



# Lassen County

## Meeting Agenda

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, March 14, 2017

9:00 AM

Board Chambers  
707 Nevada St.  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-013.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Fletcher vs County of Lassen; Workers Compensation Appeals Board; Case Nos. ADJ9088187, ADJ9884532, ADJ7064957, ADJ9088167, ADJ10416389, ADJ9270985, and ADJ9128827.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m. PLANNING AND BUILDING  
SUBJECT: Public Hearing to determine, pursuant to the Sustainable Groundwater Management Act, whether Lassen County will submit a Notice of Intent to the Department of Water Resources indicating that Lassen County will be the Groundwater Sustainability Agency for the portion of the Big Valley Groundwater Basin located in Lassen County (File 1252.02).  
FISCAL IMPACT: Unknown  
ACTION REQUESTED: 1) Receive report; 2) Conduct a Public Hearing; 3) Adopt a resolution.

Attachments:        [PBBigValleyGSA3-14-17](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

**10:25 a.m.: RECESS**

**RECONVENE AT:  
LASSEN COUNTY FAIRGOUNDS  
JENSEN HALL  
195 RUSSELL AVE.  
SUSANVILLE, CA 96130**

- 1                    10:45 A.M. SUPERVISOR HAMMOND - COMMERCIAL CANNABIS ACTIVITY  
SUBJECT: Presentation from proposed Colorado investors commercial cultivation site in Lassen County.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: Receive presentation and provide direction to staff.

Attachments:        [Lassen Project Presentation Outline](#)

- 2                    MARIJUANA AD-HOC COMMITTEE

SUBJECT: Proposed moratorium. Update from Ad-Hoc committee regarding cannabis activity in Lassen County.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Receive report and provide direction to staff.

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### ADMINISTRATIVE SERVICES

- 1 PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for January, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Personnel Report January 2017](#)

### COUNTY CLERK-RECORDER

- 2 MINUTES  
SUBJECT: Meeting minutes of February 28, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft 2-28 17 minutes](#)

- 3 PROPOSITION 65 REPORT  
SUBJECT: REPORT NO. 17-01 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE  
Report received from California Highway Patrol (CHP) Commander J. A. Micheletti, regarding a February 17, 2017 incident of approximately 30 gallons of diesel fuel on the west dirt shoulder of SR-139 just south of County Road A-1. The clean-up was coordinated by the carrier, Basin Logistics, LLC and the California Department of Transportation (Caltrans) and was completed by StoneCo Construction, Inc. on February 17, 2017.  
ACTION: Receive and file Report No. 17-01.

Attachments: [Prop 65 Report](#)

### HEALTH AND SOCIAL SERVICES

- 4 HEALTH AND SOCIAL SERVICES  
SUBJECT: Revised Job Description for Director of Health & Social Services.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [BOS HSS Revised Job Descriptions 03.14.17](#)

- 5 PUBLIC HEALTH  
SUBJECT: Revenue Agreement #16-10776 with California Department of Public Health for a Total of \$17,025 to Conduct HIV Surveillance Program for the Term July 1, 2016, through June 30, 2019.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.  
ACTION REQUESTED: Approve and authorize the CAO to sign.

Attachments: [BOS PH HIV/AIDS St Contract Renewal](#)

#### PRISON TRIAL COSTS

- 6 PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2016 through February 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

#### PROBATION DEPARTMENT

- 7 PROBATION  
SUBJECT: Memorandum of Understanding (MOU) between the Lassen Union High School Community Day School and the Lassen County Probation Department for the Truancy Reduction Program.  
FISCAL IMPACT: Revenue agreement for Probation 145-0561 of \$2,372.50.  
ACTION REQUESTED: Approve MOU and authorize Chief Probation Officer to sign.

Attachments: [Probation](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:  
a) Susanville City Council meeting agenda for March 1, 2017.  
b) Lassen County Architectural Review Committee agenda for March 2, 2017.  
c) Lassen County Planning Commission Board Meeting Agenda for March 1, 2017 Cancel notice.  
d) Lassen Transit Service Agency meeting agenda for March 6, 2017.  
e) Lassen County Behavioral Health Advisory Board meeting agenda for March 13, 2017.  
f) Lassen County Transportation Commission meeting agenda for March 6, 2017.  
g) Application for Alcohol Beverage License for Lassen RV Resort, located at 548-335 Old Highway Rd, McArthur, CA 96056.  
h) Lassen-Plumas-Sierra Community Action Agency meeting for March 16, 2017.

Attachments:     [Misc Corr](#)

## H. DEPARTMENT REPORTS

### ADMINISTRATIVE SERVICES ITEM

- 1**                    WORK FORCE REDUCTION  
SUBJECT: Notice of Reduction in Work Force (Layoff) for Lassen County Road Department and Lassen County Probation Department (one employee each department).  
FISCAL IMPACT: Decrease of approximately \$84,700 (annually) from the Road Operating Budget 122-1221 and approximately \$25,840 (annually) from the Probation Department Budget 145-0562.  
ACTION REQUESTED: 1) Approve Reduction in Force (Layoff) for the Lassen County Road Department, Assistant Engineer, Lassen County Probation Department, Juvenile Hall Superintendent; and 2) Defund Assistant Engineer position 9263 in Road Fund 122-1221 and Juvenile Hall Superintendent position 9220 in Probation Fund 145-0562; and 3) Fund Supervising Juvenile Hall Counselor position 9221 in Probation Fund 145-0562; and 4) Authorize Notice of Reduction in Force.

Attachments:     [doc03444920170216133210](#)

### AGRICULTURAL COMMISSIONER

- 2**                    AGRICULTURAL DEPARTMENT  
SUBJECT: Pickup Truck purchase for Agricultural Department.  
FISCAL IMPACT: Budgeted in Fiscal Year 2016/2017 - Bid price \$33,850.78. Budget Fund# 100-0601.  
ACTION REQUESTED: Approve purchase of pickup from State Contracted Vendor (Downtown Ford - Sacramento, Ca.).

Attachments:     [2017 vehicle board packet](#)

### BOARD OF SUPERVISORS

- 3**                    WELCOME HOME VIETNAM VETERAN'S DAY  
SUBJECT: Resolution recognizing Welcome Home Vietnam Veteran's Day in Lassen County on Saturday, April 1, 2017 at 9:00 AM at the Susanville Veterans Memorial Building.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt resolution.

Attachments:     [170314 Resolution-Welcome Home Vietnam Vet Day](#)  
[170314 VFW letter](#)

- 4**                    COMMITTEE APPOINTMENTS  
SUBJECT: Annual Committee Appointments for 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment to the following boards,

committees, commissions:

Lassen County Fair Advisory Board

- a) Minute Order of October 15, 1996
- b) Term to Expire on March 31, 2021
  - 1) SUPERVISOR DISTRICT ONE
    - i. Primary (reappointment, Dan Douglas)
    - ii. Primary (reappointment, Brett Smith)
  - 2) SUPERVISOR DISTRICT TWO
    - i. Primary (reappointment, Jason Bernard)
    - ii. Primary (reappointment, Lonnie Mahenski)
  - 3) SUPERVISOR DISTRICT FOUR
    - i. Primary (reappointment, Becky Albaugh)
    - ii. Primary (reappointment, Kevin Stafford)
- c) Fill a Vacancy, Term to Expire on March 31, 2019
  - 1) SUPERVISOR DISTRICT THREE
    - i. Primary (applicant, Holly Mueller)

Lassen County Fish and Game Commission

- a) Resolution No. 80/81-104
- b) Term to Expire on March 31, 2021
  - 1) SUPERVISOR DISTRICT ONE
    - i. Primary (Tony Ardito)
    - ii. Primary (Eric Sandeen)
    - iii. Alternate (vacant)
  - 2) SUPERVISOR DISTRICT TWO
    - i. Primary (reappointment, Wade Workman)
    - ii. Primary (applicant, Christopher O'Brien)
    - iii. Alternate (vacant)
  - 3) SUPERVISOR DISTRICT FOUR
    - i. Primary (reappointment, George Affonso)
    - ii. Primary (reappointment, Donald Armentrout)
    - iii. Alternate (reappointment, Dave Meseve)

Lassen County Planning Commission

- a) Title 7, Chapter 3 of California Government Code; Lassen County Code Chapter 2.20
- b) Term to Expire on March 31, 2021
  - 1) SUPERVISOR DISTRICT ONE
    - i. Primary (vacancy)
  - 2) SUPERVISOR DISTRICT TWO
    - i. Primary (reappointment, Tim Purdy)
  - 3) SUPERVISOR DISTRICT FOUR
    - i. Primary (reappointment, Donald Meyer)

Lassen County Poet Laureate

- a) None
- b) Term: Serves at the Pleasure of the Board
  - 1) Violet Stout

**Attachments:** [Fair Advisory Board](#)  
[Fish and Game Commission](#)  
[Planning Commission](#)

## COUNTY ADMINISTRATIVE OFFICE

**5** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

### I. CORRESPONDENCE

- 1** ADMINISTRATION  
SUBJECT: Proposed Resolution of Public Utilities Commission of the State of California regarding Susan River Park Water Company. Order authorizing a general rate increase producing an additional annual revenue of \$24,890 or 57.62%, for test year 2017 to be paid by the ratepayers; and the establishment of Tariff Schedule F for facilities fees and is scheduled to appear on the March 23, 2017 Commission Meeting Agenda. Comments on the proposed resolution will be accepted by the Commission on or before March 13, 2017.  
FISCAL IMPACT: Not applicable.  
ACTION REQUESTED: Receive and file.

**Attachments:** [Correspondence](#)

### J. AGENDA ADDENDUM

**2017 PROPOSED MEETINGS:**

**March 21, 2017 – 9:00 a.m. – Board Meeting**  
**March 28, 2017 – 9:00 a.m. – Board Meeting**  
**April 4, 2017 – No Board Meeting**  
**April 11, 2017 – 9:00 a.m. – Board Meeting**  
**April 18, 2017 – 9:00 a.m. – Board Meeting**  
**April 25, 2017 – 9:00 a.m. – Board Meeting**  
**May 2, 2017 – No Board Meeting**  
**May 9, 2017 – 9:00 a.m. – Board Meeting**  
**May 16, 2017 – 9:00 a.m. – Board Meeting**  
**May 23, 2017 – 9:00 a.m. – Board Meeting**  
**May 30, 2017 – No Board Meeting**  
**June 6, 2017 – No Board Meeting**  
**June 13, 2017 – 9:00 a.m. – Board Meeting**  
**June 20, 2017 – 9:00 a.m. – Board Meeting**  
**June 27, 2017 – 9:00 a.m. – Board Meeting**  
**July 4, 2017 – Holiday - No Board Meeting**  
**July 11, 2017 – 9:00 a.m. – Board Meeting**  
**July 18, 2017 – 9:00 a.m. – Board Meeting**  
**July 25, 2017 – 9:00 a.m. – Board Meeting**  
**August 1, 2017 – No Board Meeting**  
**August 8, 2017 – 9:00 a.m. – Board Meeting**  
**August 15, 2017 – 9:00 a.m. – Board Meeting**  
**August 22, 2017 – 9:00 a.m. – Board Meeting**  
**August 29, 2017 – No Board Meeting**

**ADJOURNMENT**