



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, March 11, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-007

*Next Ordinance in line for adoption: No. 2025-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9: (If needed).

2) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9: Three cases.

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Attachments: [Closed Session Attachment](#)

- 3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. One case.
- 4) Public Employee Appointment: Appointment/Recruitment of County Administrative Officer (CAO) Pursuant to Government Code Section 54957.
- 5) Employee performance evaluation: Office of Emergency Services Chief.
- 6) Liability Claim; - Claimant: Carl Kemp, Agency claimed against: Lassen County.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: KRAMER RANCH LLC, PROTEST OF NOTICE OF NON-RENEWAL
SUBJECT: Continued from the December 17, 2024, Board meeting. Kramer Ranch LLC, protest of the Williamson Act contract non-renewal recorded as Instrument Number 2024-03086, which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050, (File # 844.04.01).
FISCAL IMPACT: Potentially significant decrease in property tax revenue if the board does not support existing Board Policy Resolution No. 12-050 amending the policies and procedures for implementing the California Land Conservation Act of 1965 (Williamson Act) in Lassen County.
ACTION REQUESTED: 1) Receive the protest filed by Rob Kramer for Kramer Ranch LLC; and 2) receive the staff report; and 3) invite comments; and 4) make one of the following decisions regarding the protest: a. Determine that the recorded nonrenewal notice is appropriate; or b. Provide direction to staff.

Attachments: [Board Packet 3-11-25, Kramer Protest](#)

- 2 10:00 a.m.: RALPH M. BROWN ACT VIOLATION
SUBJECT: Receive and discuss February 18, 2025, letter from Lassen County District Attorney to the Board of Supervisors alleging a violation of the of Ralph M. Brown Act made by the members of the Lassen County Board of Supervisors and relative a Board of Supervisors action made on February 11, 2025, Agenda Item H2, Live Streaming of Board of Supervisors Meetings, and rescinding or ratifying said action to cure or correct said violation.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive and discuss letter; and 2) rescind or ratify the Board of Supervisors Action of February 11, 2025, to cure or correct the violation.

Attachments: [250311 Brown Act Violation](#)

- 3 10:15 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Report on the status of the contract between Lassen County and Kimley Horn Associates, Inc. to provide services to prepare a Regional Area Plan for the Susanville Vicinity, Johnstonville, Richmond/Gold Run and other communities not currently part of an Area Plan, such as Lake Forest, with a not to exceed amount of \$873,245.
FISCAL IMPACT: \$400,000 of the contract was budgeted for the 2024/2025 Fiscal Year in Fund 100681. \$146,031.33 has been expended (however, there are outstanding invoices for February, and March 2025). If the contract is terminated potential savings of approximately \$650,000 over the life of the contract.
ACTION REQUESTED: 1) Receive report; and 2) terminate contract; or 3) Provide other direction to staff.

Attachments: [BOS 3-11-25 Kimley Horn Contract Discussion Packet](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 LASSEN COUNTY ASSESSMENT APPEALS BOARD
SUBJECT: Vacancy on the Lassen County Assessment Appeals Board.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicant: Ashley Krache).

Attachments: [AAB App Attach](#)

- 2 COMMITTEE APPOINTMENTS
SUBJECT: Make committee appointments
FISCAL IMPACT: None.
ACTION REQUESTED: Make appointments of Regular (R) and Alternate Member (A) to the following Boards:
1. Trindel Insurance Fund
 - a. Government Code section 6500, Joint Powers Agency.
 - b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.CURRENT APPOINTMENTS: Shaw (R), McMullen (A)
 2. Public Risk Innovation Solutions Management (PRISM)
 - a. Government Code section 6500, Joint Powers Agency.
 - b. One director from each member County and one alternate director.CURRENT APPOINTMENTS: Shaw (R), McMullen (A)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 DISCRETIONARY FUNDS - SUPERVISOR ALBAUGH
SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

- 2 DISCRETIONARY FUNDS - SUPERVISOR NEELY
SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW; 2) \$250 to the Lassen County Historical Society; and 3) \$250 to the Sportsman's Club Fishing Derby.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.

COUNTY ADMINISTRATIVE OFFICE

- 3 PRISON TRIAL COSTS REIMBURSEMENT
SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2024 through January, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

COUNTY CLERK-RECORDER

- 4 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 11, 2025
SUBJECT: Meeting Minutes of February 11, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-11](#)

- 5 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 18, 2025
SUBJECT: Meeting Minutes of February 18, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-18](#)

- 6 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 25, 2025
SUBJECT: Meeting Minutes of February 25, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-25](#)

HEALTH AND SOCIAL SERVICES

- 7 SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY
SUBJECT: Amendment A02 to Performance Agreement #21-10088 between County of Lassen and Department of Health Care Services for \$0 for the term of July 1, 2021 through June 30, 2026.
FISCAL IMPACT: This is a Zero Dollar Agreement with no Fiscal Impact.
ACTION REQUESTED: 1) Approve Amendment A02 to Performance Agreement #21-10088; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [G7- BOS BH DHCS #21-10088 A2 03.11.25](#)

- 8 AGREEMENT BETWEEN LASSEN COUNTY AND SOCIAL CHANGE PARTNERS, LLC
SUBJECT: Agreement between Lassen County and Social Change Partners, LLC. for the development of the California Department of Social Services (CDSS) -approved 2025-2030 California Child and Family Services Review (C-CFSR), County Self Assessment (CSA) and System Improvement Plan (SIP) and establish structures to facilitate efficient future reporting in the amount of \$100,000 for the term of February 01, 2025, through June 30, 2026.
FISCAL IMPACT: There is No Fiscal Impact to the General Fund. Funding for this Agreement will be paid from Fund/Budget Unit No. 120-0853.
ACTION REQUESTED: 1) Approve the Agreement with Social Change Partners, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [G8- BOS CSS Social Change Partners, LLC. 3.11.25](#)

PLANNING AND BUILDING SERVICES

- 9 COUNTY SURVEYOR
SUBJECT: Resolution to approve Parcel Map No. 2024-001 for Lawrence and Christine Musachia, being a proposed minor land division of real property that is located in a portion of Section 29, Township 29 North, Range 15 East, Mount Diablo Base and Meridian, in Lassen County, California.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [PM 2024-001 Musachia Board Packet](#)

PUBLIC WORKS DEPARTMENT

- 10 This item was moved to Department Reports Item# H6.

MISCELLANEOUS CORRESPONDENCE ITEMS

- 11** ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Behavioral Health Advisory Board Meeting Agenda for March 10, 2025.
 - b) Lassen County Planning Commission Regular Meeting Agenda for March 4, 2025.
 - c) Big Valley Groundwater Basin Advisory Committee Meeting agenda for February 27, 2025.
 - d) Application for Alcoholic Beverage License(s) - Eagle Lake Hospitality LLC.
 - e) Lassen County Fair Advisory Board Meeting Minutes of March 10, 2025.
 - f) Lassen County Fish and Game Commission Regular Meeting Agenda for February 20, 2025.
 - g) Proposal to Modify Reno Military Operations Area (MOA) and Reno Air Traffic Control Assigned Airspace (ATCAA).

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1** INTERIM COUNTY ADMINISTRATIVE OFFICER APPOINTMENT
SUBJECT: Appoint an Interim County Administrative Officer.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Discuss; and 2) appoint an Interim County Administrative Officer; and/or 3) provide direction to staff.

COUNTY COUNSEL

- 2** This item was removed from the agenda.

HEALTH AND SOCIAL SERVICES

- 3** This item was removed from the agenda.

PLANNING AND BUILDING SERVICES

- 4** CODE ENFORCEMENT
SUBJECT: Proposed ordinance adding Chapter 1.20 to the Lassen County Code pertaining to an Administrative Citation Program. (File 323.03).
FISCAL IMPACT: Potential partial recovery of code enforcement costs.
ACTION REQUESTED: 1) Receive report; and 2) waive the second reading and adopt the ordinance.

Attachments: [BOS 3-11-25 Admin Citation Adoption Packet](#)

COUNTY ADMINISTRATIVE OFFICE

- 5 AMENDMENT TO TITLE II ADMINISTRATION AND PERSONNEL OF THE LASSEN COUNTY CODE
SUBJECT: Proposed ordinance to repeal and replace Section 2.06.035(a) of Title 2 of the Lassen County Code amending the powers and duties of the County Administrative Officer to not exclude the Fair Department.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Waive the second reading and adopt the ordinance; and/or 2) provide direction to staff.

Attachments: [Admin Attach](#)

PUBLIC WORKS DEPARTMENT

- 6 FIRST AMENDMENT TO THE LIONAKIS AGREEMENT FOR TENANT IMPROVEMENTS
SUBJECT: First Amendment with Lionakis - Architect for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.
FISCAL IMPACT: Funding is available within the current 2024-2025 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.
ACTION REQUESTED: Consider authorizing the Director of Public Works to sign an amendment with Lionakis, for architectural and engineering services, related to the Lassen County Historic Courthouse Renovation Project - Tenant Improvements, in the amount of \$123,750.

Attachments: [PW](#)

- 7 CAL-AIM BUDGET APPROVAL FOR PROBATION DEPARTMENT
SUBJECT: Approval of the Probation CalAim Budget for Path Round III Funding.
FISCAL IMPACT: No impact to the general fund.
ACTION REQUESTED: 1) Ratify creation of Fund/Budget Unit No. 138-0556; and 2) approve appropriation in the amount of \$1,004,521 (4/5 vote required); and 3) approve revenues in amount of \$1,500,000; and/or 4) provide direction to staff.

Attachments: [250311 H7 Probation CalAim Budget Request](#)

- 8 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

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CORRESPONDENCE ITEMS:

ACTION REQUESTED: Receive and file the following correspondence.

- a. Lassen National forest Seeking Input on Off Highway Vehicle (OHV) Grant Application.
- b. Lassen County Fair Racing Request for Proposal.
- c. Notice of Preparation of an Environmental Impact Report for Susanville Travel Stop.

Attachments: [CORR](#)

J. AGENDA ADDENDUM

LASSEN COUNTY BOARD OF SUPERVISORS**PROPOSED MEETING DATES FOR 2025:****March 18, 2025 – 9:00 a.m. – Board Meeting****March 25, 2025 – 9:00 a.m. – Board Meeting****April 1, 2025 – No Board Meeting****April 8, 2025 – 9:00 a.m. – Board Meeting****April 15, 2025 – 9:00 a.m. – Board Meeting****April 22, 2025 – 9:00 a.m. – Board Meeting****April 29, 2025 – No Board Meeting****May 6, 2025 – No Board Meeting****May 13, 2025 – 9:00 a.m. – Board Meeting****May 20, 2025 – 9:00 a.m. – Board Meeting****May 27, 2025 – 9:00 a.m. – Board Meeting****June 3, 2025 – No Board Meeting****June 10, 2025 – 9:00 a.m. – Board Meeting****June 17, 2025 – 9:00 a.m. – Board Meeting****June 24, 2025 – 9:00 a.m. – Board Meeting****July 1, 2025 – No Board Meeting****July 8, 2025 – 9:00 a.m. – Board Meeting****July 15, 2025 – 9:00 a.m. – Board Meeting****July 22, 2025 – 9:00 a.m. – Board Meeting****July 29, 2025 – No Board Meeting****August 5, 2025 – No Board Meeting****August 12, 2025 – 9:00 a.m. – Board Meeting****August 19, 2025 – 9:00 a.m. – Board Meeting****August 26, 2025 – 9:00 a.m. – Board Meeting****September 2, 2025 – No Board Meeting****September 9, 2025 – 9:00 a.m. – Board Meeting****September 16, 2025 – 9:00 a.m. – Board Meeting****September 23, 2025 – 9:00 a.m. – Board Meeting****September 30, 2025 – No Board Meeting****October 7, 2025 – No Board Meeting****October 14, 2025 – 9:00 a.m. – Board Meeting****October 21, 2025 – 9:00 a.m. – Board Meeting****October 28, 2025 – 9:00 a.m. – Board Meeting****November 4, 2025 – No Board Meeting****November 11, 2025 – No Board Meeting (Holiday)****November 18, 2025 – 9:00 a.m. – Board Meeting****November 25, 2025 – 9:00 a.m. – Board Meeting****December 2, 2025 – No Board Meeting****December 9, 2025 – 9:00 a.m. – Board Meeting****December 16, 2025 – 9:00 a.m. – Board Meeting**

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT