



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, October 22, 2024

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 24-049

\*Next Ordinance in line for adoption: No. 2024-12

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Scott McLeran: 1) Lassen County Peace Officers Association Supervisors Unit (LCPOSA); and 2) Lassen County Deputy Sheriffs Association (LCDSA).

3) Employee performance evaluation: Agricultural Commissioner.

**B. 9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 RECOGNITION AWARDS FOR OCTOBER 2024  
SUBJECT: Recognition Awards for October 2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: That the Board of Supervisors present Recognition Awards to: 10 Years: Natasha Cote (Probation); Matthew Wood (Sherriff's Office); 25 Years: Michael Carney (Sheriff's Office).

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1 CLEAR CREEK COMMUNITY SERVICES DISTRICT  
SUBJECT: Consider making appointment(s) to fill vacancies on the Clear Creek Community Services District board created by resignations.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider appointing Susan Miller, Joe Jimenez, and/or Randy Meeks; term expiration December 6, 2024.

Attachments: [F1](#)

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- 1** VETERANS DAY 2024 PROCLAMATION  
SUBJECT: Proclamation recognizing Veterans.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Proclamation.

**Attachments:** [241022 VFW Proclamation 2024 -- Veterans Day](#)

**COUNTY CLERK-RECORDER**

- 2** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
OCTOBER 8, 2024  
SUBJECT: Meeting Minutes of October 8, 2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [Draft Mins 2024-10-08](#)

- 3** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
OCTOBER 15, 2024  
SUBJECT: Meeting Minutes of October 15, 2024.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [Draft Mins 2024-10-15](#)

**MISCELLANEOUS CORRESPONDENCE ITEMS**

- 4** ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Fish and Game Commission Special Meeting Agenda for  
October 17, 2024.  
b) Lassen County Local Agency Formation Commission Regular Meeting  
Agenda for October 21, 2024.  
c) Planning and Service Area 2 Area Agency on Aging Executive Board  
Regular Meeting Agenda for October 21, 2024.

**Attachments:** [MISC CORR](#)

**BOARD OF SUPERVISORS**

- 5 DISCRETIONARY FUNDS - SUPERVISOR INGRAM  
SUBJECT: Request to designate: \$500 to the Milford Community Association.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.

## H. DEPARTMENT REPORTS

### AUDITOR'S OFFICE

- 1 AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR  
SUBJECT: Fiscal Year 2023/2024 End of Year Budget Modifications.  
FISCAL IMPACT: No further fiscal impact.  
ACTION REQUESTED: 1) Increase appropriation in Fund/Budget Unit No. 100-0602 for \$5,133; and 2) increase appropriation in Fund/Budget Unit No. 106-0522 for \$15,273; and 3) increase appropriation in Fund/Budget Unit No. 123-1231 for \$26,858; and 4) increase appropriation in Fund/Budget Unit No. 130-0526 for \$112,053; and 5) increase appropriation in Fund/Budget Unit No. 130-0562 for \$80,189; and 6) increase appropriation in Fund/Budget Unit No. 140-0533 for \$84,809. (4/5 vote required)

Attachments: [Auditor Attach](#)

### OFFICE OF EMERGENCY SERVICES

- 2 REGULATIONS FOR OUTDOOR BURNING ORDINANCE  
SUBJECT: An ordinance authorizing the Lassen County Fire Warden to require burn permits and suspend burn permits in unincorporated areas or Lassen County classified as Local Responsibility Area.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Waive second and adopt ordinance; or 2) provide direction to staff.

Attachments: [Regulations for Outdoor Burning Ordinance](#)

### FAIR

- 3 FAIR EXPENDITURE APPROVAL FOR J&J PERFORMING ARTS  
SUBJECT: Approval of an expenditure for the J&J Performing Arts for the Hidden Woods Event.  
FISCAL IMPACT: \$2,500 to be paid out of Fund/Budget Unit No. 175-1751.  
ACTION REQUESTED: 1) Approve expenditure; and/or 2) provide direction to staff.

Attachments: [241022 Fair J&J Performing Arts Packet](#)

- 4 This item was removed from the agenda.

## HEALTH &amp; SOCIAL SERVICES

- 5** AMENDMENT TO THE BEHAVIORAL HEALTH AGREEMENT BETWEEN COMMUNITY MEDICAL SPECIALISTS INC AND LASSEN COUNTY  
SUBJECT: First Amendment to the Agreement between Community Medical Specialists Inc. and Lassen County Health and Social Services to update the payment grid by adding lodging and mileage reimbursement and adding the Maximum Amount of \$400,000 for the 2023-2024 and \$400,000 for the 2024-2025 Fiscal Year and the Maximum Agreement Amount of \$800,000.  
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0771, 110-0751 and 164-0752.  
ACTION REQUESTED: 1) Approve the Amendment to the Agreement with Community Medical Specialists Inc.; and 2) authorize the County Administrative Officer to execute the Agreement.

**Attachments:** [BH Community Medical Specialists Inc. 10.22.24](#)

- 6** HOUSING AND GRANTS ALLOCATION ACCEPTANCE RESOLUTION  
SUBJECT: Transitional Housing Program Round 6 and Housing Navigation and Maintenance Program Round 3 Joint Allocation Acceptance Resolution.  
FISCAL IMPACT: This is a grant-funded program that will require a future funding appropriation in the Fiscal Year 2024/2025 and 2025/2026 budget.  
ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the County Administrative Officer or his designee to execute the agreements.

**Attachments:** [GL THP6 and HNMP3 Resolution 10.22.24](#)

- 7** APPROPRIATION INCREASE FOR THE CALIFORNIA CHILDREN'S SERVICES BUDGET  
SUBJECT: Appropriation Increase for the California Children's Services budget for the California Children Services Program Certification.  
FISCAL IMPACT: No impact to General Fund, funding available in the Fund No. 110.  
ACTION REQUESTED: 1) Approve appropriation increase in the amount of \$73,500 (4/5ths vote required); and/or 2) provide direction to staff.

**Attachments:** [241022 Admin HSS Appropriation Packet](#)

## PUBLIC WORKS DEPARTMENT

- 8                   TRANSPORTATION DEVELOPMENT ACT FUNDING  
SUBJECT: Request to Lassen County Transportation Commission to distribute Transportation Development Act Funds.  
FISCAL IMPACT: Potential revenue to multiple county funds.  
ACTION REQUESTED: To request the Lassen County Transportation Commission distribute Transportation Development Act funds to the Lassen Transit Service Agency in the following amounts: 1) Fiscal Year 2020/2021 for \$138,158; 2) Fiscal Year 2021/2022 for \$69,598; and 3) Fiscal Year 2022/2023 for \$8,278.

Attachments:       [H8](#)

COUNTY ADMINISTRATIVE OFFICE

- 9                   SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2024 PROPOSED MEETINGS:**

**November 5, 2024 – No Board Meeting**

**November 12, 2024 – 9:00 a.m. – Board Meeting**

**November 19, 2024 – 9:00 a.m. – Board Meeting**

**November 26, 2024 – 9:00 a.m. – Board Meeting**

**December 3, 2024 – No Board Meeting**

**December 10, 2024 – 9:00 a.m. – Board Meeting**

**December 17, 2024 – 9:00 a.m. – Board Meeting**

**December 24, 2024 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**