



Lassen County

Meeting Agenda

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, May 9, 2023

8:00 AM

Lassen County Fair
Jensen Hall
195 Russell Ave
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 23-029

*Next Ordinance in line for adoption: No. 2023-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 8:00 A.M. CALL TO ORDER

Pledge of Allegiance and Invocation

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 8:00 a.m.: CALIFORNIA DEPARTMENT OF FISH AND GAME
SUBJECT: Presentation by Charlton "Chuck" Bonham, Director of the California Department of Fish and Wildlife (CDFW), to provide an update on Gray Wolf activity and activities at the State level regarding wolf interactions and attacks on livestock, and general information regarding CDFW.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation.

Attachments: [230509 Fish and Game Correspondence Packet](#)

- 2 10:10 a.m.: LASSEN COUNTY CHILDREN & FAMILIES COMMISSION (FIRST5)
SUBJECT: Presentation from the Lassen County Children & Families Commission (FIRST5) regarding the annual reports.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation.

Attachments: [D2](#)

- 3 10:15 a.m.: PROCLAMATION
SUBJECT: Proclamation for National Foster Care Month. The US Government and the State of California designate the month of May as National Foster Care Month. The attached proclamation recognizes May as Foster Care Month in Lassen County.
FISCAL IMPACT: none.
ACTION REQUESTED: Adopt proclamation.

Attachments: [doc05495520230504080054](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 EMERGENCY MEDICAL CARE COMMITTEE (EMCC) RESOLUTION
SUBJECT: EMCC Membership Resolution
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt resolution.

Attachments: [230509 EMCC Membership Resolution](#)

- 2** EMERGENCY MEDICAL CARE COMMITTEE (EMCC)
SUBJECT: EMCC Member Appointments.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointments: 1) one public member (Applicants: Barbara Mauck, Trish Valceschini, Michael Pickens), term expiring May 16, 2027; and 2) ratify incumbent public member David Junette, term expiring February 11, 2024.

1. Emergency Medical Care Committee
a. Health and Safety code section 1797-272; Resolution No. TBD
b. One public-at-large resident of Lassen County, and a fire chief of local fire district or officer of an independent local district providing emergency medical response; all to be appointed by the Board of Supervisors.
CURRENT APPOINTMENTS: All vacant, four year terms beginning upon the date of appointment.

Attachments: [F2](#)

- 3** LASSEN COUNTY CHILDREN & FAMILIES COMMISSION (FIRST5)
SUBJECT: Vacancies on the Lassen County Children & Families Commission.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Consider making appointment to Commissioner Section 3 (Theresa Woodbury), term expiring December 31, 2024.

Attachments: [F3](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1** PUBLIC HEALTH
SUBJECT: Senior Public Health Nurse Hire.
FISCAL IMPACT: There is no impact to the County General Fund. The increase in Salary & Benefits for Fiscal year 2022/2023 will be covered by Salary Savings in the Public Health Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: Authorize the hire at an E Step.

Attachments: [G1](#)

HEALTH AND SOCIAL SERVICES

- 2** THIS ITEM HAS BEEN REMOVED FROM THE AGENDA.

3

BEHAVIORAL HEALTH

SUBJECT: Agreement between Lassen County Health and Social Services and The Echo Group for continued Hosting Services & Maintenance Fees for our Electronic Clinical Record and Accounting Application Program.

FISCAL IMPACT: There is no impact to the County General Fund. The Agreement will be paid out of the following Fund/Budget Unit Nos.: Alcohol & Drug 110-0771, Mental Health Services Act 164-0752 and Mental Health 110-0751.

ACTION REQUESTED: 1) Approve agreement with The Echo Group; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments:

[G3](#)

4

LEASE AGREEMENT

SUBJECT: Lease Agreement between Lassen County Health and Social Services and McNeill Properties 2, LLC for the property located at 1345 Paul Bunyan Road, Unit A and 1445 Paul Bunyan Road, Unit A for the term of July 1, 2023 through June 30, 2028.

FISCAL IMPACT: There is no impact to the County General Fund.

ACTION REQUESTED: 1) Approve Agreement with McNeill Properties 2, LLC and 2) Authorize the County Administrative Officer to execute the agreement.

Attachments:

[G4](#)

5

THIS ITEM WAS PULLED FROM THE AGENDA.

PLANNING AND BUILDING SERVICES

6

COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2022-001 for the William and Crystal Harkness Family Trust, being a proposed division of land that is located in a portion of Section 20, Township 29 North, Range 14 East, Mount Diablo Base and Meridian, in the community of Standish, within Lassen County, California.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments:

[2022-001 Harkness - Board Packet](#)

SHERIFF'S DEPARTMENT

- 7 REPLACEMENT VEHICLE PURCHASE
SUBJECT: Authorization to purchase a replacement vehicle for Building Inspectors. The vehicle to be replaced is Unit #6808.
FISCAL IMPACT: The estimated cost of the replacement vehicle (2023 Dodge Ram 1500) is approximately \$41,197.21; \$16,197.21 will come from the Building Inspectors Fund/Budget Unit No. 100-0681. The remaining cost of \$25,000, will come from the Motor Pool Fund/Budget Unit No. 135-0352.
ACTION REQUESTED: Approve.

Attachments: [G7](#)

- 8 ADMINISTRATION
SUBJECT: Changes in job descriptions for Community Services Officer- Part time Background Investigator/Training Compliance and Community Services Officer- Civil.
FISCAL IMPACT: No Fiscal Impact.
ACTION REQUESTED: Approve the changes in the current Community Services Officer- (Part time Background Investigator/Training Compliance) and Community Services Officer- (Civil) job descriptions.

Attachments: [G8](#)

H. DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

- 1 UNION PACIFIC RAILROAD
SUBJECT: Agreement with Union Pacific Railroad for a Public Road Crossing Improvement Project on Hackstaff Road.
FISCAL IMPACT: Project is funded by Caltrans.
ACTION REQUESTED: 1) Approve entering into agreement with Union Pacific Railroad to improve and maintain an at grade crossing on Hackstaff Road; and 2) authorize the Director of Public Works to sign the agreement.

Attachments: [H1](#)

- 2 PUBLIC WORKS/ROAD DEPARTMENT
SUBJECT: Revised job descriptions.
FISCAL IMPACT: Funding is available within the respect budget units.
ACTION REQUESTED: 1) Approve the revised job descriptions for the Deputy Director of Public Works/Transportation, Solid Waste Program Coordinator, and Assistant Director of Solid Waste.

Attachments: [PW Job Descripts Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: 1) Director of Child Support Services; and 2) County Administrative Officer).

2. CLOSED SESSION

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2023 PROPOSED MEETINGS:

May 16, 2023 – 9:00 a.m. – Board Meeting
May 23, 2023 – 9:00 a.m. – Board Meeting
May 30, 2023 – No Board Meeting
June 6, 2023 – No Board Meeting
June 13, 2023 – 9:00 a.m. – Board Meeting
June 20, 2023 – 9:00 a.m. – Board Meeting
June 27, 2023 – 9:00 a.m. – Board Meeting
July 4, 2023 – No Board Meeting
July 11, 2023 – 9:00 a.m. – Board Meeting
July 18, 2023 – 9:00 a.m. – Board Meeting
July 25, 2023 – 9:00 a.m. – Board Meeting
August 1, 2023 – No Board Meeting
August 8, 2023 – 9:00 a.m. – Board Meeting
August 15, 2023 – 9:00 a.m. – Board Meeting
August 22, 2023 – 9:00 a.m. – Board Meeting
September 5, 2023 – No Board Meeting
September 12, 2023 – 9:00 a.m. – Board Meeting
September 19, 2023 – 9:00 a.m. – Board Meeting
September 26, 2023 – 9:00 a.m. – Board Meeting
October 3, 2023 – No Board Meeting
October 10, 2023 – 9:00 a.m. – Board Meeting
October 17, 2023 – 9:00 a.m. – Board Meeting
October 24, 2023 – 9:00 a.m. – Board Meeting
November 7, 2023 – No Board Meeting
November 14, 2023 – 9:00 a.m. – Board Meeting
November 21, 2023 – 9:00 a.m. – Board Meeting
November 28, 2023 – 9:00 a.m. – Board Meeting
December 5, 2023 – No Board Meeting
December 12, 2023 – 9:00 a.m. – Board Meeting
December 19, 2023 – 9:00 a.m. – Board Meeting
December 26, 2023 – 9:00 a.m. – Board Meeting

ADJOURNMENT