



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, August 13, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 24-040

*Next Ordinance in line for adoption: No. 2024-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Scott McLeran: Management and Professional Association.

3) Employee performance evaluation: County Administrative Officer.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Proposed Amendment of the Eagle Lake Area Plan adding camping provisions applicable to the Spaulding Eagle Lake Tract.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive recommendation from the Planning Commission; and 2) conduct a public hearing as required by Government Code Section 65355; and 3) adopt a resolution adopting the Amendment.

Attachments: [C1](#)

- 2 10:05 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Public hearing in accordance with Government Code Section 65856 to consider a proposed ordinance amending Title 18 to add Chapter 18.85 (Camping on Private Property Outside Designated Campgrounds Combining District), amend Section 18.08.020 (Combining Districts-Established-Designated) and adopt a rezone ordinance to rezone the Spaulding Eagle Lake Tract, as said Tract is shown on the map filed in Book 1, Pages 50-52, of the Official Records of Lassen County, California, into the Combining District being created.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) Conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments: [C2](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:10 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Make a determination in accordance with County Code Section 18.122.040 as to whether a commercial kitchen, egg cleaning facility and incidental retail sales are allowed on Assessor Parcel Number 119-370-048, 720-800 Capezzoli Lane, Standish, CA, 96128.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and 2) determine whether the use is allowed and whether a use permit is required.

Attachments: [D1](#)

- 2 10:15 a.m.: PLUMAS NATIONAL FOREST SERVICE
SUBJECT: Presentation from Michael Rahe, Beckwourth District Ranger for the Plumas National Forest, to provide an update on post-fire restoration and general information regarding the Plumas National Forest.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive presentation.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1 PRISON TRIAL COSTS REIMBURSEMENT
SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2023 through June 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

COUNTY CLERK-RECORDER

- 2 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JULY 23, 2024
SUBJECT: Meeting Minutes of July 23, 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2024-07-23](#)

- 3** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JULY 30, 2024
SUBJECT: Meeting Minutes of July 30, 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2024-07-30](#)

FAIR

- 4** LASSEN COUNTY FAIR HIDDEN WOODS JMF ENTERTAINMENT
SUBJECT: Hidden Woods Agreement with JMF Entertainment for Production.
FISCAL IMPACT: \$63,096.59 total contract amount. Expenditure is included in budget requests for the 2024/2025 Fiscal Year.
ACTION REQUESTED: 1) Approve production agreement with JMF Entertainment for the Hidden Woods Music Festival; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G4](#)

HEALTH AND SOCIAL SERVICES

- 5** AGREEMENT BETWEEN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES AND LASSEN COUNTY
SUBJECT: Agreement #24-5053 between the California Department of Social Services (CDSS) and Lassen County Health and Social Services in the amount of Zero Dollars for the purpose of establishing the responsibilities of the CDSS and the County in the provision and receipt of Legal consultation and Legal representation in administrative action appeals associated with the Resource Family Approval (RFA) program in Lassen County for the term of July 1, 2024 through June 30, 2027.
FISCAL IMPACT: None. This is a Zero Dollar Agreement.
ACTION REQUESTED: 1) Approve Agreement #24-5053; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [G5- BOS CSS CDSS RFA Agreement #24-5053 08.13.24](#)

- 6** SERVICES SUPPORT ASSISTANT POSITION WITHIN COMMUNITY SOCIAL SERVICES
SUBJECT: The Community Social Services Department is requesting to fund a Services Support Assistant I/II/III position and un-fund an Administrative Support Specialist I/II/III position within the Welfare Administration Budget to support the Lassen Works Clerical Unit.
FISCAL IMPACT: No fiscal impact.
ACTION REQUESTED: 1) Un-fund one Administrative Support Specialist I/II/III position FTE; and 2) Fund one Services Support Assistant I/II/III position FTE; and/or 3) provide direction to staff.

Attachments: [G6-BOS CSS SSA Position - LW Clerical Unit 08.13.24](#)

PUBLIC WORKS DEPARTMENT

- 7** BID REJECTION
SUBJECT: Rejection of bid received for the Janesville Grade Guardrail Replacement Project.
FISCAL IMPACT: None.
ACTION REQUESTED: Reject bid from Highway Specialty Company, Inc in the amount of \$1,107,337.50. The amount of this bid is above the engineer's estimate for the project, and exceeds the amount of funding budgeted for the project.

Attachments: [PW Janesville Grade Guardrail - Reject Bids - Attach](#)

FAIR

- 8** LASSEN COUNTY FAIR HIDDEN WOODS - KALEO
SUBJECT: Hidden Woods Agreement with KALEO - Event Headliner.
FISCAL IMPACT: \$125,000 total contract amount. Expenditure is included in budget requests: for the 2024/2025 fiscal year.
ACTION REQUESTED: 1) Approve KALEO headliner agreement for the Hidden Woods Music Festival; and 2) authorize the CAO to execute the agreement.

Attachments: [G8](#)

- 9** LASSEN COUNTY FAIR HIDDEN WOODS - LIT
SUBJECT: Hidden Woods Agreement with Lit- Event Headliner.
FISCAL IMPACT: \$35,000 total contract amount. Expenditure is included in budget requests: for the 24/25 fiscal year.
ACTION REQUESTED: 1) Approve Lit agreement for the Hidden Woods Music Festival; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G9 Lit Agreement](#)

- 10** LASSEN COUNTY FAIR HIDDEN WOODS - THE FRAY
SUBJECT: Hidden Woods Agreement with The Fray - Event Headliner.
FISCAL IMPACT: \$85,000 total contract amount. Expenditure is included in budget requests: for the 2024/2025 fiscal year.
ACTION REQUESTED: 1) Approve The Fray headliner agreement for the Hidden Woods Music Festival; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G10 The Fray Agreement](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 11** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Behavioral Health Advisory Board Meeting Agenda for August 12, 2024.
b) Lassen County Planning Commission Regular Meeting Agenda for August 6, 2024.
c) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting agenda for August 12, 2024.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

TREASURER/TAX COLLECTOR'S OFFICE

- 1** CLIFTON LARSON AND ALLEN LLP CONTRACT
SUBJECT: Approval of the contract with Clifton Larson and Allen LLP (CLA) for the 2024, 2025, and 2026 fiscal years.
FISCAL IMPACT: \$530,150 over three fiscal years, which will be budgeted out of Fund/Budget Unit No. 100-0101 Non-Departmental Expense.
ACTION REQUESTED: 1) Approve the proposed contract with CLA in the amount of \$165,800 for fiscal year 2024, \$176,610 for fiscal year 2025, and \$187,740 for fiscal year 2026; and 2) authorize the County Auditor Controller, Treasurer/Tax Collector to execute the proposed agreements.

Attachments: [TTC Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 2** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2024 PROPOSED MEETINGS:

- August 20, 2024 – 9:00 a.m. – Board Meeting**
- August 27, 2024 – 9:00 a.m. – Board Meeting**
- September 3, 2024 – No Board Meeting**
- September 10, 2024 – 9:00 a.m. – Board Meeting**
- September 17, 2024 – 9:00 a.m. – Board Meeting**
- September 24, 2024 – 9:00 a.m. – Board Meeting**
- October 1, 2024 – No Board Meeting**
- October 8, 2024 – 9:00 a.m. – Board Meeting**
- October 15, 2024 – 9:00 a.m. – Board Meeting**
- October 22, 2024 – 9:00 a.m. – Board Meeting**
- November 5, 2024 – No Board Meeting**
- November 12, 2024 – 9:00 a.m. – Board Meeting**
- November 19, 2024 – 9:00 a.m. – Board Meeting**
- November 26, 2024 – 9:00 a.m. – Board Meeting**
- December 3, 2024 – No Board Meeting**
- December 10, 2024 – 9:00 a.m. – Board Meeting**
- December 17, 2024 – 9:00 a.m. – Board Meeting**
- December 24, 2024 – 9:00 a.m. - Board Meeting**

ADJOURNMENT