a political subdivision or agency of a state; (b) the entering into and performance of the Agreement is authorized under your state laws and Constitution and does not violate or contradict any judgment, law, order, or regulation, or cause any default under any agreement to which you are party; (c) you have complied with all bidding requirements and, where necessary, have properly presented the Agreement for approval and adoption as a valid obligation on your part; and (d) you have sufficient appropriated funds or other moneys available to pay all amounts due under the Agreement for your current fiscal period. Upon our request, you agree to provide us with an opinion of counsel as to clauses (a) through (d) above, an incumbency certificate, and other documents that we request, with all such documents being in a form satisfactory to us.

4. **Government Use.** You agree that (a) you will comply with all information reporting requirements of the Internal Revenue Code of 1986, as amended, including but not limited to the execution and delivery to us of information statements requested by us, and (b) the use of the Equipment is essential for your proper, efficient and economic operation, you will be the only entity to use the Equipment during the term of the Agreement and you will use the Equipment only for your governmental purposes. Upon our request you will provide us with an essential use letter in a form satisfactory to us as to clause (b) above.

5. **Insurance.** You agree to provide and maintain at your own expense (a) property insurance against the loss, theft, destruction of, or damage to, the Equipment for its full replacement value, naming us as loss payee, and (b) public liability and third party property insurance, naming us as an additional insured. You will give us certificates or other evidence of such insurance on the Equipment at such times as we request. All insurance obtained from a third party insurer will be in a form, amount and with companies acceptable to us, and will provide that we will be given 30 days' advance notice of any cancellation or material change of such insurance. If you do not provide us with proof of such insurance, we may secure insurance on the Equipment to cover our interests (and only our interests). If we obtain such insurance, you will pay us an additional amount for the cost of such insurance and an administrative fee, the cost of which may be more than the cost to obtain your own insurance and on which we may make a profit.

6. **Indemnification.** With respect to any claims, actions, or suits that are made against us as a result of your actions, omissions, negligence or willful misconduct ("**Claims**"), to the extent permitted by law, you agree to reimburse us for, and if we request, defend us against, any such Claims.

7. **Choice of Law.** Regardless of any conflicting provision in the Agreement, **THE AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE IN WHICH YOU ARE LOCATED.**

8. This Addendum supplements and amends the Agreement only to the extent and in the manner set forth, and in all other respects, the Agreement will remain in full force and effect.

IN WITNESS WHEREOF the parties hereto, by their authorized signatories, have executed this Addendum at the date set forth below their respective signatures.

CUSTOMER: County of Lassen dba Lassen County Child & Family Services	LEAF CAPITAL FUNDING, LLC
By: _____ Print Name: _____ Title: _____ Date: _____	By: _____ Print Name: _____ Title: _____ Date: _____

Approved as to Form

MAR 24 2026

 Lassen County Counsel



FOREST OFFICE EQUIPMENT

720 Main Street ~ Susanville, CA 9613
(530) 257-4330 ~ Fax (530) 257-7994



KYOCERA 408ci



Proposed To:

Lassen County Child & Family Services

- 42 Pages Per Minute at 1200 dpi printing
- 7" Color Touchscreen Control Panel
- 100 Sheet Dual Scan Document Feeder
- Up to 120 Scans to PC & E-mail Per Minute, Scan To And Print From USB Flash Drive, google Drive, Drop Box and more
- 2 x 500 Sheet Paper Trays (Adjustable up to legal size)
- Copier Stand & Storage
- 3,000 Sheet Finisher, Punch and staple
- 150 Sheet MP Tray Handles Up To 110 LB. Card Stock, Envelopes, Transparencies, Labels & More
- Software programs for Archiving & Scanning,
- Print from any mobile device, Phone, Tablet ect.



OMNIA[®]

PARTNERS
Pre-Bid Contract Pricing
Contract # R241203

Financial Options

63 FMV Lease = \$150.00 per month
Plus Taxes

Maintenance Contract:

Color prints are .08 and Black is .01
This will cover all toner, Parts, Labor & Warranties.
(Please see attached Maintenance contract)
Same as current contract



Neil ReBell
OWNER - SALES

Susanville **530.257.4330**
Reno **775.451.9295**
Cell **530.310.0001**
Fax **530.257.7994**

SALES@FORESTOFFICE.COM
WWW.FORESTOFFICE.COM




KYOCERA
Document Solutions
AUTHORIZED DEALER

For that moving target called business growth.

Keep building your business with the compact and versatile TASKalfa 508ci Series. Ideal for small to mid-size businesses, these dynamic multifunction printers grow with you as your needs evolve. You'll appreciate the intuitive 7" Color Touch Screen with tablet-like functionality that makes it easy to find features and interact with business apps. No matter what your needs are and how they change, these intelligent systems have the power to pivot as quickly as you do.



TASKalfa 508ci Series 
Up to 52 Pages per Minute
Professional Finishing Options
HyPAS-enabled for Solutions & Apps
KYOCERA Net Manager

TASKalfa 508ci / 408ci
TASKalfa 358ci / 308ci

The TASKalfa 508ci / 408ci / 358ci / 308ci Options



Only available for the TASKalfa 508ci / 408ci / 358ci models
Available on all TASKalfa 508ci / 408ci / 358ci / 308ci models

¹ Requires AK-5100

² Requires PF-5120

General Specifications



TASKalfa 508ci

Pages Per Minute: Color and Black — Letter: 52 ppm, Legal: 42 ppm,

Warm Up Time: 24 Seconds or Less (Power On)

First Page Out:

Copy: 5.3 Seconds or Less Black, 6.2 Seconds or Less Color

Print: 5.4 Seconds or Less Black, 6.4 Seconds or Less Color

Typical Electricity Consumption (TEC): 120V: 0.71 kWh/week; 220V: 0.67 kWh/week

Weight: 109 lbs (excludes Optional Document Processor)

Maximum Monthly Duty Cycle: 150,000 Pages per Month

Dimensions: 21.65" W x 21.65" D x 24.13" H

TASKalfa 408ci

Pages Per Minute: Color and Black — Letter: 42 ppm, Legal: 34 ppm,

Warm Up Time: 24 Seconds or Less (Power On)

First Page Out:

Copy: 5.8 Seconds or Less Black, 6.9 Seconds or Less Color

Print: 5.4 Seconds or Less Black, 6.4 Seconds or Less Color

Typical Electricity Consumption (TEC): 120V: 0.59 kWh/week; 220V: 0.55 kWh/week

Weight: 109 lbs (excludes Optional Document Processor)

Maximum Monthly Duty Cycle: 150,000 Pages per Month

Dimensions: 21.65" W x 21.65" D x 24.13" H

TASKalfa 358ci

Pages Per Minute: Color and Black — Letter: 37 ppm, Legal: 30 ppm,

Warm Up Time: 24 Seconds or Less (Power On)

First Page Out:

Copy: 5.9 Seconds or Less Black, 7.3 Seconds or Less Color

Print: 5.5 Seconds or Less Black, 6.5 Seconds or Less Color

Typical Electricity Consumption (TEC): 120V: 1.86 kWh/week; 220V: 1.66 kWh/week

Weight: 104.5 lbs (excludes Optional Document Processor)

Maximum Monthly Duty Cycle: 100,000 Pages per Month

Dimensions: 21.65" W x 19.96" D x 29.13" H

TASKalfa 308ci

Pages Per Minute: Color and Black — Letter: 32 ppm, Legal: 26 ppm,

Warm Up Time: 20 Seconds or Less (Power On)

First Page Out:

Copy: 6.4 Seconds or Less Black, 7.8 Seconds or Less Color

Print: 7.0 Seconds or Less Black, 8.0 Seconds or Less Color

Typical Electricity Consumption (TEC): 120V: 1.55 kWh/week; 220V: 1.43 kWh/week

Weight: 109.3 lbs (includes Standard RADF)

Maximum Monthly Duty Cycle: 100,000 Pages per Month

Dimensions: 21.65" W x 19.96" D x 29" H (includes RADF)

Specifications

Basic Specifications

Configuration: Color Multifunctional System — Print/Scan/Copy/Optional Fax

Duplex: Standard Stackless Duplex Supports Statement to Legal (5.5" x 8.5" — 8.5" x 14"), 16 lb Bond — 120 lb Index (60 — 220gsm)

Display:

New 7" 800 x 480 dot Color Touch Screen Control Panel¹
7" Color Touch Screen Control Panel²

Resolution: 600 x 600 dpi; 1200 x 1200 dpi
(At reduced speed)

Memory: 4GB Standard¹ / 1.5GB Standard
(3GB Maximum)²

Hard Disk Drive: 320GB HDD Standard¹
Optional 32GB (HD-6) or 128GB (HD-7) SSD²

Standard Output Tray:

Statement - Legal: 500 sheets; up to 8.5" x 48" Banner
Single Sheet¹ / Statement - Legal 500 Sheets²

Electrical Requirements: 120V, 60Hz, 8.5A, 8.9A, 10.2A,
10.5A; 220-240V, 50Hz, 5.4A

Dimensions: 21.65" W x 19.96" D x 29.13" H (includes RADF)

Print Specifications

Standard Controller: Freescale QorIQ T1024 / 1.0GHz¹
Main: SoC (PPC465S) 1GHz²

PDLs / Emulations: PRESCRIBE, PCL6 (PCL-XL / PCL5c),
KPDLL3 (PS3), XPS, OPEN XPS

Optional (UG-34): IBM ProPrinter, Line Printer, LQ-850

Print Resolution: Up to 1200 x 1200 dpi (At reduced speed)

Interfaces: Standard: 10/100/1000BaseTX, Hi-Speed USB
2.0, 3 USB Host Interfaces (2 USB Host Interfaces for the
308ci), 2 Expansion Slots

Scan Specifications

Scan Speeds (mono/color) A4,LTR @ 300 dpi:

DP-5100³: Simplex: 60, 62 ipm BW / 60, 62 ipm Color;

Duplex: 26, 27 ipm BW / 26, 27 ipm Color

DP-5120¹: Simplex: 60, 62 ipm BW / 60, 62 ipm Color;

Duplex: 120, 124 ipm BW / 120, 124 ipm Color

DP-5130¹: Simplex: 85, 87 ipm BW / 65, 67 ipm Color;

Duplex: 170, 174 ipm BW / 130, 134 ipm Color

Copy Specifications

Job Management: 1,000 Department Codes¹ /
100 Department Codes²

Optional Document Processors²

Type / Capacity:

DP-5100³: Reversing Automatic Document Processor / 75
Sheets

DP-5120¹: Dual Scan Document Processor / 100 Sheets

DP-5130¹: Dual Scan Document Processor / 270 Sheets

Acceptable Originals:

5.5" x 8.5" — 8.5" x 74.8" (1900mm)¹

5.5" x 8.5" — 8.5" x 36" (915mm)²

Acceptable Weights:

DP-5100³:

Simplex: 13 — 32 lb Bond (50 — 120gsm);

Duplex: 13 — 32 lb Bond (50 — 120gsm)

DP-5120¹:

Simplex: 13 — 32 lb Bond (50 — 120gsm);

Duplex: 13 — 32 lb Bond (50 — 120gsm)

DP-5130¹:

Simplex: 13 — 32 lb Bond (50 — 120gsm);

Duplex: 13 — 32 lb Bond (50 — 120gsm)

Optional Fax Processors

Fax Type: Fax System 10(X)¹ / Fax System 11²

Fax Memory: Standard 170 MB (No scalability: Maximum
170 MB)¹ / 3.5 MB²

Optional 1,000 Sheet Finisher DF-5110^{1,5,6}

Stack / Staple Capacity:

Main Tray: 1,000 Sheets (up to 80gsm) / 50 Sheets
(up to 24 lb Bond [90gsm])

Paper Size: 5.5" x 8.5" — 8.5" x 14"

Paper Weight: 16 lb Bond — 120 lb Index (60 — 220gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left,
Center Bind

Optional Punch: PH-5100 2 and 3 Hole Punch Unit,
Supports 5.5" x 8.5" — 8.5" x 14"; 16 lb Bond — 120 lb Index
(60 — 220gsm)

Dimensions: 23.27" W x 20.35" D x 39.58" H

Optional 3,200 Sheet Finisher DF-5120^{1,5,6}

Stack / Staple Capacity: Main Tray (A): 3,000 Sheets; Sub
Tray (B): 200 Sheets / 50 Sheets

Paper Size: 5.5" x 8.5" — 8.5" x 14"

Paper Weight: 16 lb Bond — 120 lb Index (60 — 220gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left,
Center Bind

Standard Punch: PH-5100 2 and 3 Hole Punch Unit,
Supports 5.5" x 8.5" — 8.5" x 14"; 16 lb Bond — 120 lb Index
(60 — 220gsm)

Dimensions: 25.59" W x 20.94" D x 42.35" H

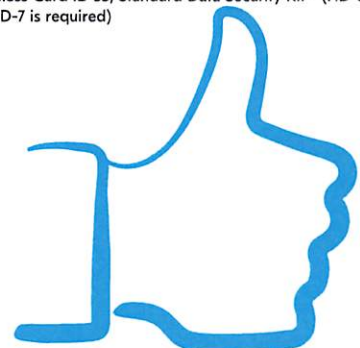
Additional Options

Common for 508ci / 408ci / 358ci / 308ci:

Job Separator3 (JS-5100), Job Separator2 (JS-5100),
Scan Extension Kit (A) for Searchable PDF/OCR,
Bridge Unit Attachment Kit (AK-5100), ThinPrint (UG-33),
Document Tray (DT-5100), Card Authentication Kit (B),
5 Bin Mailbox (MT-5100), Card Reader Holder (11),
Wireless Card IB-50, Wireless Card IB-51

Only available for 508ci/408ci/358ci
Internet Fax Kit (A), Emulation (UG-34), Key Counter,
Key Counter Attachment Kit

Only available for 308ci:
SD Card4 (16 or 32GB), Scan Extension Kit,
Wireless Card IB-35, Standard Data Security Kit - (HD-6
or HD-7 is required)





The TASKalfa 508ci Series are compact, highly scalable, multifunction systems that streamline your document processing. A host of intelligent features boost productivity, from robust paper handling and advanced finishing to a standard security kit.

Additional Specifications

Security Specifications

Standard: Local Authentication, Network Authentication, IPsec, SNMPv3, IEEE802.1x, IPP over SSL/TLS, HTTPS, FTP over SSL/TLS, SMTP over SSL/TLS, POP3 over SSL/TLS, Enhanced WSD over SSL/TLS, LDAP over SSL/TLS

Data Security Function: HDD Overwrite Mode, HDD Data Encryption

Print Specifications

Fonts: 136 KPDL3, 93 PCL6, 8 Windows Vista, 1 Bitmap

OS Compatibility: Windows: 7/8/8.1/10/Server 2008/Server 2008 R2/Server 2012/Server 2012 R2/Server 2016/Server 2019

Mac: OS Compatibility: Mac OS 10.9 and later, AirPrint Enabled

Mobile Printing: Apple AirPrint®, Google Cloud Print™, Mopria®, KYOCERA Mobile Print
Optional: 10/100/1000BaseTX (IB-50 for Dual NIC);
Optional: IEEE 802.11 b/g/n (IB-51 for Wireless LAN Interface)
IEEE 802.11 b/g/n (IB-35 for Wireless LAN Interface)² Comes standard with IB-35¹

Network Print and Supported Protocols: TCP/IP, IPv4, IPv6; HTTP, LPD, FTP, IPP, RawPort, LLTD, SNMP, DHCP, SMTP, POP3, DNS, SNMPv1/v2, WSD Scan/Print

Drivers: KX Driver, PCL Mini Driver, KPDL Mini Driver, KX Driver for XPS, Network Fax Driver, TWAIN Driver, WIA Driver, PPD for MAC, PPD for Linux

Utilities: KYOCERA Net Manager, KYOCERA Net Viewer, KYOCERA Capture Manager, Command Center RX

Paper Supply

Standard Paper Sources: Single 500 Sheet Tray, 100 Sheet MPT

Optional Paper Sources: 500 Sheet Tray (PF-5120), Dual 500 Sheet Trays (PF-5130)⁴; 2,000 Sheet Large Capacity Tray (PF-5140)⁴

Paper Capacity: Standard: 600 Sheets; Maximum: 3,100 Sheets

Paper Size:
Tray 1 – PF-5120 and PF-5130: 5.5" x 8.5" – 8.5" x 14" (Statement to Legal); PF-5140: 8.5" x 11" (Multiple Sheets)
MPT: 5.5" x 8.5" – 8.5" x 14" (up to 1220mm/ up to 48inch Single Sheet¹ / up to 356mm Multiple Sheets²)

Paper Weight: Trays/MPT: 16 lb Bond – 120 lb index (60 – 220gsm)

Input Materials: Standard/Optional Drawer: Plain Paper, Bond Paper, Recycled Paper, Envelopes; MPT: Plain Paper, Bond Paper, Recycled Paper, Cardstock, Transparencies, Labels, Envelopes

Scan Specifications

File Formats: TIFF (MMR compression), PDF (MMR compression), PDF (high compression), OpenXPS, XPS, JPEG

PDF Extension: Searchable PDF (OCR) Option

Connectivity / Supported Protocols: 10/100/1000BaseTX, TCP/IP, Hi-Speed USB 2.0

Scanning Functions: Scan to Folder (SMB), Scan to e-Mail, Scan to FTP, Scan to FTP over SSL, Scan to USB, WSD Scan, TWAIN Scan

Original Size: Through DP: Statement to Banner (5.5" x 8.5" – 8.5" x 72 inch)

Glass: Statement to Legal (5.5" x 8.5" – 8.5" x 14 inch)

Copy Specifications

Copy Resolution: 600 x 600 dpi

Image Mode: Text, Photo, Text/Photo, Graphic/Map

Continuous Copy: 1 – 9999¹, 1 – 999² / Auto Reset to 1

Additional Features: Auto Magnification, Auto Paper Select, Auto Start, Auto Drawer Change, Interrupt Copy

Magnification / Zoom: Full Size, 5 Reduction¹, 7 Reduction², 5 Enlargement Preset Ratios, 25-400% in 1% step increments

Document Box: Custom Box, Job Box, Removable Memory Box, Fax Box (with optional Fax System)

Optional Fax Specifications

Compatibility / Data Compression: Super G3 Fax / MMR, MR, MH, JBIG

Transmission Speed / Modem Speed: Less than 3 seconds / 33.6 Kbps

Driver: Network Fax Driver

Fax Functions: Network fax, duplex transmission and reception, encrypted transmission and reception, polling transmission and reception, broadcast

Output & Finishing Options

Optional 300 Sheet Internal Finisher DF-5100⁵

Stack / Staple Capacity: 300 Sheets / 50 Sheets (up to 21 lb Bond [80gsm])

Paper Size: 5.5" x 8.5" – 8.5" x 14"

Paper Weight: 16 lb Bond – 120 lb Index (60 – 220gsm)

Edge Staple Position: 3 Positions: Front 1 staple, Edge 1 staple, Face 2 staple

Dimensions: 19.13" W x 15.55" D x 6.22" H

¹ Only available for the TASKalfa 508ci / 408ci / 358ci model

² Only available for the TASKalfa 308ci model

³ Comes standard on the TASKalfa 308ci model

⁴ Requires PF-5120

⁵ Only 1 output option can be installed

⁶ Requires Bridge Unit Attachment Kit (AK-5100)

⁷ Only 1 Document Processor can be installed



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KYOCERA Document Solutions America, Inc.

**Most Reliable Color Copier MFP Brand
2018–2021**



KYOCERA, chosen by Buyers Lab analysts as Most Reliable Color Copier MFP Brand, has an extensive line of color devices that offer...

- Excellent reliability, with tested devices completing testing with a misfeed rate of 1 per every 133,929 impressions
- Minimal downtime, as evidenced by the tested devices completing 1,875,000 impressions with no service interruptions

In an office environment, printer and MFP reliability is, and should be, the top concern for business users, since a reliable device helps minimize downtime, resulting in improved worker productivity. As such, Buyers Lab's exhaustive durability testing offers a key benchmark for buyers when making a document imaging equipment purchase decision. To determine the vendors whose product lines stand out above the rest, our highly experienced analyst team has compiled and reviewed performance statistics for every major OEM that submitted devices for laboratory testing from 2012 to 2018.

Kyocera's A3 color copiers have always garnered high scores from the Buyers Lab analyst team for excellent color output, fast speeds, and low cost of ownership. However, without a doubt, outstanding reliability is one key facet built into every Kyocera device we've tested over the years.

"In our lab testing over the past five years, every single one of Kyocera's color copiers demonstrated excellent reliability, with every device scoring 10 out of 10," noted George Mikolay, Associate Director of Copiers/Production for Keypoint Intelligence - Buyers Lab. "In the business world, time is money, and if a device has a jam or is down for service, that is lost productivity. With a misfeed rate that is among the lowest in class and zero service interventions required over more than 1.8 million impressions, Kyocera



is a brand users can count on when they need a robust and reliable color copier to keep their team productive.”

Congratulations to KYOCERA on being named Buyers Lab’s Most Reliable Color Copier MFP Brand!

About Keypoint Intelligence - Buyers Lab

Keypoint Intelligence is a one-stop shop for the digital imaging industry. With our unparalleled tools and unmatched depth of knowledge, we cut through the noise of data to offer clients the unbiased insights and responsive tools they need in those mission-critical moments that define their products and empower their sales.

For over 50 years, Buyers Lab has been the global document imaging industry’s resource for unbiased and reliable information, test data, and competitive selling tools. What started out as a consumer-based publication about office equipment has become an all-encompassing industry resource. Buyers Lab evolves in tandem with the ever-changing landscape of document imaging solutions, constantly updating our methods, expanding our offerings, and tracking cutting-edge developments.

About Buyers Lab Reliability Awards

As the leading independent authority on document imaging, Buyers Lab performs the most intensive durability testing in the industry, making a Buyers Lab Reliability award quite a distinctive honor presented only once every three years. Buyers Lab’s team of analysts evaluates test data from both the US and UK to determine the winners based on business-critical factors, including total tested impressions, number of misfeeds, and service interruptions.

KEYPOINT INTELLIGENCE - BUYERS LAB • North America • Europe • Asia

Gerry Stoia, CEO

Deanna Flanick, CRO

Patrick Albus, CFO

Randy Dazo, Group Director,
Office Services Technology
Randy.Dazo@keypointintelligence.com

Jamie Bsales, Director,
Solutions Analysis
Jamie.Bsales@keypointintelligence.com

George Mikolay, Associate Director,
Copiers/Production
George.Mikolay@keypointintelligence.com

Marlene Orr, Director,
Printer & MFP Analysis
Marlene.Orr@keypointintelligence.com

Carl Schell, Managing Editor
Carl.Schell@keypointintelligence.com

U.S. ANALYSTS

Kris Alvarez, Editor
Kris.Alvarez@keypointintelligence.com

Felicia Heiney, Editor
Felicia.Heiney@keypointintelligence.com

Lee Davis, Editor,
Scanner/Software Evaluation
Lee.Davis@keypointintelligence.com

Kaitlin Shaw, Editor,
Printer & MFP Evaluation
Kaitlin.Shaw@keypointintelligence.com

EUROPEAN ANALYSTS

Priya Gohil, Senior Editor
Priya.Gohil@keypointintelligence.com

Simon Plumtree, Senior Editor
Simon.Plumtree@keypointintelligence.com

Andrew Unsworth, Editor,
Software Evaluation
Andrew.Unsworth@keypointintelligence.com

LABORATORY

Pete Emory, Director, U.S./Asia
Research & Lab Services

David Sweetnam, Director, EMEA/
Asia Research & Lab Services

COMMERCIAL

Mike Fergus
Vice President of Marketing &
Product Development

Gerry O'Rourke
International Commercial Director





FOREST OFFICE EQUIPMENT



720 Main Street ~ Susanville, CA 96130
(530) 257-4330 ~ Fax (530) 257-7994
Email: sales@forestoffice.com

Maintenance Agreement

CUSTOMER NAME Lassen County Child and Family Services

BILLING ADDRESS 1600 Chestnut Rd, Susanville, CA 96130

1. **PRODUCTS.** The term “Products” shall refer collectively to the Equipment (including Options and Accessories), Software and Supplies ordered under this Agreement. You represent that the Products will not be used primarily for personal, household or family purposes.
2. **INSTALLATION DATE.** The “Installation Date” which governs *when* certain terms and conditions become effective, is defined as follows: For Equipment installed by Forest Office Equipment, the Installation Date will be the date Forest Office Equipment determines the Equipment to be operating satisfactorily as demonstrated by successful completion of diagnostic routines, or upon your written request relative to purchased Equipment or Leased Equipment, the delivery date of such Equipment.
3. **PAYMENT.** Invoices are payable upon receipt. You shall pay Forest Office Equipment all applicable state and local taxes. These taxes include, but are not limited to, sales and use, rental, excise, gross receipts and occupational or privileged taxes. Exemption from tax payment will be allowed upon presentation of applicable state and/or local proof of exemption.
4. **BASIC SERVICES.** This Section describes the basic services provided by Forest Office Equipment for Purchased Equipment covered under an express warranty and for Rental Equipment and Leased Equipment (“Basic Services”).
 - A. **REPAIRS AND PARTS.** Forest Office Equipment will make all necessary adjustments and repairs to keep the Equipment in good working order. Parts required for repair may be recovered or reprocessed, and replaced parts will become the property of Forest Office Equipment at its option. Any developer used in the Equipment may be installed and removed only by Forest Office Equipment and, upon removal, will become Forest Office Equipment property.
 - B. **HOURS EXCLUSIONS AND RELEASES.** Basic Services will be provided during Forest Office Equipment’s established service availability hours (M-F, 9-5), and only within areas opened for repair service within the United States and its territories and possessions. Excluded from Basic Services are repairs ~ caused other than by normal wear and tear or by defects in material or workmanship.
 - C. **INSTALLATION SITE AND ACCESS.** The Equipment installation site must at all times conform to Kyoceras published space, electrical, and environmental requirements. You will provide, at no charge to Forest Office Equipment, access to the Equipment and to a telephone, and adequate storage space for a reasonable quantity of replacement parts.

D. ALTERATIONS AND SAFETY. If you make an alteration, attach a device, or utilize a, supply item that in Forest Office Equipments judgment, increases the cost of Basic Services, Forest Office Equipment will either propose an additional service charge, or request that the Equipment be returned to its standard configuration or that use of the supply item be discontinued. You must either accept the proposal or comply with the request within 5 days. If Forest Office Equipment believes that an alteration, attachment or supply item affects the safety of Forest Office Equipment personnel or Equipment users, Forest Office Equipment will notify you of the problem and may withhold Basic Services until the problem is remedied.

E. REMEDY (LEASED EQUIPMENT) If Forest Office Equipment is unable to maintain Equipment in good working order under the conditions described above, Forest Office Equipment will, as your exclusive remedy, replace the Equipment with either an identical product or another product that provides equal or greater capabilities at the Option of Forest Office Equipment. If you originally purchased the Equipment, the replacement product will become your property, and the original purchased Equipment Forest Office Equipment's property, free and clear of all non-Forest Office Equipment liens, security interests or encumbrances.

F. REMEDY (CUSTOMER OWNED EQUIPMENT) If customer decides to permanently take machine out of service, notification of thirty days must be given to Forest office Equipment to come get all consumables, drum, fuser, toner, developer, ect. If machine can't be repaired then the contract is terminated.

G. METER READINGS. If applicable, you will provide accurate and timely meter readings at the end of each applicable billing period in the manner prescribed by Forest Office Equipment. Forest Office Equipment shall have access to the Equipment to monitor the meter readings. If meter readings are not received in a timely manner, Forest Office Equipment may obtain them by other means or may estimate them.

H. BREACH AND ATTORNEYS FEES. If either party fails to cure a material breach within 10 days following a written notice of breach by the other party, the other party may upon written notice either (a) terminate this Agreement or (b) suspend its performance under this Agreement. In any action to enforce this Agreement, the prevailing party shall be entitled to recover its costs and expenses, including reasonable attorney's fees.

Model Make: Kyocera **Model Number:** 408ci **Serial No.** _____ **ID#** _____

Start Count Color : 0 **Start Count Black:** 0

Agreement Start Date Date: _____ **Agreement End Date:** _____

After Agreement End Date, Contract renews as a month to month agreement

B&W Monthly Base Payment \$ 30.00 **Includes** 3,000 **Copies**

B&W Overage Charge Per Month Over 3,000 = \$.01 **Per Print**

Color Monthly Base Payment \$ 8.00 **Includes** 100 **Copies**

Color Overage Charge Per Month Over 100 = \$.08 **Per Print**

Approved as to Form

MAR 24 2026

Lassen County Counsel

Customer Signature _____

Date _____

FOE Accepted by  _____

Date _____