



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM*

---

Tuesday, January 28, 2025

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 25-002

\*Next Ordinance in line for adoption: No. 2025-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

**B. 9:30 A.M. OPENING CEREMONIES**

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 am.: RETIREMENT PRESENTATION  
SUBJECT: Retirement presentation.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Present retirement award to: Kelley Cote (Director of Child Support Services).
  
- 2                    10:00 am.: RECOGNITION AWARDS FOR JANUARY 2025  
SUBJECT: Recognition Awards for January 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: The Board of Supervisors Present Recognition Awards to: 10 years: Chris Sullivan (Child Support Services); Samantha McMullen (County Administration Office/Fair Department).

- 3** 10:05 a.m.: CODE ENFORCEMENT  
SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 740-835 Tuledad Rd Ravendale, Ca. (APN 047-060-016); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Castrejon, Juan. The associated code enforcement file number CDEF2024-014. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.  
FISCAL IMPACT: Unknown, all or a portion of the administrative penalties could be recovered through recordation of the lien.  
ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct a Hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments:

[D3](#)

- 4** 10:10 a.m.: CODE ENFORCEMENT  
SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at Unknown address Ravendale Ca. (APN 047-060-020); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Lazo, Servando. The associated code enforcement file number CDEF2024-013. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.  
FISCAL IMPACT: Unknown, all or a portion of the administrative penalties could be recovered through recordation of the lien.  
ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct a Hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments:

[D4 Revised](#)

- 5** 10:15 a.m.: UNITED STATES FOREST SERVICE  
SUBJECT: Report of activities.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

10:25 a.m.: RECESS

## E. STUDY SESSION

**F. BOARDS AND COMMISSIONS**

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

COUNTY CLERK-RECORDER

- 1 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 14, 2025  
SUBJECT: Meeting Minutes of January 14, 2025.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

- 2 This item was pulled from the agenda.

DISTRICT ATTORNEY

- 3 GRANT AWARD AGREEMENT  
SUBJECT: Resolution authorizing the Lassen County District Attorney or Designee to execute the Grant Award Agreement for the Child Advocacy Center through CalOES, including any extensions or amendments thereof.  
FISCAL IMPACT: No Fiscal Impact. This Grant has already been applied for and appropriated in the 2024/2025 Fiscal Year Budget, Fund/Budget Unit No. 108-0438.  
ACTION REQUESTED: Adopt resolution.

Attachments: [G3](#)

**H. DEPARTMENT REPORTS**

COUNTY ADMINISTRATIVE OFFICE

- 1 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**LASSEN COUNTY BOARD OF SUPERVISORS****PROPOSED MEETING DATES FOR 2025:****February 4, 2025 – 9:00 a.m. – No Board Meeting****February 11, 2025 – 9:00 a.m. – Board Meeting****February 18, 2025 – 9:00 a.m. – Board Meeting****February 25, 2025 – Board Meeting****March 4, 2025 – No Board Meeting****March 11, 2025 – 9:00 a.m. – Board Meeting****March 18, 2025 – 9:00 a.m. – Board Meeting****March 25, 2025 – 9:00 a.m. – Board Meeting****April 1, 2025 – No Board Meeting****April 8, 2025 – 9:00 a.m. – Board Meeting****April 15, 2025 – 9:00 a.m. – Board Meeting****April 22, 2025 – 9:00 a.m. – Board Meeting****April 29, 2025 – No Board Meeting****May 6, 2025 – No Board Meeting****May 13, 2025 – 9:00 a.m. – Board Meeting****May 20, 2025 – 9:00 a.m. – Board Meeting****May 27, 2025 – 9:00 a.m. – Board Meeting****June 3, 2025 – No Board Meeting****June 10, 2025 – 9:00 a.m. – Board Meeting****June 17, 2025 – 9:00 a.m. – Board Meeting****June 24, 2025 – 9:00 a.m. – Board Meeting****July 1, 2025 – No Board Meeting****July 8, 2025 – 9:00 a.m. – Board Meeting****July 15, 2025 – 9:00 a.m. – Board Meeting****July 22, 2025 – 9:00 a.m. – Board Meeting****July 29, 2025 – No Board Meeting****August 5, 2025 – No Board Meeting****August 12, 2025 – 9:00 a.m. – Board Meeting****August 19, 2025 – 9:00 a.m. – Board Meeting****August 26, 2025 – 9:00 a.m. – Board Meeting****September 2, 2025 – No Board Meeting****September 9, 2025 – 9:00 a.m. – Board Meeting****September 16, 2025 – 9:00 a.m. – Board Meeting****September 23, 2025 – 9:00 a.m. – Board Meeting****September 30, 2025 – No Board Meeting****October 7, 2025 – No Board Meeting****October 14, 2025 – 9:00 a.m. – Board Meeting****October 21, 2025 – 9:00 a.m. – Board Meeting****October 28, 2025 – 9:00 a.m. – Board Meeting****November 4, 2025 – No Board Meeting****November 11, 2025 – No Board Meeting (Holiday)**

**November 18, 2025 – 9:00 a.m. – Board Meeting**

**November 25, 2025 – 9:00 a.m. – Board Meeting**

**December 2, 2025 – No Board Meeting**

**December 9, 2025 – 9:00 a.m. – Board Meeting**

**December 16, 2025 – 9:00 a.m. – Board Meeting**

**December 23, 2025 – 9:00 a.m. – Board Meeting**

**J. AGENDA ADDENDUM**

**ADJOURNMENT**