



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, May 19, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 26-024

\*Next Ordinance in line for adoption: No. 2026-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Real Property Negotiators (Government Code Section 54956.8). Property: 205 Russell Avenue, Susanville, California (Susanville Armory); Agency negotiator: Maurice Anderson; Negotiating parties: State of California; Under negotiation: Price and terms of payment.

**B. 9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:05 a.m.: PLANNING AND BUILDING SERVICES DEPARTMENT FEE INCREASE  
PUBLIC HEARING: The proposed ordinance amends Section 3.18.020 (Planning Fees), Section 3.18.090 (Building Fees), Section 3.18.120 (Environmental Health Fees), and Section 3.18.130 (Surveyor Fees).  
FISCAL IMPACT: Increase in revenues to General Fund 100.  
ACTION REQUESTED: 1) Receive report regarding proposed fees; and 2) conduct a public hearing in accordance with Section 66016 of the Government Code; and 3) introduce the ordinance and read (or waive).

Attachments:        [C-1 PBS Fee Ord Update Packet](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: RECOGNITION AWARDS FOR MAY 2026  
SUBJECT: Recognition Awards for May, 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: The Board of Supervisors present recognition awards to: 20 Years: Mike McGarva (Sheriff's Office).
- 2                    10:00 a.m.: RETIREMENT PROCLAMATION  
SUBJECT: Retirement Plaque presentation.  
FISCAL IMPACT: None.  
ACTION REQUESTED: The Board of Supervisors adopt a Retirement Proclamation for Glenda Turnage (Health and Social Services).

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- 1**                   SUPERVISOR INGRAM  
SUBJECT: Request to designate from Discretionary Funds: \$650 to the Doyle Seniors for a new oven.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.
  
- 2**                   SUPERVISOR SCANLAN  
SUBJECT: Request to designate from Discretionary Funds: \$1,500 to the Westwood Chamber of Commerce for a town cleanup; and 2) \$1,000 to the Westwood Chamber of Commerce for the Bull Dozer Monument; and 3) \$250 to the Westwood Little League.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.

**COUNTY CLERK-RECORDER**

- 3**                   LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF MAY 12, 2026.  
SUBJECT: Meeting Minutes of May 12, 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:**     [G3](#)

**PUBLIC WORKS DEPARTMENT**

- 4 THIRD AMENDMENT TO AGREEMENT WITH ONE WORKPLACE  
SUBJECT: Public Works is contracted with One Workplace to store office furniture meant for the Historic Courthouse after renovations are completed. The amendment extends the agreement to December 31, 2027, and increases the contract amount by \$25,000, not to exceed \$75,000.  
FISCAL IMPACT: Funding is available in Public Works Fund/Budget Unit No. 154-1541.  
ACTION REQUESTED: 1) Approve third amendment to agreement with One Workplace to extend agreement to December 31, 2027, with a not to exceed amount of \$75,000; and 2) authorize the County Administrative Officer to execute the agreement; and/or 3) provide direction to staff.

Attachments: [G4](#)

#### ASSESSOR'S OFFICE

- 5 CHANGE IN THE ASSESSOR'S ALLOCATION POSITIONS FOR FISCAL YEAR 2025-2023  
SUBJECT: Request to unfund one full-time employee (FTE) Appraiser Technician position and fund one FTE Assistant Appraiser position within Fund/Budget Unit No. 100-0081.  
FISCAL IMPACT: No additional fiscal impact for the current year budget.  
ACTION REQUESTED: 1) Unfund one FTE Appraiser Technician; and 2) fund one FTE Assistant Appraiser; and/or 3) provide direction to staff.

Attachments: [G5](#)

## H. DEPARTMENT REPORTS

#### PLANNING AND BUILDING SERVICES

- 1 CODE ENFORCEMENT OFFICER JOB DESCRIPTION MODIFICATION  
SUBJECT: The Planning and Building Services Department is requesting a modification to the job description for the Code Enforcement Officer job description to create a Code Enforcement Officer III classification.  
FISCAL IMPACT: No impact to the General Fund for the 2025/2026 or 2026/2027 Fiscal Year budgets, as currently the two positions are filled at the Code Enforcement Officer I level.  
ACTION REQUESTED: 1) Approve the modification to the job description; and/or 2) provide direction to staff.

Attachments: [H-1 Code Enforcement Job Desc Modification](#)

#### BOARD OF SUPERVISORS

**2****SUPPORT OF ASSEMBLY JOINT RESOLUTION 23 REGARDING  
FORMATION OF A NEW STATE**

**SUBJECT:** Consideration and possible adoption of a resolution supporting James Gallagher's Assembly Joint Resolution 23 (AJR23), expressing legislative consent for the formation of a new state pursuant to Article IV, Section 3 of the United States Constitution.

**FISCAL IMPACT:** No fiscal impact.

**ACTION REQUESTED:** 1) Discuss and consider the proposal resolution supporting Assembly Joint Resolution 23; and 2) adopt resolution; and/or 3) provide direction to staff.

**Attachments:** [H2](#)

COUNTY ADMINISTRATIVE OFFICE

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**LASSEN COUNTY BOARD OF SUPERVISORS****PROPOSED MEETING DATES FOR 2026:****May 26, 2026 – 9:00 a.m. – Board Meeting****June 2, 2026 – No Board Meeting****June 9, 2026 – 9:00 a.m. – Board Meeting****June 16, 2026 – 9:00 a.m. – Board Meeting****June 23, 2026 – 9:00 a.m. – Board Meeting****June 30, 2026 – No Board Meeting****July 7, 2026 – No Board Meeting****July 14, 2026 – 9:00 a.m. – Board Meeting****July 21, 2026 – 9:00 a.m. – Board Meeting****July 28, 2026 – 9:00 a.m. – Board Meeting****August 4, 2026 – No Board Meeting****August 11, 2026 – 9:00 a.m. – Board Meeting****August 18, 2026 – 9:00 a.m. – Board Meeting****August 25, 2026 – 9:00 a.m. – Board Meeting****September 1, 2026 – No Board Meeting****September 8, 2026 – 9:00 a.m. – Board Meeting****September 15, 2026 – 9:00 a.m. – Board Meeting****September 22, 2026 – 9:00 a.m. – Board Meeting****September 29, 2026 – No Board Meeting****October 6, 2026 – No Board Meeting****October 13, 2026 – 9:00 a.m. – Board Meeting****October 20, 2026 – 9:00 a.m. – Board Meeting****October 27, 2026 – 9:00 a.m. – Board Meeting****November 3, 2026 – No Board Meeting****November 10, 2026 – No Board Meeting****November 17, 2026 – 9:00 a.m. – Board Meeting****November 24, 2026 – 9:00 a.m. – Board Meeting****December 1, 2026 – No Board Meeting****December 8, 2026 – 9:00 a.m. – Board Meeting****December 15, 2026 – 9:00 a.m. – Board Meeting****December 22, 2026 – 9:00 a.m. – Board Meeting****December 29, 2026 – No Board Meeting****ADJOURNMENT**