



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, October 15, 2024

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 24-049

\*Next Ordinance in line for adoption: No. 2024-12

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

### B. 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.  
SUBJECT: Annual Update: Business and Job Seeker service for program year 2023-2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

Attachments:     [LASSEN BOS 2023-2024 Presentation](#)  
[Lassen BOS Report 23-24](#)

10:25 a.m.: RECESS

### **E. STUDY SESSION**

### **F. BOARDS AND COMMISSIONS**

### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

CHILD SUPPORT SERVICES

- 1 PLAN OF COOPERATION  
SUBJECT: Plan of Cooperation.  
FISCAL IMPACT: There is no impact to the general fund; there is no net increase.  
ACTION REQUESTED: Authorize the Child Support Director's signature on the 2025 Fiscal Year Plan of Cooperation between the Department of Child Support Services and California Department of Child Support Services.

Attachments: [DCSS Attach](#)

#### COUNTY CLERK-RECORDER

- 2 This item was removed from the agenda.

### H. DEPARTMENT REPORTS

#### SHERIFF'S DEPARTMENT

- 1 DISPATCHER FULL-TIME EQUIVALENT INCREASE  
SUBJECT: The Sheriff's Office is requesting the addition of two (2) full-time equivalent positions (FTE) in the classification of Dispatcher.  
FISCAL IMPACT: Based on the time it takes to complete the hiring process with testing and backgrounds, we do not anticipate having these positions filled immediately, possibly closer to mid-year. Based on that, the anticipated fiscal impact for both positions will be \$72,659.  
ACTION REQUESTED: 1) Authorize the addition of two full-time equivalent positions for Dispatcher; and 2) authorize the increase in allocation for Fund/Budget Unit No. 130-0523 in the amount of \$72,659; and/or 3) provide direction to staff.

Attachments: [SO Attach](#)

#### PLANNING AND BUILDING SERVICES

- 2 MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN  
SUBJECT: Receive report on the draft Multi-jurisdictional (Lassen County, City of Susanville, and Susanville Indian Rancheria) Local Hazard Mitigation Plan.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report; and 2) provide direction ; and 3) direct staff to submit the draft document to the California Office of Emergency Services and the Federal Emergency Management Agency.

Attachments: [BOS 10-15-24 HMP Packet H-2](#)

#### HEALTH & SOCIAL SERVICES

- 3** AGREEMENT BETWEEN LASSEN COUNTY AND SPARE-A-DIME, INC.  
SUBJECT: Agreement between Lassen County and Spare-A-Dime, Inc. to provide an After-Hour Drop-In-Center for individuals who don't meet the criteria for psychiatric holds but still have crisis issues as well as other supportive services including educational groups and peer support for the term of July 1, 2024, to June 30, 2025, for a Maximum Contract Amount of \$513,360.  
FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and 164-0752.  
ACTION REQUESTED: 1) Approve the Agreement with Spare-A-Dime, Inc. and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [H3-BOS BH Spare-A-Dime, Inc. 24.25](#)

#### PUBLIC WORKS DEPARTMENT

- 4** SUSANVILLE VETERANS MEMORIAL BUILDING REDUCED FEE REQUEST  
SUBJECT: Susanville Veterans Memorial Building reduced fee request by Lassen Family Services.  
FISCAL IMPACT: Potential reduced revenue.  
ACTION REQUESTED: Request that the board consider selecting one of the following fee options: 1) Charge standard fee in the amount of \$1,340; or 2) a reduced fee in the amount of \$521; or 3) waive all fees.

Attachments: [PW Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 5** MEMORANDUM OF UNDERSTANDING  
SUBJECT: Ratification of Memorandum of Understanding (From date of ratification 2024 - June 30, 2027) between County of Lassen and Lassen County Management and Professionals Association (LCMPA).  
FISCAL IMPACT: Varied over multiple budget units.  
ACTION REQUESTED: 1) Receive report; and 2) ratify Memorandum of Understanding with Lassen County Management and Professionals Association.

Attachments: [2024-2027 MPA MOU 10-9-24 Final Word \(clean\) RS Edits](#)

- 6** FAIR MANAGER JOB DESCRIPTION  
SUBJECT: Approval of Fair Manager Job Description.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve Job Description; and/or 2) provide direction to staff.

Attachments: [H6](#)

- 7** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2024 PROPOSED MEETINGS:**

**October 22, 2024 – 9:00 a.m. – Board Meeting**

**November 5, 2024 – No Board Meeting**

**November 12, 2024 – 9:00 a.m. – Board Meeting**

**November 19, 2024 – 9:00 a.m. – Board Meeting**

**November 26, 2024 – 9:00 a.m. – Board Meeting**

**December 3, 2024 – No Board Meeting**

**December 10, 2024 – 9:00 a.m. – Board Meeting**

**December 17, 2024 – 9:00 a.m. – Board Meeting**

**December 24, 2024 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**