



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, February 13, 2024

8:30 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 24-002

\*Next Ordinance in line for adoption: No. 2024-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 8:30 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1 case, EEOC Claim No. 554-2024-00210, case name unspecified as disclosure would jeopardize settlement negotiations.

3) Public Employee Employment: Discussion to consider the appointment of public employee: Sheriff-Coroner.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1**                      10:00 a.m.: PLANNING AND BUILDING SERVICES - PURE HEMP FARMS LLC  
SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 717-990 Juniper Ridge Rd. (A.P.N 045-131-017); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is owned by Pure Hemp Farms LLC. The associated code enforcement file number CDEF2022-053. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.  
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.  
ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if unpaid after 90 days, amend said lien for the full cost of abatement.

**Attachments:**                      [C-1 BOS 2-13-24 Packet, Pure Hemp Farms CDEF#2022-053](#)

- 2** 10:05 a.m.: PLANNING AND BUILDING SERVICES - JAVIER FRANCISCO CHAVEZ JR  
SUBJECT:Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 535-285 Pintail Rd. (A.P.N 031-180-014); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is owned by Javier Francisco Chavez Jr. The associated code enforcement file number CDEF2022-051. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.  
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.  
ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if unpaid after 90 days, amend said lien for the full cost of abatement.

Attachments: [C-2 BOS 2-13-24, Chavez CDEF#2022-051](#)

- 3** 10:10 a.m.: PLANNING AND BUILDING SERVICES - ESTRADA CAROLYN  
SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 448-450 Mirage Ln Herlong, CA 96113. (A.P.N 137-100-045 & 137-100-046); as provided in Title 1, Chapter 1.18.170(i) and 1.18.150, of Lassen County Code. This property is owned by Estrada Carolyn. The associated code enforcement file number CDEF2022-025. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.  
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.  
ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct Hearing and Hearing on Accounting; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code; and 5) if unpaid after 90 days, amend said lien for the full cost of abatement.

Attachments: [C-3 BOS 2-13-24, Estrada CDEF#2022-025](#)

## D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1** 11:00 a.m.: LASSEN COUNTY BROADBAND PLANNING AND FEASIBILITY STUDY  
SUBJECT: Presentation and discussion of the Lassen County Broadband Planning and Feasibility Study by Golden State Finance Authority (GSFA), a Joint Powers Authority of which Lassen County is a member.  
FISCAL IMPACT: The fiscal impact of this study is \$25,000 as appropriated and paid to GSFA in the 2022/2023 Fiscal Year Budget. This amount is pursuant a Memorandum of Understanding (MOU) by and between GSFA and the County. The MOU obligated the County to provide \$25,000 towards the \$125,000 cost of the study. Lassen County's contribution is considered as mandatory matching funds in support of grant funding provided by the U.S. Department of Commerce, Economic Development Administration, to GSFA to fully fund the study.  
ACTION REQUESTED: 1) Receive Information and hold discussion.

Attachments: [240213 Broadband Planning and Feasibility Study](#)

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

- 1** BIG VALLEY GROUNDWATER BASIN ADVISORY COMMITTEE  
SUBJECT: Reappointment of Lassen County public members of the Big Valley Groundwater Basin Advisory Committee.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making reappointments. (Kevin Mitchell; Duane Conner).

Attachments: [BVAC](#)

- 2** LASSEN COUNTY CHILDREN & FAMILIES COMMISSION  
SUBJECT: Vacancies on the Lassen County Children & Families Commission..  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Consider making appointment to Commissioner Section 3 (Pamela McGuire), term expiring December 31, 2025.

Attachments: [1st5](#)

- 3** PSA2 AREA AGENCY ON AGING ADVISORY COUNCIL  
SUBJECT: Vacancies on the PSA Area Agency on Aging Advisory Council.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Angela Reed).

Attachments: [PSA2](#)

- 4** SIERRA NEVADA CONSERVANCY  
SUBJECT: Annual Committee Appointments for 2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment to the following boards, committees, commissions:  
1. Sierra Nevada Conservancy - North Sierra Subregion  
i. Public Resources code section 33321  
ii. A member of the Board of Supervisors (previously Supervisor Albaugh)

- 5** LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
SUBJECT: Appointment to the Lassen County Behavioral Health Advisory Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment. (Daisy Smith-Murdock).

Attachments: [BHAB](#)

- 6** BIG VALLEY PEST ABATEMENT DISTRICT  
SUBJECT: Reappointment of Big Valley Pest Abatement Governing Board. Last formal appointment was made in 2014. Big Valley Pest Abatement was removed from annual standing committee appointment list in 2014.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint the following members to a two year term expiring 12/31/2025: Charles Kramer, David Adams, Kevin Mitchell, Patrick Oilar, and Tim Babcock.

Attachments: [Ag Attach](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

HEALTH AND SOCIAL SERVICES

- 1 BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND CALIFORNIA HEARING OFFICERS, LLP  
SUBJECT: Agreement between Lassen County and California Hearing Officers, LLP in the maximum amount of \$50,000 for the term of January 1, 2024 through December 31, 2024 to provide hearing officers for mental health certification review hearings to preside over and conduct hearings as identified in California Welfare and Institutions Code §5250 et seq.  
FISCAL IMPACT: This Agreement will be paid out of Mental Health Fund/Budget 110-0751.  
ACTION REQUESTED: 1) Approve Agreement with California Hearing Officers, LLP; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G1- BOS- BH CA Hearing Officer 2.13.24](#)

- 2 PUBLIC HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND METOPIO, INC  
SUBJECT: Agreement between Lassen County and Metopio, Inc. in the amount of \$93,250 for the term of February 1, 2024 through October 30, 2024 to complete a Community Health Assessment as required by California Department of Public Health funding.  
FISCAL IMPACT: This Agreement will be paid out of Public Health Fund/Budget 110-0731.  
ACTION REQUESTED: 1) Approve agreement with Metopio, Inc.; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: [G2- BOS PH Metopio 2.13.24](#)

- 3 AMENDMENT TO AGREEMENT BETWEEN LASSEN COUNTY HEALTH AND SOCIAL SERVICES OVERSIGHT AND ACCOUNTABILITY COMMISSION  
SUBJECT: Amendment to Grant Agreement #21MHSOAC052 between Lassen County Health and Social Services and Mental Health Services Oversight & Accountability Commission (MHSOAC) in the amount of \$2,274,040 for the term of March 23, 2022 through June 30, 2026 to provide mental health services through the Lassen County Office of Education.  
FISCAL IMPACT: This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve Amendment A.1 to Grant Agreement #21MHSOAC052; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [G3-BOS BH MHSOAC #21MHSOAC Amend 2.13.24](#)

PUBLIC WORKS DEPARTMENT

- 4 TRANSIT DEVELOPMENT ACT (TDA) 2020 AND 2021 AUDIT  
SUBJECT: Accept audited financial statements and compliance report of the Transportation Development Act (TDA) fund allocated for non-transit purposes of the County of Lassen as of and for the years ending June 30, 2020 and 2021.  
FISCAL IMPACT: Accepting the Audit Reports will allow the LTSA to invoice the Lassen County Transportation (LCTC) for TDA funds in the amount of \$9,769.06 in pedestrian and bicycle funding and \$516,633 for transportation related funding, which was set aside and approved by the LCTC.  
ACTION REQUESTED: That the board accept the audited TDA financial statements and compliance report for the years ending June 30, 2020 and 2021.

Attachments: [G4](#)

- 5 JOHNSTONVILLE ROAD BRIDGE RAIL PROJECT  
SUBJECT: First Amendment to Agreement with NCE for Environmental Services for Johnstonville Road Bridge Rail Project.  
FISCAL IMPACT: Total agreement amount will be \$83,530.28. Funding is available in Road Fund/Budget Unit No. 122-1221.  
ACTION REQUESTED: 1) Approve first amendment to agreement with NCE to perform environmental services related to Public Works/Transportation Johnstonville Road Bridge Rail Project in the amount of \$83,530.28; and 2) authorize the Director of Public Works to execute the amendment.

Attachments: [PW NCE](#)

#### BOARD OF SUPERVISORS

- 6 DISCRETIONARY FUNDS - SUPERVISOR INGRAM  
SUBJECT: Request to designate: 1) \$1,402.47 to the C&S Waste for the Herlong and Doyle cleanups.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.

#### COUNTY CLERK-RECORDER

- 7 ELECTIONS RESOLUTION  
SUBJECT: Resolution of the Board of Supervisors of the County of Lassen, authorizing the county elections official to conduct all federal, state and local elections, approving consolidation of elections and sharing of election cost.  
FISCAL IMPACT: To be determined.  
ACTION REQUESTED: Adopt resolution.

Attachments: [G6](#)

- 8 BOARD OF SUPERVISORS MEETING MINUTES OF DECEMBER 19, 2023  
SUBJECT: Meeting Minutes of December 19, 2023.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Mins 2023-12-19](#)

- 9 BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 9, 2024  
SUBJECT: Meeting Minutes of January 9, 2024  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Mins](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence.  
a) Notice of Cancellation of the Lassen County Planning Commission Meeting scheduled for February 6, 2024. The next regularly scheduled meeting is scheduled for March 5, 2024.  
b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Notice of Letter of Intent project funding in the amount of \$321,324.  
c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Notice of Letter of Intent project funding in the amount of \$2,3561,597.

Attachments: [G10](#)

## H. DEPARTMENT REPORTS

### CHILD SUPPORT SERVICES

- 1 AMENDMENT TO 2023/2024 CHILD SUPPORT SERVICES BUDGET  
SUBJECT: Request for Board of Supervisors to approve the amendment of the 2023-2024 Fiscal Year (FY) Child Support Services budget to include additional state funds of \$113,407 for increases to salary and benefits.  
FISCAL IMPACT: No impact to General Fund. Increased expenditures offset with increase of revenues.  
ACTION REQUESTED: Approve increase in budget appropriation for a total of \$113,407 for a total of \$1,201,177 in Fund/Budget Unit No. 528-0432. (4/5 vote required).

Attachments: [DCSS](#)

### HEALTH & SOCIAL SERVICES



- 2** HOUSING AND GRANTS DIVISION UPDATE ON HOMEKEY FUNDING AND PROJECT  
SUBJECT: Homekey update and staff report.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: Receive report.

Attachments: [H2- BOS GLD Homekey 02.13.24](#)

#### PLANNING AND BUILDING SERVICES

- 3** MULTI-JURISDICTIONAL, MULTI-HAZARD MITIGATION PLAN  
SUBJECT: Approval of a contract with APetrow Consulting for update of the Multi-Jurisdictional (Lassen County, City of Susanville, and Susanville Indian Rancheria) Multi-Hazard Mitigation Plan.  
FISCAL IMPACT: To be paid from Trust Fund/Budget Unit No. 368-0681 and Fund/Budget Unit No. 730-3102 (Lassen County, the City of Susanville, and the Susanville Indian Rancheria each placed \$12,320 into the account for the total contract cost of \$36,960).  
ACTION REQUESTED: 1) Receive report; and 2) authorize the Chairman to execute the contract.

Attachments: [HMP Contract Board Packet BOS 2-13-24](#)

#### BOARD OF SUPERVISORS

- 4** BOARD OF SUPERVISORS  
SUBJECT: Appointment of Lassen County Sheriff-Coroner to serve the remainder of the expired term, which ends 2028.  
FISCAL IMPACT: Position appropriated in 2023/2024 Fiscal Year Budget.  
ACTION REQUESTED: 1) Discuss starting salary and benefits; and 2) make appointment; or 3) provide direction to staff.

#### COUNTY ADMINISTRATIVE OFFICE

- 5** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

#### I. CORRESPONDENCE

#### J. AGENDA ADDENDUM

**2024 PROPOSED MEETINGS:**

February 20, 2024 – 9:00 a.m. – Board Meeting  
February 27, 2024 – Board Meeting  
March 5, 2024 – No Board Meeting  
March 12, 2024 – 9:00 a.m. – Board Meeting  
March 19, 2024 – 9:00 a.m. – Board Meeting  
March 26, 2024 – 9:00 a.m. – Board Meeting  
April 2, 2024 – No Board Meeting  
April 9, 2024 – 9:00 a.m. – Board Meeting  
April 16, 2024 – 9:00 a.m. – Board Meeting  
April 23, 2024 – 9:00 a.m. – Board Meeting  
May 7, 2024 – No Board Meeting  
May 14, 2024 – 9:00 a.m. – Board Meeting  
May 21, 2024 – 9:00 a.m. – Board Meeting  
May 28, 2024 – 9:00 a.m. – Board Meeting  
June 4, 2024 – No Board Meeting  
June 11, 2024 – 9:00 a.m. – Board Meeting  
June 28, 2024 – 9:00 a.m. – Board Meeting  
June 25, 2024 – 9:00 a.m. – Board Meeting  
July 2, 2024 – No Board Meeting  
July 9, 2024 – 9:00 a.m. – Board Meeting  
July 16, 2024 – 9:00 a.m. – Board Meeting  
July 23, 2024 – 9:00 a.m. – Board Meeting  
August 6, 2024 – No Board Meeting  
August 13, 2024 – 9:00 a.m. – Board Meeting  
August 20, 2024 – 9:00 a.m. – Board Meeting  
August 27, 2024 – 9:00 a.m. – Board Meeting  
September 3, 2024 – No Board Meeting  
September 10, 2024 – 9:00 a.m. – Board Meeting  
September 17, 2024 – 9:00 a.m. – Board Meeting  
September 24, 2024 – 9:00 a.m. – Board Meeting  
October 1, 2024 – No Board Meeting  
October 8, 2024 – 9:00 a.m. – Board Meeting  
October 15, 2024 – 9:00 a.m. – Board Meeting  
October 22, 2024 – 9:00 a.m. – Board Meeting  
November 5, 2024 – No Board Meeting  
November 12, 2024 – 9:00 a.m. – Board Meeting  
November 19, 2024 – 9:00 a.m. – Board Meeting  
November 26, 2024 – 9:00 a.m. – Board Meeting  
December 3, 2024 – No Board Meeting  
December 10, 2024 – 9:00 a.m. – Board Meeting  
December 17, 2024 – 9:00 a.m. – Board Meeting  
December 24, 2024 – 9:00 a.m. – Board Meeting

**ADJOURNMENT**