



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, March 28, 2023

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 23-013

\*Next Ordinance in line for adoption: No. 2023-02

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Liability Claim; - Claimant: Christopher Wattenburg, Claim No. TIBT-600166; Claim No. TIBX-600108, Agency claimed against: Lassen County.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

- 1                      RECOGNITION COMMITTEE  
                         SUBJECT: Recognition Committee Award Presentation for January.  
                         FISCAL IMPACT: None.  
                         ACTION REQUESTED: Present Recognition Award to: 10 Years: Mary Ellen Brown (District Attorney's Office).

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1                      LASSEN COUNTY PLANNING COMMISSION
  - a) Title 7, Chapter 3 of California Government Code; Lassen County Code Chapter 2.20
  - b) Term to Expire on March 31, 2023
    - 1) SUPERVISOR DISTRICT FIVE
      - i. Primary (Term expiring March 31, 2027. Applicants: Curtis Ellis; Jeff Askew)

Attachments:      [F1 Attach](#)

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AGRICULTURAL COMMISSIONER

- 1**                    AGRICULTURAL COMMISSIONER RECLASSIFICATIONS  
SUBJECT: Agricultural Commissioner Department Reclassifications.  
FISCAL IMPACT: Reclassifications were budgeted for and approved in the Fiscal Year 2022/2023 budget.  
ACTION REQUESTED: 1) Approve reclassification for the Agricultural Commissioner/Sealer from a DH 29 to a DH 33; and 2) approve reclassification for the Agriculture Biologist I/II from a United Public Employees of California (UPEC) 17/19 to a UPEC 23/25; and 3) approve reclassification for the Supervising Agricultural Inspector from a MM 22 to MM 26; and/or 4) provide direction to staff.

Attachments:        [G1 Attach](#)

#### HEALTH AND SOCIAL SERVICES

- 2**                    AGREEMENTS  
SUBJECT: Agreement between Lassen County Health and Social Services and Northern California Emergency Medical Services, Inc. - Local Emergency Medical Services Agency (LEMSA) Deliverables Hospital Preparedness Program (HPP).  
FISCAL IMPACT: There is no impact to the County General Fund. The Agreement with Northern California Emergency Medical Services will be paid out of Fund Budget Unit No. 110-0731.  
ACTION REQUESTED: 1) Approve Agreement with Northern California Emergency Medical Services, Inc. and 2) authorize the County Administrative Officer to execute the agreement.

Attachments:        [G2 - HSS Agreements 03.28.23](#)

- 3**                    STATE AGREEMENT  
SUBJECT: Grant Agreement # 22-10171, A01 - Awarded by The California Department of Public Health to County of Lassen for the California Oral Health Program in the amount of \$820,745.64 for the term of July 1, 2022 through June 30, 2027.  
FISCAL IMPACT: No impact to County General Fund. This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments:        [G3 - State Agreements 03.28.23](#)

#### INFORMATION SERVICES

- 4 CONTRACT AMENDMENT  
SUBJECT: Second Contract Amendment with Tyler Technologies, Inc. for additional implementation hours, project management hours and upgraded employee access module.  
FISCAL IMPACT: Total cost for amendment is \$ 104,000, \$92,000 to be expended in the current fiscal year from Fund Budget Unit No. 119-1191, which is budgeted in the Fiscal Year 2022-2023 budget.  
ACTION REQUESTED: 1) Approve contract amendment; and 2) authorize County Administrative Officer to execute the contract amendment.

Attachments: [G4 Attach](#)

#### COUNTY CLERK-RECORDER

- 5 MINUTES  
SUBJECT: Meeting Minutes of February 14, 2023.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 6 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Fish and Game Commission Meeting agenda for March 16, 2023.  
b) Lassen County Fish and Game Commission Meeting Minutes of February 16, 2023.  
c) Lassen County Planning Commission Meeting Notice of Public Hearing for April 4, 2023.

Attachments: [MISC CORR](#)

## H. DEPARTMENT REPORTS

#### BOARD OF SUPERVISORS

- 1 LASSEN COUNTY CODE  
SUBJECT: Introduction and waiving the first reading of an ordinance repealing Lassen County Code Sections 9.12.010 Firearm restrictions and 9.12.020 Bow and arrow restrictions, in the Hayden Hill - Silva Flat Game Refuge, that have been superseded by State of California Fish and Game Code Sections 10830 and 10506.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Introduce and waive the first reading; and/or 2) provide direction to staff.

Attachments: [230314 Proposed Ordinance repealing Sections 9.12.010 and 9.12.020](#)

## INFORMATION SERVICES

2

## PHONE SYSTEM PURCHASE

SUBJECT: Phone System.

FISCAL IMPACT: \$257,725.62. \$117,725.62 from Information Services Department (ISD) Capital Account Fund/Budget Unit No. 104-0322 and \$140,000.00 from Community Social Services Capital Account Fund/Budget Unit No. 120-0853. Recurring monthly telephone fees of \$805.95 to be paid from ISD Telecommunications Fund/Budget Unit No. 104-0322 and \$19,928 per year to Maverick Networks from ISD Professional Services Fund/Budget Unit No. 104-0322 for managed services for 4 years following go-live date.

ACTION REQUESTED: 1) Approve expenditure; and 2) authorize the County administrative Officer to execute purchase orders to Maverick Networks; and 3) Authorize CAO to execute agreement support agreement with Maverick Networks, Inc.; and 4) authorize County Administrative Officer/Department Head to approve contract with TPx Networks for Session Initiated Protocol (SIP) calling and long distance calling package.

Attachments:      [H2 Attach](#)

Recess as the Board of Supervisors and convene as the Big Valley Groundwater Sustainability Agency.

## BIG VALLEY GROUNDWATER SUSTAINABILITY AGENCY

3

## BIG VALLEY GROUNDWATER BASIN

SUBJECT: Submittal of the Water Year 2022 Annual Report for the Big Valley Groundwater Basin, per requirements of the Sustainable Groundwater Management Act.

FISCAL IMPACT: No known fiscal impact; reporting only.

ACTION REQUESTED: 1) Recess as the Board of Supervisors and reconvene as the GSA; and 2) receive report; and 3) adopt a resolution directing staff to submit the Water Year 2022 Annual Report for the Big Valley Groundwater Basin to the Department of Water Resources, per requirements of the Sustainable Groundwater Management Act.

Attachments:      [BoS Board Packet\\_BVGB annual report 3.28.2023](#)

Adjourn as the Big Valley Groundwater Sustainability Agency and reconvene as the Board of Supervisors.

## PUBLIC WORKS DEPARTMENT

4

**HISTORIC COURTHOUSE**

SUBJECT: Bid Award for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2022/2023 Fiscal Year Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: 1) Award the contract for "Lassen County Historic Courthouse Renovation Project - Tenant Improvements" to Ginno Construction, Inc. the lowest bidder meeting the specifications in the amount of \$5,882,748 (base bid \$5,637,197 + alternate bid item \$245,551); and 2) authorize the Director of Public Works to sign the agreement upon approval as to form by County Counsel; and 3) authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$400,000 (approximately 7%) or a total contract not-to-exceed cost of \$6,182,748.

**Attachments:**[PW Courthouse Attach](#)[230328 Courthouse Construction CAO Memo](#)

5

**MOTOR GRADER**

SUBJECT: Bid Award: Motor Grader.

FISCAL IMPACT: Funding for the purchase is budgeted in the Road Operating Budget, Fund 122-1221.

ACTION REQUESTED: Award the bid to Cashman Equipment Company, Sparks, Nevada, in the amount of \$488,413.91 for the purchase of one (1) new Caterpillar Motor Grader.

**Attachments:**[PW Motor Grader Attach](#)**SHERIFF'S DEPARTMENT**

6

**OPERATIONS**

SUBJECT: Cordico Law Enforcement Wellness Solution Application.

FISCAL IMPACT: No impact to the General Fund.

ACTION REQUESTED: 1) Approve contract with Lexipol/Cordico; and 2) approve purchase of the Cordico Law Enforcement Wellness Solution app utilizing the Officer Wellness and Mental Health grant funds. (4/5 vote required).

**Attachments:**[H6 Attach](#)**COUNTY ADMINISTRATIVE OFFICE**

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2023 PROPOSED MEETINGS:**

April 4, 2023 – No Board Meeting  
April 11, 2023 – 9:00 a.m. – Board Meeting  
April 18, 2023 – 9:00 a.m. – Board Meeting  
April 25, 2023 – 9:00 a.m. – Board Meeting  
May 2, 2023 – No Board Meeting  
May 9, 2023 – 9:00 a.m. – Board Meeting  
May 16, 2023 – 9:00 a.m. – Board Meeting  
May 23, 2023 – 9:00 a.m. – Board Meeting  
May 30, 2023 – No Board Meeting  
June 6, 2023 – No Board Meeting  
June 13, 2023 – 9:00 a.m. – Board Meeting  
June 20, 2023 – 9:00 a.m. – Board Meeting  
June 27, 2023 – 9:00 a.m. – Board Meeting  
July 4, 2023 – No Board Meeting  
July 11, 2023 – 9:00 a.m. – Board Meeting  
July 18, 2023 – 9:00 a.m. – Board Meeting  
July 25, 2023 – 9:00 a.m. – Board Meeting  
August 1, 2023 – No Board Meeting  
August 8, 2023 – 9:00 a.m. – Board Meeting  
August 15, 2023 – 9:00 a.m. – Board Meeting  
August 22, 2023 – 9:00 a.m. – Board Meeting  
September 5, 2023 – No Board Meeting  
September 12, 2023 – 9:00 a.m. – Board Meeting  
September 19, 2023 – 9:00 a.m. – Board Meeting  
September 26, 2023 – 9:00 a.m. – Board Meeting  
October 3, 2023 – No Board Meeting  
October 10, 2023 – 9:00 a.m. – Board Meeting  
October 17, 2023 – 9:00 a.m. – Board Meeting  
October 24, 2023 – 9:00 a.m. – Board Meeting  
November 7, 2023 – No Board Meeting  
November 14, 2023 – 9:00 a.m. – Board Meeting  
November 21, 2023 – 9:00 a.m. – Board Meeting  
November 28, 2023 – 9:00 a.m. – Board Meeting  
December 5, 2023 – No Board Meeting  
December 12, 2023 – 9:00 a.m. – Board Meeting  
December 19, 2023 – 9:00 a.m. – Board Meeting  
December 26, 2023 – 9:00 a.m. - Board Meeting

**ADJOURNMENT**