



LASSEN COUNTY FAIR
195 Russell Avenue
Susanville, CA 96130
Phone (530) 251-8900

Date: November 4, 2025

To: Lassen County Board of Supervisors

From: Bill Payer, Manager 

Subject: Resolution establishing Negotiation and Purchasing Authority for Entertainment for the 2026 Fair.

Action Requested:

Adopt Resolution.

Discussion:

The attached resolution will set by formal action the authorization of the Lassen County Fair Manager to negotiate and execute entertainment contracts for the 2026 Lassen County Fair at amounts above the normal contracting limit set forth for department heads and the County Administrative Officer. This action is required to comply with the Lassen County Purchasing/ Contracting Policy. No contract will be entered into without the approval of County Counsel for legal sufficiency.

Financial Impact:

Adoption of this resolution authorizes the Fair Manager to negotiate/ execute entertainment contracts not to exceed 135,000 dollars. For reference, the 2025-2026 Fair Entertainment Budget line item was set at 210,000 dollars.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF LASSEN,
STATE OF CALIFORNIA, ESTABLISHING NEGOTIATION AND PURCHASING
AUTHORITY FOR THE LASSEN COUNTY FAIR MANAGER FOR
ENTERTAINMENT EXPENSES FOR THE 2026 FAIR**

WHEREAS, the Lassen County has traditionally contracted performing artists for grandstand entertainment events for the Lassen County Fair; and

WHEREAS, the Lassen County Fair has a continuing need to contract for these entertainment expenses as it generates a large portion of the Lassen County Fair's revenue; and

WHEREAS, in 2025 the Lassen County Fair contracted both grandstand entertainers for approximately 135,000 dollars, including additional expenses, and generated ticket revenue of about 166,000 dollars; and

WHEREAS, the Lassen County purchasing policy sets limits of authority by dollar amount with the County Administrative Officer being authorized to engage in contracts up to 50,000 dollars and requiring Board approval for anything above 50,001 dollars; and

WHEREAS, performing artists cost anywhere from 15,000 to 100,000 dollars per event depending on the popularity and demand of the artist. The standard cost for the grandstand performers for previous fairs has cost between 50,000 to 75,000 before backline, food buyouts, and hotel accommodations; and

WHEREAS, entertainment contracts include terms that limit and restrict the Fair's ability to announce, advertise, or promote the Artist without approval from the artist and/or promoter, making it difficult for the Fair Manager to obtain Board level authorization to negotiate and engage in a contract with the performer without violating those provisions; and

RESOLUTION NO. _____

WHEREAS, entertainment agreements are executed in the 2025-2026 fiscal year but the payment for the services or goods provided under the contract will be made in the following fiscal year of 2026-2027; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Lassen, State of California hereby directs that:

1. The Fair Manager be able to negotiate and submit offers to performing artists over the Fair Manager and County Administrative Officer's contracting authority, as an exception to the Purchasing Policy, not to exceed 135,000 dollars.
2. The Fair Manager be able to engage in and execute a contract with performing artists over the Fair Manager and County Administrative Officer's authority, as an exception to the Purchasing Policy, not to exceed 135,000 dollars, contingent on approval from County Counsel for legal sufficiency.
3. The Lassen County Board of Supervisors shall review the need for this exception annually, for each Fair, and this resolution and exception only applies to the 2026 Fair.

This resolution was adopted on the 18th day of November 2025, at a regular meeting of the Lassen County Board of Supervisors in Susanville, California by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CHAIRMAN OF THE BOARD OF SUPERVISORS
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:
JULIE BUSTAMANTE

RESOLUTION NO. _____

Clerk of the Board

BY: _____
Michele Yderraga, Deputy Clerk of the Board

Resolution No. _____

I, MICHELE YDERRAGA, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 18th day of November, 2025.

Deputy Clerk of the Lassen County Board of Supervisors