



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, February 28, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

REVISED AS OF FEBRUARY 24, 2017

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-013

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Woodall v. Lassen County, Lassen Superior Court Case No. 50065.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR GALLAGHER
SUBJECT: 1) Authorize expenditure of \$500 to the Susanville Little League;
2) Authorize expenditure of \$250 to Lassen Land and Trails Trust.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).
ACTION REQUESTED: Approve Expenditures.

COUNTY CLERK-RECORDER

- 2** MINUTES
SUBJECT: Meeting minutes of February 21, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [2-21-2017 Draft Minutes](#)

PUBLIC WORKS DEPARTMENT

3

ROAD DEPARTMENT

SUBJECT: Award aggregate materials and rock purchase to Sierra Cascade Aggregate in the amount of \$227,906.25, the lowest bidder meeting the requirements.

FISCAL IMPACT: Funding in the amount of \$227,906.25 will be from the current FY 2016-17 Road Operating Budget (122-1221).

ACTION REQUESTED: Award bid for 10,000 tons of 3" Class 3 Sub-Base, 10,000 tons of 1 ½" Class 2 Aggregate Base, and 5,000 tons Rip-Rap (rock) to Sierra Cascade Aggregate & Asphalt Products, Inc. in the amount of \$227,906.25.

Attachments: [PW Sierra Cascade](#)

SHERIFF'S DEPARTMENT

4

SHERIFF'S OFFICE

SUBJECT: Travel authorization for two (2) Correctional Deputies to attend the mandatory Correctional Core Academy in Windsor, CA March 13, 2017-April 14, 2017. The estimated cost of the training is approximately \$7,660.75; full per diem, tuition and clothing to be provided prior to the start of training session.

FISCAL IMPACT: From Public Safety - Sheriff Jail budget 130-0525.

ACTION REQUESTED: Approve.

Attachments: [Correctional Officer Core 20170313 to 20170414](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

5

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Air Pollution Control District Governing Board Meeting Agenda for Tuesday, February 14, 2017 Cancel notice.

b) Susanville City Council meeting agenda for February 15, 2017.

c) Honey Lake Valley Recreation Authority Special Meeting agenda for February 14, 2017.

d) Honey Lake Valley Resource Conservation District Special Meeting Minutes for Tuesday, December 13, 2016.

e) Central Valley Regional Water Quality Control Board Meeting Agenda for Thursday February 23, 2017 and Friday, February 24, 2017.

f) Honey Lake Valley Recreation Authority Governing Board Meeting agenda for February 21, 2017.

g) Honey Lake Valley Resource Conservation District Closed Session Meeting agenda for February 22, 2017.

h) Honey Lake Valley Recreation Authority Regular Meeting agenda for February 22, 2017.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES ITEM

- 1** PERSONNEL
SUBJECT: Proposed amendment to Personnel Rules and Regulations related to Drug Free Workplace Policy for a position that is considered "safety sensitive".
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt.

Attachments: [Personnel Attachment 1](#)
 [Personnel Attachment 2](#)

PUBLIC WORKS DEPARTMENT / PROBATION DEPARTMENT

- 2** WORK FORCE REDUCTION
SUBJECT: Notice of Reduction in Work Force (Layoff) for Lassen County Road Department and Lassen County Probation Department (one employee each department).
FISCAL IMPACT: Decrease of approximately \$84,700 (annually) from the Road Operating Budget 122-1221 and approximately \$25,840 (annually) from the Probation Department Budget 145-0562.
ACTION REQUESTED: 1) Approve Reduction in Force (Layoff) for the Lassen County Road Department, Assistant Engineer, Lassen County Probation Department, Juvenile Hall Superintendent; and 2) Defund Assistant Engineer position 9263 in Road Fund 122-1221 and Juvenile Hall Superintendent position 9220 in Probation Fund 145-0562; and 3) Fund Supervising Juvenile Hall Counselor position 9221 in Probation Fund 145-0562; and 4) Authorize Notice of Reduction in Force.

Attachments: [doc03444920170216133210](#)

DISTRICT ATTORNEY

- 3** CONTRACT AMENDMENT
SUBJECT: Proposed amendment to contract with Dan Howe for special prosecutorial services (County contract #2017-0113 C0170248) to increase contractual maximum from \$10,000 to \$40,000.
FISCAL IMPACT: Increase of \$20,000 from contingency from General Reserve.
ACTION REQUESTED: 1) Approve amendment for Dan Howe and authorize the Chairman to sign; 2) Increase appropriation for 130-0431 Fund by \$20,000 (4/5 vote); 3) Approve transfer from Contingency in the General Reserve to Public Safety 130 Fund (4/5 vote).

Attachments: [DA Contract Amendment](#)
 [DA Actuals](#)

PUBLIC WORKS DEPARTMENT

- 4 BUILDINGS AND GROUNDS
SUBJECT: Historic Courthouse Modernization Project status report.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: Receive report and/or provide direction to staff.

Attachments: [PW Historic Courthouse](#)

- 5 BUILDINGS AND GROUNDS
SUBJECT: 2950 Riverside Project status report.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: Receive report and/or provide direction to staff.

- 6 BUILDINGS AND GROUNDS
SUBJECT: Use of the Susanville Veterans Memorial Building by Lassen Union High School, in conjunction with the California Highway Patrol to implement the "Every 15 Minutes" community alcohol awareness program for teens.
FISCAL IMPACT: Anticipated revenue in amount of use fee.
ACTION REQUESTED: Waive the use fee and cleaning/security deposit for California Highway Patrol.

Attachments: [PW Every 15 Minutes](#)

- 7 PUBLIC WORKS
SUBJECT: Confirm grazing lease with Five Dot Land and Cattle Company for use of Susanville Ranch Park for spring 2017 grazing.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: 1) Confirm 2017 spring grazing lease with Five Dot Land and Cattle Company for use of Susanville Ranch Park in the amount of \$21.55 per AUM; 2) Authorize CAO to sign.

Attachments: [doc03441120170216103911](#)

BOARD OF SUPERVISORS

- 8 SUPERVISOR HEMPHILL - SANCTUARY COUNTY STATUS
SUBJECT: Discussion regarding identification of Lassen County as a Sanctuary County and potential impact on federal funding.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Receive report and provide direction to staff.

COUNTY ADMINISTRATIVE OFFICE

- 9 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM**2017 PROPOSED MEETINGS:**

March 7, 2017 – No Board Meeting

March 14, 2017 – 9:00 a.m. – Board Meeting

March 21, 2017 – 9:00 a.m. – Board Meeting

March 28, 2017 – 9:00 a.m. – Board Meeting

April 4, 2017 – No Board Meeting

April 11, 2017 – 9:00 a.m. – Board Meeting

April 18, 2017 – 9:00 a.m. – Board Meeting

April 25, 2017 – 9:00 a.m. – Board Meeting

May 2, 2017 – No Board Meeting

May 9, 2017 – 9:00 a.m. – Board Meeting

May 16, 2017 – 9:00 a.m. – Board Meeting

May 23, 2017 – 9:00 a.m. – Board Meeting

May 30, 2017 – No Board Meeting

June 6, 2017 – No Board Meeting

June 13, 2017 – 9:00 a.m. – Board Meeting

June 20, 2017 – 9:00 a.m. – Board Meeting

June 27, 2017 – 9:00 a.m. – Board Meeting

July 4, 2017 – Holiday - No Board Meeting

July 11, 2017 – 9:00 a.m. – Board Meeting

July 18, 2017 – 9:00 a.m. – Board Meeting

July 25, 2017 – 9:00 a.m. – Board Meeting

August 1, 2017 – No Board Meeting

August 8, 2017 – 9:00 a.m. – Board Meeting

August 15, 2017 – 9:00 a.m. – Board Meeting

August 22, 2017 – 9:00 a.m. – Board Meeting

August 29, 2017 – No Board Meeting

ADJOURNMENT